

**TOWN OF SILVER CLIFF REGULAR BOARD MEETING
MINUTES FOR JANUARY 2, 2024**

Mayor H.A. Buck Wenzel called the meeting to order. The Board of Trustees of the Town of Silver Cliff, Colorado held their regular meeting at the Town Hall at 5:00 PM. The Pledge of Allegiance and the invocation were said.

PRESENT: Mayor H.A. Buck Wenzel, Mayor Pro Tem Jake Shy, Trustees; Lisa Nolan online, Fred Hernandez, Trustee Jordan Benson, Trustee Braden Wilson, Trustee Troy Bomgardner

ABSENT:

STAFF PRESENT: Ileen Squire-Town Clerk/Treasurer, Attorney Dan Slater, Building & Zoning Official Isaac Selden

STAFF ABSENT: Dan Slater Attorney

ATTENDEE INTRODUCTIONS: Deb Adams Custer County Tourism – Lucas Epp – Jimmy McMann

AMENDMENTS TO AGENDA:

CONSENT AGENDA:

- a. APPROVAL OF DECEMBER 5, 2023, REGULAR MINUTES
- b. TREASURER’S REPORT
- c. FINANCIAL REPORT

BALANCES AS OF DECEMBER 2023

General Fund	\$ 177,407.29
Museum	\$ 15,633.75
Conservation Trust Fund	\$ 28,125.58
Total	\$ 221,166.62
CD’s	\$ 135,918.50
APRA FUNDS	\$ 167,850.29
GRAND TOTAL	\$ 524,935.41

- d. PAYMENT OF THE BILLS

Motion by Trustee Braden Wilson to accept the Consent Agenda, seconded by Trustee Jordan Benson. Motion carried.

NEW BUSINESS:

- a. Custer County Tourism Board Update

See attached report.

- b. Public Hearing on Ordinance 10-2023 Dark Skies Exemption

Regular Meeting closed 5:16 - Public Hearing open.

Deb Adams what the exemption was to accomplish. Mayor Wenzel explained that we have lights on one of our ball fields and that they are being used more often. We do not want these people or events to have to get special permission each time they want to use the fields.

Jimmy McMann – This is just for events? So, we will not be able to see the skies during these events. Mayor Wenzel explained that most of the games are over before 10:00 p.m. Jimmy is there a limit on events? No.

Public Hearing closed at 5:21 p.m. Regular Meeting reopened.

- c. Consideration of approval of Ordinance 10-2023 Dark Skies Exemption, Section 17-7-40

BOT – Troy what is the need or accomplishment? Buck – To exempt the park from any sporting activities and events, so that when in use it does not affect the current ordinance. Our lights are not in compliance. Ileen – We are working Black Hills to get quotes to update our fixtures to LED.

Troy - When there is an event you will have to ask for an exemption or waiver. Buck – I say we do it on a case-by-case basis. Jake - I like it this way. We will

**TOWN OF SILVER CLIFF REGULAR BOARD MEETING
MINUTES FOR JANUARY 2, 2024**

know for sure what is going on at each event. Buck – We will work with Black Hills and Dark Skies to update the lights. Troy - I talked with a lot of people and they like dark skies. Ileen – Any event will have to get a special event permit no matter what so we will be able to monitor this very closely.

Fred – Maybe, anything over 7 days must get an approved exemption. Braden – This sounds good. Jordan – I am good with this with the changes.

Amending the ordinance to have a section to Exemption the Silver cliff Community Park for sporting activities and approved events for over 7 days.

Motion by Mayor Pro Tem Jake Shy to approve Ordinance 10-2023 with the amend changes of: Exempting the Silver Cliff Community Park for sporting activities and approved events for over 7 days, seconded by Trustee Jordan Benson.

Discussion:

Troy – What if the school wants to use it for 30 days? Braden - Lets strike the 7 days and say approved by application of a special events license.

Mayor Pro Tem Jake Shy amended his motion to strike the 7-day limit and add; approved by application of a special events license, seconded by Trustee Jordan Benson. Motion carried.

d. Consideration of approval of the 2024 IGA with the Custer County Sheriff's Office 2024 IGA increase in fee to include handling our code enforcement.

Motion by Trustee Jordan Benson, seconded by Mayor Pro Tem Jake Shy. Motion carried.

OLD BUSINESS

None

a. STAFF REPORT

See Attached

b. COMMITTEE REPORT

Recycling – Braden is stepping down since he is not around to attend the meetings. Jordan – What time are the meetings 1:00 on 2nd Thursday of every other month. Buck – I did a letter of support for a grant to expand this program with another location and to include glass. If someone can please step up for this that would be great.

c. PUBLIC COMMENTS

d. BOARD OF TRUSTEES OPEN COMMENT

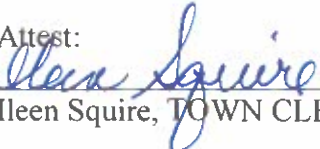
- Jake - Scott put up signs at Tony's along Mill Street
- Buck – We had an incident at the park that caused fence, turf, and sprinkler system damage. The fence damage is estimated at \$8,000. We will not know the damage to the turf and sprinkler system until spring.
- Buck - Adoption of ordinance process, the first reading. The statute address city not towns. On the first reading, we could consider the ordinance in the packet as the first reading then the public hearing and approval will be action items on the agenda. Braden with the lack of public input I feel this would work.

ADJOURN

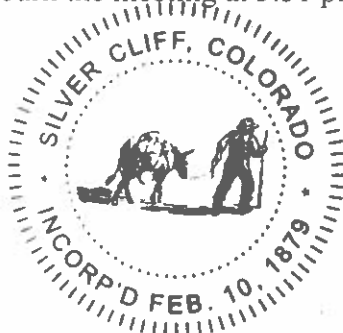
Motion by Trustee Fred Hernandez to adjourn the meeting at 5:51 p.m., seconded by MPT Jake Shy. Motion carried.



H. A. BUCK WENZEL, MAYOR

Attest:


Ileen Squire, TOWN CLERK



TOWN OF SILVER CLIFF
BOARD OF TRUSTEES REGULAR MEETING
TUESDAY – JANUARY 2, 2024, AT 5:00 P.M.
SILVER CLIFF TOWN HALL
612 E. MAIN ST. SILVER CLIFF, CO 81252

AGENDA

Call Meeting to Order

Please turn off or silence your cell phone

Pledge of Allegiance

Invocation

Roll Call

Guests Introduction

Amendments to Agenda:

Consent Agenda:

Note: All items listed under the Consent Agenda are considered routine and will be approved with one motion. There will be no separate discussion of these items unless a Board Member or citizen so requests, in which case the item may be removed from the Consent Agenda and considered separately, at the discretion of the Board of Trustees.

- a. Approval of December 5, 2023, minutes
- b. Treasurer's Report as of December 2023
- c. Approval of Bills

New Business:

- a. Custer County Tourism Board Update
- b. Public Hearing on Ordinance 10-2023 Dark Skies Exemption
- c. Consideration of approval of Ordinance 10-2023 Dark Skies Exemption
- d. Consideration of approval of the 2024 IGA with the Custer County Sheriff's Office

Old Business:

Please be advised that the Board may decide on any agenda item, to move into executive session when discussion on the agenda items calls for an executive session, as long as the Board is authorized to do so under C.R.S. § 24-6-402 (4).

Staff Report:

Building/Zoning | Public Works Departments | Code Enforcement | Town Clerk

Committee Reports:

Public Comments (3-minute time limit): Town of Silver Cliff's citizens or business owners to address the Board of Trustees and request to be on a future agenda.

Board of Trustees Open Discussion:

Adjourn:

**TOWN OF SILVER CLIFF REGULAR BOARD MEETING
MINUTES FOR DECEMBER 5, 2023**

Mayor H.A. Buck Wenzel called the meeting to order. The Board of Trustees of the Town of Silver Cliff, Colorado held their regular meeting at the Town Hall at 5:00 PM. The Pledge of Allegiance and the invocation were said.

PRESENT: Mayor H.A. Buck Wenzel, Mayor Pro Tem Lisa Nolan, Trustee Fred Hernandez, Trustee Jordan Benson, Trustee Braden Wilson, Trustee Troy Bomgardner, Trustee Jake Shy
ABSENT:

STAFF PRESENT: Attorney Dan Slater, Building & Zoning Official Isaac Selden, Deputy Town Clerk Brittany VanDeusen, Public Works Director Scott Rowley

STAFF ABSENT: Ileen Squire-Town Clerk/Treasurer

ATTENDEE INTRODUCTIONS: Lucas Epp (Custer County Commissioner), Lisa Kaufman (Silver Cliff Resident), Joyce Perelli (Silver Cliff Resident)

AMENDMENTS TO AGENDA: Addition of "2024 Calendar" to new business. (This includes the Christmas party date and rescheduling of April BOT meeting.)

CONSENT AGENDA:

- a. APPROVAL OF NOVEMBER 7, 2023, REGULAR MINUTES
- b. TREASURER'S REPORT
- c. FINANCIAL REPORT

BALANCES AS OF NOVEMBER 2023

General Fund	\$ 229,954.33
Museum	\$ 20,854.68
Conservation Trust Fund	<u>\$ 13,476.58</u>
Total	\$264,285.59
CD's	\$135918.50
APRA FUNDS	\$167,850.29
GRAND TOTAL	\$568,054.38

- d. PAYMENT OF THE BILLS

Motion by Trustee Braden Wilson to accept the Consent Agenda, seconded by Trustee Jake Shy. Motion carried.

NEW BUSINESS:

- a. Public Hearing on Ordinance 05-2023 AMENDING TITLE 6 OF THE SILVER CLIFF MUNICIPAL CODE TO ESTABLISH REQUIREMENTS FOR SHORT-TERM RENTAL LICENSING. Regular Meeting closed at 5:03 PM. Public hearing opened at 5:03 PM. There were no public comments. Public Hearing Closed at 5:04 PM. Regular Meeting resumed at 5:04 PM.
- b. Consideration of approval of Ordinance 05-2023 AMENDING TITLE 6 OF THE SILVER CLIFF MUNICIPAL CODE TO ESTABLISH REQUIREMENTS FOR SHORT-TERM RENTAL LICENSING- Attorney Dan Slater stated that this ordinance has been created from the work from the Short-Term Rental committee and the Planning Committee. He took their wording and presented the ordinance. Pro-Tem Lisa Nolan stated that the only correction she sees that needs to be made is in Section 6-7-70(A).

TOWN OF SILVER CLIFF REGULAR BOARD MEETING

MINUTES FOR DECEMBER 5, 2023

Lisa Nolan made the motion to approve Ordinance 05-2023 with the rewording section 6-7-70(A) to state:

“On properties zoned as R3, a Full-Time Short-Term Rental shall not be located within 150 feet of any other currently licensed Short-Term Rental. No such minimum distance shall apply to properties zoned as B1. The distance shall be measured from the front door of one dwelling to the front door of the other dwelling.”

Trustee Jordan Benson seconded the motion and it passed unanimously. Trustee Braden Wilson abstained from voting due to his STR.

- c. Appointment of Legal Publication Company- Oly one publishing company submitted a bid to be our legal publication company and that was Wet Mountain Tribune.
Trustee Jake Shy made the motion to accept Wet Mountain Tribune as our legal publication company. Trustee Braden Wilson seconded the motion and it passed unanimously. Trustee Fred Hernandez abstained from voting due to conflict of interest.
- d. First Reading of Ordinance 10-2023 Dark Skies Exemption- The town is working with Dark Skies and Black Hills Energy to get our baseball field lighting “Dark skies” compliant. Currently two schools are using the ball fields. In future events that could take place, we wanted something in our ordinance that allowed the lights to be on up to a week, in a case of a tournament. Next month, this will come back for a public hearing and approval.
- e. Consideration of approval of Resolution 06-2023 A RESOLUTION TO DESIGNATE THE TOWN’S OFFICIAL POSTING PLACE- This resolution states that our posting place for public notices is located within the Town Hall lobby, on our website, and a board outside the Town Hall.
Trustee Braden Wilson made the motion to approve Resolution 06-2023 to designate our public notice posting locations. Pro-Tem Lisa Nolan seconded the motion. It passed unanimously.
- f. Consideration of approval of Resolution 07-2023 Conducting a Mail Ballot Election- There was no conversation regarding how we would conduct our 2024 Election.
Trustee Jordan Benson made the motion to approve Resolution 07-2023 determining that our election be held as a mail in ballot election. Trustee Braden Wilson seconded the motion and it passed unanimously.
- g. 2024 Appointments- Mayor Buck Wenzel thanked Lisa for stepping up into the role of Pro-Tem when it was needed, and thanked Jake for covering since June. He also thanked Troy for covering the variety of meetings that needed someone there.

First, with a nomination of Trustee Jake Shy to be appointed as Mayor Pro-Tem, Trustee Jordan Benson made the motion to accept Jake Shy as Mayor Pro-Tem, Trustee Troy Bomgardner seconded the motion and it passed unanimously.

To accept the appointment of full-time staff (Clerk/Treasurer Ileen Squire, Deputy Clerk Brittany VanDeusen, Public Works Director Scott Rowley, Building and Zoning Official Isaac Selden), Attorney Dan Slater, Municipal Judge James Heavey, and Auditor Mayberry Co. Trustee Jordan Benson made the motion to approve the appointment of these positions, Pro-Tem Lisa Nolan seconded the motion and it passed unanimously.

Next was the appointment of Planning Commission- Chair Larry Weber, Co-Chair Dave Schneider, Steve Lasswell, Deb Deimer, Mayor Wenzel, Trustees Lisa Nolan & Jordan Benson, Building and

**TOWN OF SILVER CLIFF REGULAR BOARD MEETING
MINUTES FOR DECEMBER 5, 2023**

Zoning Official Isaac Selden. Board of Adjustments (Appeals)- Board of Trustees, E911 Authority Board- Mayor Buck Wenzel, Safety/Coordinator/Risk Assessor/Legal Liaison- Mayor Buck Wenzel, Custer County Hazardous Mitigation Plan- Mayor Buck Wenzel and Isaac Seldon, UAACOG Rep- Mayor Buck Wenzel. Trustee Jordan Benson made the motion to accept these appointments. Pro-Tem Lisa Nolan seconded the motion and it passed unanimously. Committee Appointments will happen in January's Board of Trustees meeting.

- h. 2024 Calendar- A 2024 calendar with all the meeting dates was presented. The only change noted to be made the was wording at the top of the page that needed removed that said "Except January and July" for regular Board of Trustee meetings. It was mentioned that if we have an April election that we will need to change the date of the April meeting to another date, so it does not conflict with the election. The board also needs to pick a date for the Christmas Party, which was decided to be January 19th. Trustee Jake Shy made the motion to accept the 2024 calendar with these changes, Pro-Tem Lisa Nolan seconded the motion and it passed unanimously.

OLD BUSINESS

- a. **STAFF REPORT**- Building and Zoning Official Isaac Selden had reports in the meeting packet. He attached an updated short term Rental Application, a 2023 report breaking down permit sales and income, and shared that he has been approached multiple times about the idea of Solar Farms being built within town. He is doing research to see what that all entails. The Deputy Clerk had her staff report in the meeting packet.
- b. **COMMITTEE REPORT**- Work Force Housing-no report. Recycling-no report. E911- Mayor Wenzel has a meeting Thursday. Mayor Wenzel told the board about the Mobile Food Truck that he's trying to get to Silver Cliff. It's a 40-foot beverage truck that brings up enough food to feed 100-120 families at a time. They would visit twice a month. Mayor sent off the last of the letters of support and is waiting to see if our application has been approved.
- c. **PUBLIC COMMENTS**- Public had no comment.
- d. **BOARD OF TRUSTEES OPEN COMMENT**- The Board of Trustees had no comment.

ADJOURN

Motion by Trustee Fred Hernandez to adjourn the meeting at 5:36 p.m., seconded by Trustee Jake Shy. Motion carried.

H. A. BUCK WENZEL, MAYOR

Attest:

Brittany VanDeusen, DEPUTY TOWN CLERK

TREASURER'S REPORT

ACCOUNT BALANCES DECEMBER 2023:

GENERAL FUND:		\$177,407.29
MUSEUM:		\$15,633.75
CONSERVATION TRUST:		\$ 28,125.58
TOTAL:		\$221,166.62

	renewal	
CD: 23003	3 month	\$45,306.42
CD: 23004	12 month	\$45,300.25
CD: 23005	18 month	\$45,311.83

TOTAL:		\$135,918.50
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ARPA FUNDS		\$167,850.29
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Grand Total		\$524,935.41
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Town of Silver Cliff
Profit & Loss - Treasurer's Report
 December 2023

	Dec 23
Ordinary Income/Expense	
Income	
357-00 Cigarette Tax	60 63
376-00 Interest Income	17 56
380-00 Licenses Sales Tax	50 00
380-02 Liquor License	250 00
384-00 Miscellaneous	-580 00
386-00 Building Permits	
386-04 Fence Permit	100 00
386-00 Building Permits - Other	1,203 00
Total 386-00 Building Permits	1 303 00
388-00 Property Tax	256 48
389-00 Specific Own Tax	350 06
402-00 S&A Road & Bridge Tax	84 71
408-00 Sales Tax	21,828 90
408-01 1% Sales Tax Increase	10,914 44
408-02 Motor Vehicle Use Tax	4,904 65
Total Income	39 440 43
Gross Profit	39 440 43
Expense	
Building & Zoning	
613-00 Bldg/Zoning Inspect.	10,099 66
617-00 Mileage	151 32
618-00 Insurance	500 00
Total Building & Zoning	10 750 98
General Government	
501-02 Town Events	959 25
504-00 Admin Assistant	2,060 00
505-00 Admin/Clerk Salary	5,242 08
508-00 Dues and Fees	929 53
515-00 Grant Expenses	48,992 99
530-00 Legal Publications	29 00
534-00 Miscellaneous Expense	3,860 64
537-00 GG Office Supplies	132 94
540-00 Payroll Expenses	11,548 28
542-00 Postage	8 56
543-00 Attorney's Fees	723 50
560-00 Treasurer's Fees	7 18
561-00 Town Operating	-1,613 06
565-00 Utilities (Town Hall)	510 17
570-00 GG T.H Building Mainten	510 00
571-00 Museum Payroll	680 00
580-00 Turner Ore Mill Utilities	79 20
Total General Government	74 660 26
Parks, Public Land & Code Enfor	
852-00 Park Utilities	277 61
856-00 Equipment Maintenance	129 00
Total Parks, Public Land & Code Enfor	406 61
Public Safety	
640-00 S&A Traffic Enforcement	5,967 50
642-00 Street Lights (748-00)	432 64
Total Public Safety	6 400 14
Public Works	
742-00 Shop Operating	348 50
745-00 S&A P. W Superintendent	5,242 08
746-00 S&A Shop Utilities	359 45

2:58 PM
01/02/24
Accrual Basis

Town of Silver Cliff
Profit & Loss - Treasurer's Report
December 2023

	<u>Dec 23</u>
772-00 S&A S/R Fuel	210 65
Total Public Works	6 160 68
Public Works 1% Sales Tax	
740-00 1% S&A Equipment Mainten	139 28
742-00 1% Shop Operating	967 48
Total Public Works 1% Sales Tax	1 106 76
Total Expense	99,485 43
Net Ordinary Income	60,045 00
Net Income	-60,045.00

Town of Silver Cliff
Balance Sheet - Treasurer's Report 2
As of December 31, 2023

	<u>Dec 31, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
101-00 General Fund Checking	177,456.29
Total Checking/Savings	<u>177,456.29</u>
Other Current Assets	
100-00 Petty Cash	50.00
104-01 KPB CD 23003	44,651.67
104-02 KPB CD 23004	44,792.31
104-03 KPB CD 23005	44,865.33
113-00 Property Tax Receivable	29,271.00
Total Other Current Assets	<u>163,630.31</u>
Total Current Assets	<u>341,086.60</u>
TOTAL ASSETS	<u><u>341,086.60</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
210-00 Payroll Liabilities	13,197.41
220-00 Deferred Property Tax	29,071.00
Direct Deposit Liabilities	2,935.00
Total Other Current Liabilities	<u>45,203.41</u>
Total Current Liabilities	<u>45,203.41</u>
Total Liabilities	45,203.41
Equity	
301-00 Retained Earnings	453,824.79
Net Income	-157,941.60
Total Equity	<u>295,883.19</u>
TOTAL LIABILITIES & EQUITY	<u><u>341,086.60</u></u>

11:32 AM
01/02/24
Accrual Basis

Museum Fund
Profit & Loss - Treasurer's Report 1
December 2023

	Dec 23
Income	0 00
Expense	
Capital Outlay	
905-00 DOLA Town Match	4,190 00
Total Capital Outlay	4,190 00
General Government	
530-00 Merchandise	-615 00
534-00 Miscellaneous	0.00
537-00 Office Supplies	89.99
554-00 Utilities	505.94
570-00 Building Maintenance	1,050 00
Total General Government	1,030 93
Total Expense	5,220 93
Net Income	-5,220.93

11:32 AM
01/02/24
Accrual Basis

Museum Fund
Balance Sheet - Treasurer's Report 2
As of December 31, 2023

	Dec 31, 23
ASSETS	
Current Assets	
Checking/Savings	
101-00 MF Checking	15 633 75
Total Checking/Savings	15 633 75
Accounts Receivable	
118-01 Other A/R	104,143 45
Total Accounts Receivable	104,143 45
Total Current Assets	119,777 20
TOTAL ASSETS	119,777.20
LIABILITIES & EQUITY	
Equity	
302-00 Operating Transfers	25 000 00
360-00 Retained Earnings	97,081 74
Net Income	-2 304 54
Total Equity	119,777 20
TOTAL LIABILITIES & EQUITY	119,777.20

10:50 AM
01/02/24
Cash Basis

Conservation Trust Fund
Profit & Loss - Treasurer's Report 1
December 2023

	<u>Dec 23</u>
Income	
363-00 Borad of County Commissi	12 000 00
Uncategorized Income	2 649 00
Total Income	14 649 00
Expense	0 00
Net Income	<u>14,649.00</u>

10:50 AM
01/02/24
Cash Basis

Conservation Trust Fund
Balance Sheet -Treasurer's Report 2
As of December 31, 2023

	<u>Dec 31, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
101-00 CTF Checking	28 125 58
Total Checking/Savings	28 125 58
Total Current Assets	28 125 58
TOTAL ASSETS	<u>28,125.58</u>
LIABILITIES & EQUITY	
Equity	
303-00 Retained Earnings	17 528 08
Net Income	10 597 50
Total Equity	28 125 58
TOTAL LIABILITIES & EQUITY	<u>28,125.58</u>

Town of Silver Cliff - Financial Report Profit & Loss Budget vs. Actual

January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
355-00 Cemetery Revenue	1,600.00	2,000.00	-400.00	80.0%
357-00 Cigarette Tax	790.97	500.00	290.97	158.2%
358-00 S&A Contingency	0.00	1,000.00	-1,000.00	0.0%
360-00 Dog Licenses & Fines	100.00	0.00	100.00	100.0%
361-00 Donations	0.00	1,000.00	-1,000.00	0.0%
362-00 Merchandise	100.00	0.00	100.00	100.0%
383-00 Plastic Pollution Act	528.60			
385-00 Franchise Tax	0.00	20,000.00	-20,000.00	0.0%
370-00 Grants-	0.00	0.00	0.00	0.0%
376-00 Interest Income	119.98	200.00	-80.02	60.0%
377-00 Commemorative Bench & Pl	0.00	0.00	0.00	0.0%
378-00 Commemorative Income	0.00	0.00	0.00	0.0%
380-00 Licenses Sales Tax	750.00	1,000.00	-250.00	75.0%
380-01 Public Dance & Live Musi	425.00	300.00	125.00	141.7%
380-02 Liquor License	2,250.00	1,250.00	1,000.00	180.0%
381-00 Fees				
381-01 Property Vacation Fee	1,100.00			
381-00 Fees - Other	300.00	1,000.00	-700.00	30.0%
Total 381-00 Fees	1,400.00	1,000.00	400.00	140.0%
382-00 Fines	300.00	0.00	300.00	100.0%
383-00 Excavation Permit	0.00	1,500.00	-1,500.00	0.0%
384-00 Miscellaneous	23,600.19	2,000.00	21,600.19	1,180.0%
385-00 Park Donations	500.00	9,000.00	-8,500.00	5.6%
386-00 Building Permits				
386-01 Plan Review	9,331.09	7,500.00	1,831.09	124.4%
386-02 After hours inspection	0.00	500.00	-500.00	0.0%
386-03 Driveway Permits	100.00	500.00	-400.00	20.0%
386-04 Fence Permit	800.00	1,500.00	-700.00	53.3%
386-05 Building Fine	285.00			
386-00 Building Permits - Other	72,535.71	45,000.00	27,535.71	161.2%
Total 386-00 Building Permits	83,051.80	55,000.00	28,051.80	151.0%
387-00 Special Use Permit	0.00	0.00	0.00	0.0%
388-00 Property Tax	35,727.10	30,000.00	5,727.10	119.1%
389-00 Specific Own Tax	3,703.87	4,000.00	-296.13	92.6%
390-00 Building - Use Tax	495.12	0.00	495.12	100.0%
391-00 Sale of Property	0.00	500.00	-500.00	0.0%
395-00 S&A Highway Users Tax	40,916.27	50,000.00	-9,083.73	81.8%
397-00 S&A Misc./Equipmt Sales	0.00	500.00	-500.00	0.0%
399-00 Capital Lease Proceeds	0.00	0.00	0.00	0.0%
400-00 S&A Property Tax Reg Fee	0.00	2,000.00	-2,000.00	0.0%
401-00 Silver Cliff Pit Royalty	39,901.27	45,000.00	-5,098.73	88.7%
401-01 Right to Enter	12,000.00	12,000.00	0.00	100.0%
401-02 Viscount Exploration	20,000.00	20,000.00	0.00	100.0%
402-00 S&A Road & Bridge Tax	17,623.66	21,500.00	-3,876.34	82.0%
404-00 State Sources	85.35	500.00	-414.65	17.1%
406-00 Federal Sources	0.00	0.00	0.00	0.0%
408-00 Sales Tax	228,468.74	255,000.00	-26,531.26	89.6%
408-01 1% Sales Tax Increase	101,556.63	140,000.00	-38,443.37	72.5%
408-02 Motor Vehicle Use Tax	55,464.01	42,000.00	13,464.01	132.1%
Total Income	671,458.56	718,750.00	-47,291.44	93.4%
Gross Profit	671,458.56	718,750.00	-47,291.44	93.4%
Expense				
Building & Zoning				
613-00 Bldg/Zoning Inspec.	75,822.52	46,131.00	29,691.52	164.4%
614-00 Bldg/Zoning Inspec. PT	0.00	30,325.00	-30,325.00	0.0%
615 -00 Education	3,137.87	2,000.00	1,137.87	156.9%
617-00 Mileage	2,024.52	2,000.00	24.52	101.2%
618-00 Insurance	10,838.98	10,500.00	338.98	103.2%
619-00 Rezoning Committee	0.00	150.00	-150.00	0.0%
Total Building & Zoning	91,823.89	91,106.00	717.89	100.8%
Capital Outlay				
901-00 Equipmt Purchase Grader	0.00	21,500.00	-21,500.00	0.0%
901-02 S&A Water Truck	15,693.02	25,000.00	-9,306.98	62.8%
901-03 S&A Kubota	0.00	0.00	0.00	0.0%
902-00 Safe Routes to School	22,062.02	0.00	22,062.02	100.0%
905-00 GG Town Hall Improvement	267.89			
Total Capital Outlay	38,022.73	46,500.00	-8,477.27	81.8%
General Government				
501-00 Adv/Economic Develop.	6,839.99	7,000.00	160.01	97.7%
501-02 Town Events	5,528.46	3,000.00	2,528.46	184.3%
504-00 Admin Assistant	11,240.00	15,000.00	-3,760.00	74.9%
505-00 Admin/Clerk Salary	74,471.90	62,905.00	11,566.90	118.4%
506-00 Clerk Education	1,353.41	2,000.00	-646.59	67.7%
507-00 Contingency Res. Tabor	0.00	1,000.00	-1,000.00	0.0%
508-00 Dues and Fees	5,845.39	5,000.00	845.39	116.9%
509-00 Plastic Pollution Act	3,234.89			
511-00 Elections				
511-01 Election Education	0.00	0.00	0.00	0.0%

Town of Silver Cliff - Financial Report Profit & Loss Budget vs. Actual

January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
511-00 Elections - Other	0 00	0 00	0 00	0 0%
Total 511-00 Elections	0 00	0 00	0 00	0 0%
515-00 Grant Expenses	61,224 29	0 00	61,224 29	100 0%
516-01 SRTS Cash carry over	0 00	0 00	0 00	0 0%
516-02 Fiber Broadband Infrs.	0 00	0 00	0 00	0 0%
516-00 Commemorative	0 00	0 00	0 00	0 0%
524-00 Insurance Work. Comp	3,584 00	5,000 00	-1,416 00	71 7%
524-01 Property & Casualty	7,464 09	7,000 00	464 09	106 6%
524-02 Health Insurance - Clerk	9,710 80	10,600 00	-889 20	91 6%
524-03 Addit. Coverages CIRSA	268 90	500 00	-231 10	53 8%
530-00 Legal Publications	445 09	3,000 00	-2,554 91	14 8%
533-00 Meetings/Conventions	2,700 73	4,000 00	-1,299 27	67 5%
534-00 Miscellaneous Expense	19,488 89	1,000 00	18,488 89	1,948 9%
537-00 GG Office Supplies	2,749 98	5,000 00	-2,250 02	55 0%
540-00 Payroll Expenses	51,323 17	30,000 00	21,323 17	171 1%
542-00 Postage	171 66	300 00	-128 34	57 2%
543-00 Attorney's Fees	8,274 75	15,000 00	-6,725 25	55 2%
543-01 Auditor Fees	6,200 00	6,500 00	-300 00	95 4%
543-02 Surveyor fees	3,881 00	2,000 00	1,881 00	194 1%
580-00 Treasurer's Fees	804 36	1,000 00	-195 64	80 4%
581-00 Town Operating	15,673 98	11,000 00	4,673 98	142 5%
585-00 Utilities (Town Hall)	7,025 61	10,000 00	-2,974 39	70 3%
570-00 GG T.H Building Mainten	6,948 79	5,000 00	1,948 79	139 0%
671-00 Museum Payroll	8,720 00	8,000 00	720 00	109 0%
571-01 Museum Salary Reimb.	0 00	0 00	0 00	0 0%
580-00 Turner Ore Mill Utilities	413 80	1,000 00	-586 20	41 4%
Total General Government	325 587 93	221 805 00	103,782 93	146 8%
GENMU220-00 Payable	-439 95			
MU220-00 Accounts Payable	4,656 25			
Parks, Public Land & Code Enfor				
640-00 PPL Director-Code Enforc	24,890 25	42,669 00	-17,778 75	58 3%
641-00 Park/Public Land Assiat.	3,162 00	5,440 00	-2,278 00	58 1%
642-00 PPL/CE Health Insurance	4,414 00	10,600 00	-6,186 00	41 6%
648-00 Park Maintenance	10,629 98	10,000 00	629 98	106 3%
852-00 Park Utilities	1,670 93	7,000 00	-4,670 93	166 7%
853-00 Trail Maintenance	626 10	2,000 00	-1,373 90	31 3%
854-00 Commemorative Expense	7,810 95	4,000 00	3,810 95	195 3%
855-00 Cemetery	0 00	2,000 00	-2,000 00	0 0%
856-00 Equipment Maintenance	835 16	3,000 00	-2,164 84	27 8%
904-00 Park Capital Outlay	7,117 00			
Total Parks, Public Land & Code Enfor	71,156 37	86,709 00	-15 552 63	82 1%
Public Safety				
640-00 S&A Traffic Enforcement	23,870 00	23,870 00	0 00	100 0%
641-00 Town Judge	0 00	0 00	0 00	0 0%
642-00 Street Lights (748-00)	5,223 93	6,000 00	-776 07	87 1%
642-01 Add. Street Lights	595 08	0 00	595 08	100 0%
648-00 Code Enforcement	0 00	0 00	0 00	0 0%
Total Public Safety	29,689 01	29,870 00	-180 99	99 4%
Public Works				
714-00 Cemetery Expenses	0 00	0 00	0 00	0 0%
740-00 S&A M/C Equip Maint.	10,886 08	10,000 00	886 08	108 9%
741-00 S&A M/C Fuel	5,312 10	7,000 00	-1,687 90	75 9%
742-00 Shop Operating	14,433 73	10,000 00	4,433 73	144 3%
743-00 S&A M/C Insurance	3,389 81	4,200 00	-810 19	80 7%
743-01 Health Insurance	6,688 86	10,600 00	-3,911 14	63 1%
744-00 Shop Building Maintenanc	11,666 60	5,000 00	6,666 60	233 3%
745-00 S&A P. W Superintendent	69,284 14	62,905 00	6,379 14	110 1%
745-01 S&W PW Ass. was 644-01	0 00	0 00	0 00	0 0%
745-02 COVID 19 PAYROLL EXPEN...	0 00	0 00	0 00	0 0%
746-00 S&A Shop Utilities	9,135 91	15,000 00	-5,864 09	60 9%
747-00 Education	0 00	1,000 00	-1,000 00	0 0%
749-00 S&A M/C Street Materials	19,437 90	20,000 00	-562 10	97 2%
749-01 S&A Street Maint.	894 10	0 00	894 10	100 0%
750-00 S&A N/C Asphalt	0 00	0 00	0 00	0 0%
752-00 S&A N/C Prep Materials	0 00	0 00	0 00	0 0%
770-00 S&A S/R Salary	0 00	0 00	0 00	0 0%
771-00 S&A S/R Contract Labor	0 00	2,500 00	-2,500 00	0 0%
772-00 S&A S/R Fuel	210 65	2,000 00	-1,789 35	10 5%
773-00 S&A S/R Materials	0 00	0 00	0 00	0 0%
775-00 S&A TS Str Sign	0 00	0 00	0 00	0 0%
776-00 S&A TS Str Sign Material	19 99	1,000 00	-980 01	2 0%
Total Public Works	151,359 87	151,205 00	154 87	100 1%
Public Works 1% Sales Tax				
740-00 1% S&A Equipment Mainten	4,582 50	10,000 00	-5,417 50	45 8%
741-01 1% Fuel	1,792 02	4,000 00	-2,207 98	44 8%
742-00 1% Shop Operating	7,554 81	3,000 00	4,554 81	251 8%
749-01 1% S&A Street Mat - Town	34,000 00	34,000 00	0 00	100 0%
749-02 1% S&A Street Mat. SCR	6,804 10	17,000 00	10,195 90	40 0%
750-01 1% S&A Paving	20,000 00	20,500 00	-500 00	97 6%
751-01 1% S&A Paving Prep Labor	0 00	0 00	0 00	0 0%

Town of Silver Cliff - Financial Report Profit & Loss Budget vs. Actual

January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
901-00 S&A Equipment Pur Grader	21,270.11	21,500.00	-229.89	98.9%
Total Public Works 1% Sales Tax	96,003.54	110,000.00	-13,996.46	87.3%
Total Expense	807,859.64	737,195.00	70,664.64	109.6%
Net Ordinary Income	-136,401.08	-18,445.00	-117,956.08	733.5%
Other Income/Expense				
Other Expense				
Operating Transfers				
302-10 Transfer to Museum	21,540.52			
Total Operating Transfers	21,540.52			
Total Other Expense	21,540.52			
Net Other Income	-21,540.52			
Net Income	-157,941.60	-18,445.00	-139,496.60	858.3%

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01/02/24

Accrual Basis

Museum Fund - Financial Report
Profit & Loss Budget vs. Actual
January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Income				
361-00 Donations	2,247.65	2,500.00	-252.35	89.9%
361-01 BOCC	0.00	5,000.00	-5,000.00	0.0%
365-00 Fees	0.00	0.00	0.00	0.0%
376-00 Interest Income	0.00	0.00	0.00	0.0%
377-00 Merchandise	10.00	500.00	-490.00	2.0%
378-00 Other Income	18,750.00	0.00	18,750.00	100.0%
418-00 El Pomar Grant	0.00	0.00	0.00	0.0%
419-00 WMVC	2,622.32	2,500.00	122.32	104.9%
580-00 Other (Oper Transfers)	50,500.00			
State Revenue Source				
421-00 CDOT Grant	96,925.73	0.00	96,925.73	100.0%
422-00 DOLA Grant	0.00	0.00	0.00	0.0%
Total State Revenue Source	96,925.73	0.00	96,925.73	100.0%
Total Income	171,055.70	10,500.00	160,555.70	1,629.1%
Expense				
951-00 LOC Interest	284.66			
Capital Outlay				
900-00 Gen. Capital Outlay	140.00	5,500.00	-5,360.00	2.5%
902-00 CDOT Grant Outlay	60,099.19	0.00	60,099.19	100.0%
903-00 CDOT Town Match	18,892.58	0.00	18,892.58	100.0%
904-00 DOLA Grant Outlay	9,195.59	0.00	9,195.59	100.0%
905-00 DOLA Town Match	6,247.13	0.00	6,247.13	100.0%
906-00 El Pomar Grant Outlay	0.00	0.00	0.00	0.0%
907-00 El Pomar Town Match	0.00	0.00	0.00	0.0%
Total Capital Outlay	94,574.49	5,500.00	89,074.49	1,719.5%
General Government				
510-00 Advertising/Marketing	350.00	600.00	-250.00	58.3%
530-00 Merchandise	1,538.20	500.00	1,038.20	307.6%
534-00 Miscellaneous	60,892.19	0.00	60,892.19	100.0%
537-00 Office Supplies	2,013.37	200.00	1,813.37	1,006.7%
545-00 Salary	0.00	0.00	0.00	0.0%
554-00 Utilities	3,446.25	2,500.00	946.25	137.9%
570-00 Building Maintenance	10,261.08	1,000.00	9,261.08	1,026.1%
Total General Government	78,501.09	4,800.00	73,701.09	1,635.4%
Total Expense	173,360.24	10,300.00	163,060.24	1,683.1%
Net Income	-2,304.54	200.00	-2,504.54	-1,152.3%

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 01/02/24
 Cash Basis

Conservation Trust Fund

Profit & Loss Budget vs. Actual - FINANCIAL REPORT

January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Income				
361-00 Donations - Cash	0.00	0 00	0 00	0 0%
362-00 Donations - In Kind	0.00	0 00	0 00	0 0%
363-00 Borad of County Commissi	12,000.00	12,000 00	0 00	100 0%
376-00 Interest Income	0.00	50 00	-50 00	0 0%
384-00 Other Income	0.00	0 00	0 00	0 0%
390-00 WMBRL Sign Revenue	0.00	0 00	0 00	0 0%
415-00 Grant Match	0.00	0 00	0 00	0 0%
420-00 CDOT Grant Income	0.00	0 00	0 00	0 0%
425-00 DOLA Grant Income	0.00	0 00	0 00	0 0%
440-00 State Lottery Proceeds	6,448.50	6,000 00	448 50	107 5%
Uncategorized Income	2,649.00			
Total Income	21,097.50	18,050 00	3,047 50	116 9%
Expense				
850-00 Park Maintenance	0.00	0 00	0 00	0 0%
860-00 Park Improvements	0.00	10,000 00	-10,000 00	0 0%
900-00 Gen. Capital Outlay	0.00	0 00	0 00	0 0%
901-00 Museum Improvements	10,500.00	10,500 00	0 00	100 0%
902-00 CDOT Grant	0.00	0 00	0 00	0 0%
903-00 CDOT Match	0.00	0 00	0 00	0 0%
904-00 TRAIL	0.00	2,000 00	-2,000 00	0 0%
905-00 DOLA Grant Match	0.00	0 00	0 00	0 0%
Total Expense	10,500.00	22,500 00	-12,000 00	46.7%
Net Income	10,597.50	-4,450.00	15,047.50	-238.1%

**The following is a list of December 2023 bills to be paid
by the Board of Trustees of the Town of Silver Cliff, Colorado
at their regular meeting on January 2, 2024**

<i>Item</i>	<i>Amount</i>	<i>Check #</i>
GENERAL FUND		
Walmart	Operating \$ 271.01	DC
Imperio Azteca	Operating \$ 775.85	DC
Dollar General	Operating \$ 26.10	DC
RMWSD	Utilities \$ 255.60	DC
Lowes Super Market	Operating \$ 157.30	DC
Family Dollar	Operating \$ 11.00	DC
Google Suites	Computer \$ 410.40	DC
Amazon	Operating \$ 351.17	DC
HillTop	Internet \$ 155.45	DC
Big R Stores	Shop \$ 349.99	DC
In Road Side Supplies	Operating \$ 120.45	DC
Harbor Freight	Shop \$ 173.98	DC
Post Office	Postage \$ 8.56	DC
Quickbooks	PayRoll \$ 16,091.65	EFT
The Mountain Publishing Co.	Publications \$ 29.00	DC
Procom LLC	Operating \$ 49.00	DC
Kirkpatrick Bank	LOC-Museum \$ 48,139.99	DT
IRS	941 \$ 3,532.56	DC
Wet Mountain Tribune	Subscription \$ 38.00	DC
Dollar General	Shop \$ 29.40	DC
Napa Auto Parts	Shop \$ 139.28	14226
Garett Benesch	Operating \$ 580.00	14227
Yvonne Squire	Cleaning \$ 105.00	14228
Payroll	Payroll \$ 8,695.91	14229-14231
AT&T	Utilities \$ 173.79	14232
AirGas	Lease \$ 227.50	14233
Xerox	Lease \$ 231.72	14234
Yvonne Squire	Cleaning \$ 405.00	14235
Century Link	Utilities \$ 177.54	14236
Valley Ace Hardware	Shop \$ 165.51	14237
Sangre de Cristo Sentinel	Publishing \$ 138.13	14238
Brian Lewis	Repairs \$ 100.00	14239
Wet Mountain Tribune	Publishing \$ 44.84	14240
CIRSA	Insurance/Workers Comp \$ 17,892.34	14241
Napa Auto Parts	Shop \$ 172.89	14242
CEBT	Insurance \$ 2,762.40	14243
CC Road and Bridge	Shop \$ 1,005.17	14244
Isaac Selden	Mileage \$ 39.30	14245
Dan Slater	Attorney Fee's \$ 723.50	14246
TOTAL	\$ 104,756.28	

MUSEUM

RMSWD	Utilities \$ 63.80	DT
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Garrett Benesh	Operating	\$ 350.00	2320
Town of Silver Cliff	Transfer	\$ 89.99	2321
Laura Bachman	Operating	\$ 4,190.00	2322
Century Link	Utilities	\$ 128.00	2323
Valley Ace hardware	Operating	\$ 39.95	2324
Central Building Supply	Shop	\$ 8.63	2325
TOTAL		\$ 4,870.37	

CTF

TOTAL		\$ -	

The Tourism Board is responsible for developing and implementing a plan to market and promote tourism for Custer County. Tourism is supported by a 2% lodging tax paid for by visitors staying in local accommodations including short-term rentals.

As per our Bylaws: *"The revenues generated by the lodging tax shall be used only to promote, advertise and market tourism in Custer County, via a mix of traditional and media advertising, as determined by the CCTB. No lodging tax collected shall be used for any capital expenditures, with the exception of tourist information centers."*

Lodging tax revenue for 2023 is \$104,690.12, a growth of 32.8% from 2022 and 129% over budget. This lodging tax figure translates to \$5.2 million in lodging revenue. Without a doubt, Tourism is a vital economic driver. We will begin the new year with over \$100,000 in the bank and will operate within a budget of \$83,000 in 2024.

Tourism Review of 2023:

- Held a **Tourism Discussion Forum** in the library community room filled to capacity to toss around ideas. We will plan an annual community outreach to keep people informed about tourism and engage people to help support businesses and build community.
- A **Strategic Planning Session** is scheduled for Tuesday, February 13 with Gary Taylor as facilitator. We will then update **2024-2026 Marketing Plan**. We Care for Colorado.
- The **Destination Stewardship Initiative** is a strategic industry framework that takes a collaborative approach to support our state balance the quality of life for residents alongside the experience for visitors while enhancing our natural environment, cultures and communities. The concept emphasizes the need to balance tourism development with the preservation of the destination's natural, cultural and social resources. Seven categories with nine priorities; top three shown:
 - **Community Impacts:** Workforce housing availability and affordability. Maintaining community character. Investments that benefit visitors and residents
 - **Cultural Heritage:** Enhancing festivals and events. Preservation of historical buildings and homes. Honoring Native Americans and their lands.
 - **Diversity, Equity, Inclusion and Accessibility:** Encouraging & recognizing inclusive hosts. Accessible infrastructure. Accessible interpretation & information.
 - **Economic Sustainability:** Addressing seasonality (positive/negative impacts). Advancing tourism workforce. Increasing livable wages and perks for workforce.
 - **Environment:** Preventing wildfires. Minimizing noise, light and contamination pollution. Addressing water usage, conservation and quality.
 - **Visitor Management:** Waste management (i.e. littering and pet waste). Improving visitor behavior / promotion of Leave No Trace principles. Maintaining the welcome (i.e. making sure that residents are friendly to visitors).
 - **Governance:** Over-dependence on volunteers (boards/councils/committees) for complex, long-term programs/projects (e.g. byways). Limited public understanding about tourism,



management/marketing functions, funding and revenue use. Lack of coordination for data collection, monitoring and reporting.

- Two paid **social media campaigns**, one for awareness and for an off-season Getaway Giveaway. Close to 3,000 entries for 2 prize packages for travel between now and April 15.
- Applying for a **CTO Management Grant** for \$20,000 with a \$5,000 match to replace three Forest Service trailhead kiosks and update all kiosks with interpretive signage on the Rainbow Trail. We are working in collaboration with the Forest Service, Trails for All, Custer County Search & Rescue and All the Range.
- Shelly Larson of **Jo Studio, Inc.** is a yearly contract and just as we thought, her talent and professionalism has elevated Tourism's ability to market and promote the Wet Mountain Valley with creativity, expertise and enthusiasm. Tourism provides graphic design and printing of event posters and literature for non-profits.
- A yearly contract with **Vista Works** to maintain and support our website along with Content Update Plan.
- Attended the **Governor's Tourism Conference** in Fort Collins in September. The event was very informative and we visited local and state Welcome Centers.
- **CC Tourism literature** (all available as a download online as well as in print):
 - WMV Guidebook, will be reprinted in 2024. Less than 3000 left.
 - Town Map will be updated/reprinted in May before Memorial weekend.
 - Hiking map of the Sangre de Cristo and Wet Mountains, plenty of 50 pg. pads.
 - Past & Present booklet released in May. Printed 10,000 copies, less than 3000 left.
 - The Restaurant Schedule is updated on a monthly basis.
- **Press in 2023:**
 - Headlines: The Charming Town of Westcliffe is Picture-Perfect for a Weekend Getaway. Top Summer Stargazing Destinations. These Towns were Named the nation's top stargazing spots. 9 gorgeous Rocky Mountain Towns to visit in 2023. How You Can Experience Ranch Life in Colorado in 303 Magazine. Trips with loved ones for any season. 9 of the most welcoming towns in the Rockies. 12 Unforgettable Small Towns to Visit in the Rockies in World Atlas.
 - The town of Westcliffe is included in the deck of the Colorado Adventure Bucket List of 50 adventures for every season around the state.



- **Welcome Center located at 107 N 3rd St.**
 - Open mid-March to early November. Want to be open more with volunteers to staff a five hour shift once a month on a Wed, Thur, Fri, Sat & holiday Sundays.
 - Will paint a fresh mural on patio wall by a local artist.
 - Will purchase a monitor to place in window to display a slide show of events and places of business to have information available even when closed. Will also purchase an iPad for easy access to the internet to share with visitors.
- Seeking board members to add to current five. Meetings are second Tuesday of month 9-11am. We are going to have winter Zoom meetings. Anyone can zoom in by sending an email to to get zoom link.
- **Marketing and Promotion in 2024 will include:**
 - a half page ad and advertorial in *Royal Gorge 2024 Official Visitors Guide*
 - a three issue ad campaign in *Colorado Life* including a full page ad in May/June
 - Colorado Vacation Directory online listing
 - small print and online ad in *CTO Official Visitors Guide*
 - participation in CTO Welcome Leads program for six months
 - monthly e-mail newsletter (bi-monthly in July, Aug, Sept), close to 10,000 subscribers
 - Social media cadence on Facebook and Instagram for posts both organic and paid
 - KLZR Underwriting radio spots for local tourism messages
- **Tourism Future Projects:**
 - Main Street Banner Campaign
 - Directional Display Kiosks—way-finding in town
 - Community based analysis (data collection) with professional support to drive decisions that create measurable results to support the needs of tourism.
- **Ideas to Implement:**
 - Main Street Trolley
 - Colorado Creative District
 - Gravel grinding event
 - Parade of Cows Art Installation
 - Winter Triathlon
 - Living History Event
 - Pickle Ball / Ping Pong Tournament
 - Chuckwagon
 - BBQ Festival / Chili Cook-Off

**TOWN OF SILVER CLIFF
ORDINANCE NO. 10-2023**

**AN ORDINANCE AMENDING SEC. 17-7-40 OF THE SILVER CLIFF
MUNICIPAL CODE TO ESTABLISH EXEMPTIONS TO THE DARK SKIES
REQUIREMENTS FOR TEMPORARY OUTDOOR EVENTS**

WHEREAS, the Town of Silver Cliff has established and adopted lighting standards to be certified as an International Dark Sky Community; and,

WHEREAS, the Municipal Code as currently written creates lighting issues for conducting outdoor events within the Town; and,

WHEREAS, the Board of Trustees wishes to clarify the Municipal Code to allow temporary outdoor events to be exempted from the outdoor lighting provisions of the Code.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF SILVER CLIFF AS FOLLOWS:

Section 1: Sec. 17-7-40 of The Silver Cliff Municipal Code is hereby amended by the addition of a new Subsection (10), as follows:

Sec. 17-7-40. Outdoor lighting.

(d) Outdoor events of no longer than one week in duration are exempt from the provisions of this Section.

(Ord. No. 01-2015, § 4; Ord. No. 23-10, § 1)

Section 2: The officials of the Town of Silver Cliff are authorized to take any and all actions to effectuate the enactment of these changes to the Municipal Code, including publishing in the official copies of the Municipal Code kept at Town Hall and published electronically online.

Introduced as an Ordinance, assigned an Ordinance number and ordered published this 5th day of December, 2023.

Adopted on Second Reading this ____ day of _____, 2023.

H.A. "Buck" Wenzel, Mayor

ATTEST:

Ileen Squire, Town Clerk

(SEAL)

CONTRACT

THIS CONTRACT entered into this 2 day of January , **2024**, is effective as of the 1st day of January 2023 by and between the Town of Silver Cliff, a Colorado Municipal Corporation, party of the first part and hereinafter referred to as "Town," and the BOARD OF COUNTY COMMISSIONERS, AND THE CUSTER COUNTY SHERIFF OF CUSTER COUNTY, Colorado, party of the second part and hereinafter referred to as "County",

WITNESSETH:

WHEREAS, the Town and the County are both political subdivisions of the State of Colorado;

AND WHEREAS, the Constitution and Statutes of the State of Colorado, including but not limited to Part 2, Article 1, Title 29, Colorado Revised Statutes, as amended, authorizes political subdivisions to enter into contracts which may be of mutual benefit to both parties;

AND WHEREAS, both political subdivisions are authorized by law and desire to provide law enforcement services for the benefit of the residents and visitors of the Town;

AND WHEREAS, the Town desires to enter into an agreement under which law enforcement services will be furnished to the Town by and through the Custer County Sheriff's Office;

AND WHEREAS, the County is willing and able to furnish such police services to the Town;

AND WHEREAS, the Town of Silver Cliff desires to reduce governmental expenditures while at the same time furnishing adequate service to taxpayers;

AND WHEREAS, the elimination of duplicated personnel and equipment may necessitate frequent interchanging of personnel and equipment to service the citizens within the County and within the municipal boundary of the Town;

AND WHEREAS, the Board of Trustees of the Town of Silver Cliff, has authorized the execution of this Contract between the parties hereto;

AND WHEREAS, the Board of County Commissioners of Custer County, Colorado, has authorized the execution of this Contract between the parties hereto;

NOW THEREFORE, in consideration of the foregoing premises, and the mutual covenants herein contained, it is agreed by and between the parties hereto as follows:

1. On or before the 15th day of December of each year as long as this Contract is in full force and effect, the Custer County Sheriff shall provide the Town with the amount that the Town shall pay the County for law enforcement services for the ensuing calendar year. The amount due for the calendar year as agreed upon by the town and county shall be **\$26,257.00**, the amount due each year shall include the following items to be paid quarterly to the County.
 - a. Wages / Salaries, Regular and Overtime
 - b. Employee benefits/insurance, Social Security, Health and Life Insurance, Workman Compensation, Unemployment Insurance, Uniform allowance, Schools & Training, and Insurance Bonds
 - c. Operating/Office expenses
 - d. Vehicle expenses

- e. Miscellaneous expenses
 - f. Any Capital outlay for vehicles, emergency lights, sirens and/or mobile transceiver radios
 - g. Housing of prisoners and associated costs
2. When approved by the Town and by the County, the Sheriff's budget shall be the amount to be paid on a quarterly or yearly basis as set forth by the Town to the County for the services provided for herein. In the event the Town and the County fail to approve the budget on or before the 15th day of December in the year in which it is submitted, this Contract shall terminate on December 31st of that year. When approved, each budget shall be included herein by reference as if set forth fully within.
 3. It is agreed that the law enforcement services to be provided pursuant to this Contract, in conjunction with regular law enforcement patrols provided by the Sheriff's Office as part of its services to County citizens will be generally adequate to provide twenty-four (24) hour a day, seven (7) day a week law enforcement protection within the Town, with additional law enforcement protection provided for special events within the town limits.
 4. During the term of this contract, the Custer County Sheriff shall be deemed to be the commissioned Town Marshal of the town, and any deputy sheriffs assigned to provide law enforcement services within the Town shall be deemed to be the commissioned law enforcement officers of the Town, with all powers and authority granted by law and by Town ordinances to the Town Marshal and police officers of the Town. The Custer County Sheriff and such Deputy Sheriff's assigned to provide law enforcement services in the Town shall enforce the applicable municipal ordinances of the Town, as well as applicable state statutes, and shall respond to citizen's complaints. Anything herein to the contrary notwithstanding, the Custer County Sheriff, and Deputy Sheriff's assigned to provide law enforcement services in the Town, and any other personnel employed under the terms of this Contract shall at all times be considered County Sheriff employees and not employees of the Town, and they shall not be entitled to any Town employment benefit, pension, civil service, unemployment compensation, or other status or right relating to Town employees.
 5. All personnel employed under the terms of this Contract shall wear the standard uniform as prescribed by the Custer County Sheriff.
 6. The Custer County Sheriff shall be the Chief Administrative Officer and shall be responsible for the supervision and operation of the Town Law Enforcement Services. All direction by the Town Board and/or Town employees shall be made to the Sheriff or his/her designee and not to the patrol deputy. This does not exclude a Town employee from alerting a deputy of circumstances that exist or incidents that are occurring which would be of a nature deemed unreasonable to wait until the Sheriff or his/her designee are available.
 7. All law enforcement equipment which, from time to time, may be used both within the municipality and the County, shall be insured to cover such activities by the owning agency.
 8. All law enforcement equipment paid for or leased by the Town shall at all times be considered Town property subject to the control of the Town in the event of termination of this contract.

9. The Custer County Sheriff, or designee, shall provide written reports of law enforcement activities within the Town to the Town's Board of Trustees, which reports shall be furnished on a periodic basis requested by the Board of Trustees, but no more frequently than quarterly. The Sheriff shall also provide additional information, upon request by the Board of Trustees.
10. All records relating to criminal complaints, arrests, etc., and any other records necessary to conduct law enforcement activities shall be maintained by the Custer County Sheriff's Office.
11. In addition to the termination provisions in Paragraph 2 above, this Contract may be terminated by either of the parties hereto upon one hundred twenty (120) days written notice prior to the designated termination date.
12. This Contract supersedes all other contracts between the parties; and may only be modified or amended in writing signed by all parties to this contract.

IN WITNESS WHEREOF, the parties hereto have executed this Contract the day and year first above written.

TOWN OF SILVER CLIFF

BOARD OF COUNTY COMMISSIONERS
CUSTER COUNTY

BY: _____
H.A. "Buck" Wenzel, Mayor

BY: _____
Kevin Day, Chairman

ATTEST:

ATTEST:

Ileen Squire, Town Clerk

Kelley Camper
Clerk & Recorder

APPROVED:

CUSTER COUNTY SHERIFF

BY: _____
Custer County Sheriff

TOWN OF SILVER CLIFF - SALES TAX COMPARISON 2022-2023

MTH	2022	1% increase		Total 2023	2023	1% increase		Total 2023	2020-2021	2 Year Average	% +/-
		2022	2023			2023	2023				
<u>JAN</u>	19,387.50	9,693.75	29,081.25	20,473.76	10,236.87	30,710.63	59,791.88	29,895.94	2.65%		
<u>FEB</u>	17,406.56	8,703.28	26,109.84	18,949.20	9,474.60	28,423.80	54,533.64	27,266.82	4.07%		
<u>MAR</u>	19,036.78	9,518.39	28,555.17	20,798.60	10,399.30	31,197.90	59,753.07	29,876.54	4.24%		
<u>APR</u>	16,571.57	8,285.79	24,857.36	19,762.50	9,881.25	29,643.75	54,501.11	27,250.56	8.07%		
<u>MAY</u>	18,626.25	9,313.13	27,939.38	23,156.98	11,578.50	34,735.48	62,674.86	31,337.43	9.78%		
<u>JUNE</u>	22,037.92	11,018.96	33,056.88	27,219.68	13,609.84	40,829.52	73,886.40	36,943.20	9.52%		
<u>JULY</u>	21,635.72	10,817.86	32,453.58	26,448.90	13,224.45	39,673.35	72,126.93	36,063.47	9.10%		
<u>AUG.</u>	22,882.56	11,441.28	34,323.84	25,352.43	12,676.22	38,028.65	72,352.49	36,176.25	4.87%		
<u>SEPT.</u>	26,040.28	13,020.14	39,060.42	24,476.92	12,238.47	36,715.39	75,775.81	37,887.91	-3.19%		
<u>OCT.</u>	18,731.48	9,365.74	28,097.22	21,828.90	10,914.44	32,743.34	60,840.56	30,420.28	7.09%		
<u>NOV.</u>	21,927.56	10,963.78	32,891.34			0.00					
<u>DEC.</u>	22,718.72	11,359.35	34,078.07			0.00					
TOTAL	247,002.90	123,501.45	370,504.35	228,467.87	114,233.94	342,701.81	713,206.16	323,118.38	5.71%		

TOWN OF SILVER CLIFF 2016-2023 SALES TAX & PRIOR YEARS COMPARISONS

MTH	2016	2017	2018	2019	2020	2021	2021	2022	2022	2022	2022	2023	2023	2016-2022	8 Yr	% +/-
						Total	% Increase	Total	% Increase	Total	% Increase	Total	% Increase	Average		
JAN	9,437.43	8,819.87	9,940.48	10,578.04	20,003.18	13,790.68	6,895.34	19,387.50	9,693.75	29,081.25	20,473.16	10,236.87	30,710.63	139,256.90	17,407.11	43.32%
FEB	7,175.48	8,561.30	8,245.12	10,250.08	14,420.51	13,120.14	6,560.07	17,406.56	8,703.28	26,109.84	18,049.20	9,474.60	28,423.80	122,866.34	15,358.29	45.97%
MAR	7,524.34	10,661.91	10,328.30	11,642.95	13,390.94	14,864.46	7,432.23	19,036.78	9,518.39	28,555.17	20,798.60	10,399.30	31,197.90	135,598.20	16,949.78	45.67%
APR	7,669.65	8,657.44	10,357.13	10,520.66	11,854.01	15,265.08	7,632.54	16,571.57	8,285.79	24,857.36	19,762.50	9,881.25	29,643.75	126,457.62	15,807.20	46.68%
MAY	7,845.33	10,171.38	11,796.27	14,963.13	14,443.82	16,521.20	8,260.60	18,626.25	9,313.13	27,939.38	23,156.98	11,578.50	34,733.48	146,676.59	18,334.57	47.22%
JUNE	10,427.87	11,085.91	12,857.75	16,286.44	17,133.30	19,839.20	9,919.60	22,037.92	11,018.96	33,056.88	27,219.68	13,609.84	40,829.52	171,436.47	21,429.56	47.51%
JULY	9,982.19	12,596.48	13,296.38	16,434.00	16,434.00	20,603.94	10,301.97	21,635.72	10,817.86	32,453.58	26,448.91	13,224.45	39,673.36	171,645.77	21,455.72	45.92%
AUG.	10,140.45	10,663.49	11,628.18	14,605.06	16,644.84	18,227.36	9,113.68	21,635.72	10,817.86	32,453.58	25,352.43	12,676.22	38,028.65	161,505.29	20,188.16	46.91%
SEPT.	10,835.97	10,458.84	11,284.87	16,066.59	16,219.32	20,026.20	10,013.10	26,040.28	13,020.14	39,060.42	24,476.92	12,238.47	36,715.39	170,680.70	21,335.09	41.89%
OCT.	10,310.51	10,489.99	12,602.14	16,987.01	16,784.84	16,307.12	8,153.56	18,731.48	9,365.74	28,097.22	21,828.90	10,914.44	32,743.34	152,475.73	19,059.47	41.79%
NOV.	8,245.83	9,321.13	10,812.67	16,987.01	14,629.21	17,373.66	8,686.83	21,927.56	10,963.78	32,891.34					0.00	#DIV/0!
DEC.	9,888.16	11,057.34	12,773.78	13,533.26	17,063.44	20,435.90	10,217.95	22,718.72	11,359.35	34,078.07					0.00	#DIV/0!
TOTAL	109,483.21	122,545.08	135,923.07	168,724.10	189,021.41	206,374.94	103,187.47	245,756.06	122,878.03	368,634.09	228,467.88	114,233.94	342,701.82	1,746,595.19	218,324.40	36.29%

PROP	105,000.00	110,000.00	125,000.00	135,000.00	200,000.00	180,000.00	90,000.00	205,000.00	105,000.00	330,000.00	230,000.00	140,000.00				
ACT.	109,483.21	122,545.08	135,923.07	168,724.10	189,021.41	206,374.94	103,187.47	245,756.06	122,878.03	368,634.09	228,467.88	114,233.94				
DIFF.	4,483.21	12,545.08	10,923.07	33,724.10	10,978.59	(26,374.94)	(13,187.47)	40,756.06	17,878.03		(-1,532.12)	(-25,766.06)				

2023 Permits

Month	Permits	Evaluation	Permit Fees	Plan Reviews	Total Income
January	4	\$ 98,700.00	\$ 3,273.00	\$ -	\$ 3,273.00
Febuary	2	\$ 100,250.00	\$ 1,320.00	\$ -	\$ 1,320.00
March	9	\$ 417,649.00	\$ 8,474.00	\$ 1,607.00	\$ 10,081.00
April	4	\$ 382,500.00	\$ 5,724.00	\$ 1,381.00	\$ 7,105.00
May	13	\$ 608,934.00	\$ 12,804.00	\$ 1,082.00	\$ 13,886.00
June	12	\$ 238,038.00	\$ 6,698.00	\$ 566.00	\$ 7,264.00
July	7	\$ 16,880.00	\$ 2,226.00	\$ -	\$ 2,226.00
August	8	\$ 194,237.00	\$ 4,990.00	\$ -	\$ 4,990.00
September	7	\$ 271,165.00	\$ 5,795.00	\$ 2,215.00	\$ 8,010.00
October	13	\$ 568,284.86	\$ 13,157.00	\$ 3,068.00	\$ 16,225.00
November	3	\$ 26,224.00	\$ 1,200.00	\$ -	\$ 1,200.00
December	4	\$ 52,060.00	\$ 2,208.00	\$ -	\$ 2,208.00
Totals	86	\$ 2,974,921.86	\$ 67,869.00	\$ 9,919.00	\$ 77,788.00

Building and Zoning update: 1-2-24

1. Have been talking with developers and researching process for the new Town Plaza. Picking up the pieces of where we left off with Roger. Wanting to follow legal guidance for next steps.
2. STR movement:
 - a. Sending out notifications to current STR's in Silver Cliff
 - b. Made Certificate (see attached)
 - c. Ready for applications and enforcement for STR's (Official Launch on the 6th)
3. Annual Permit Information: (See 2023 Monthly Permit Review.)
4. Participated in all the RMWSD meetings and movement towards lifting the moratorium.
 - a. Has been lifted.
5. Filing and making system my own. Closing permits and updating applications.

Deputy Clerk Report January 2024

- Created Bills List for December's Bills
- Updated & Finished Cemetery log sheet
- Processed Sales Tax Renewals
- Did minutes for the Dec meeting
- Read newspapers for news about Silver Cliff
- Worked on elections forms
- Made changes to the website-added more information
- Created 2024 forms for meetings
- Answered calls and emails
- Researched Municipal codes and State Statutes
- Finalized Election Calendar

Public Works

Monthly Report

December 2023

- Road Blading- Silver Cliff and Silver Cliff Ranch
- Snow Plowing & Removal- Silver Cliff and Silver Cliff Ranch
- Push Back Snow and Widen Roads- Silver Cliff Ranch
- Equipment Maintenance- Got the red plow truck running, got sander fixed and working (Bearings and Chain). Serviced the Backhoe (Oil change and greased bearings)
- Working on HUTF Silver Cliff Street Inventory/Survey
- Trying to come up with a solution to fix the pothole and deterioration issue with millings that were put down last year.

Silver Cliff Museum

December 2023 Report

2023

- 553 people
 - 231 people **more than 2021**
 - 18 **more than 2019**
- \$2,498.40 in donations
 - \$1,651.40 **more than 2021**
 - \$1,263.80 **more than 2019**
- Average donation per guest is \$4.52
 - \$1.89 **more than 2022**
 - \$2.21 **more than 2019**
- \$660.00 sold in merchandise
 - \$465.00 **more than 2019**
 - \$210.00 **more than 2018**

December 2023 Accomplishments

- Check and respond to emails and phone messages two to three times per week.
- Worked with the Custer Count Tourism Board to design and print 1,000 new pamphlets.
- Began organizing boxes of paper information and transferring them to the pavilion storage closet.
- Swept and dusted the museum in preparation for Santa.
- Made a plan for the reorganization of museum exhibits.
- Brainstormed preliminary list of 2024 museum fundraisers.

Town Clerk December Report

- Paid bills – minutes signed & in book
- Monthly sale tax reports
- Balanced checkbooks
- BOT packets
- Payroll/Payroll taxes
- Added 2 new employees to payroll, insurance, retirement
- Budget
- Updated computers
- EIAF (DOLA) grant
- CDOT grant
- Grant searching – with our grant coordinator Beth Lenz
- Cemetery plots/info
- CIRSA 2024 renewals
- UAACOG mini grant information
- GOCO grant meeting on how to proceed to apply in Fed 2024
- Liquor License renewal for 4 Kings/Liquor Cabinet
- Liquor License application for Imperio Azteca
- Park to park sign quotes
- Security video research for museum handrail incident
- Election
- Year end
- Santa Kids 100 Adults 82
- IGA Sheriff
- Roger Camper retirement packet and party