

TOWN OF SILVER CLIFF

ESTABLISHED 1879

612 E. Main Street, Silver Cliff, CO 81252

Chris McKellip: Building and Zoning Official

Cell: 719-371-8215 Office: 719-783-3034 bzofficial@silvercliffco.com

SHORT TERM RENTAL PERMIT APPLICATION

JURISDICTION OF SILVER CLIFF **PERMIT NO.** _____

SHORT TERM RENTAL ADDRESS: _____

SHORT TERM RENTAL DISCRIPTION: FULL TIME: _____ PART TIME: _____

OWNER: _____

MAILING ADDRESS: _____

PHONE #: _____ CELL: _____ EMAIL: _____

LOCAL CONTACT: _____

ADDRESS: _____

PHONE #: _____ CELL: _____ EMAIL: _____

SECOND LOCAL CONTACT: _____

ADDRESS: _____

PHONE #: _____ CELL NUMBER: _____ EMAIL: _____

PORTIONS BEING RENTED: (Attach notes if needed)

PROOF OF OWNERSHIP: _____ PROOF OF LIABILITY INSURANCE: _____

DATE OF INSPECTION: _____ PERMIT EXPIRATION: Dec 31st: _____

ADVERTISING PLATFORMS:

1. _____ 2. _____

3. _____ 4. _____

FEES AND TAXES

FULL TIME STR: \$ _____.____ **Date Paid:** _____ **Receipt No:** _____

PART TIME STR: \$ _____.____ **Date Paid:** _____ **Receipt No:** _____

INSPECTION FEE: \$ _____.____ **Date Paid:** _____ **Receipt No:** _____

AFTER JULY 1ST: \$ _____.____ **Date Paid:** _____ **Receipt No:** _____

Other: _____ \$ _____.____ **Date Paid:** _____ **Receipt No:** _____

Other: _____ \$ _____.____ **Date Paid:** _____ **Receipt No:** _____

TOTAL: \$ _____.____

ADDITIONAL INFORMATION

STR REQUIREMENTS: ALL

1. There shall be no more than two (2) and no less than one (1) off street parking spots provided per rental.
2. Renters shall be held to all Municipal Codes including noise, trash, animal, parking, Pride Code etc..
3. All rules, regulations, expectations, evacuation routes, and other relevant local information shall be displayed for guests.
4. Smoke Detectors and Fire Extinguishers are required on each level of a short-term rental.
5. Records of occupancy for each STR unit will be made available, upon request, to the Town of Silver Cliff, for review and inspection at any time.

FULL-TIME STR REQUIREMENTS:

1. A full time STR shall not be located within 150 ft of any other currently- licensed STR. The distance is measured from the front door of one dwelling to the front door of the other dwelling. (Void in Zones B-1)
2. In Silver Cliff Ranch the Town shall not grant more than 15% of the residential structures in the subdivision.
3. The STR Permit holder shall have in place a Business License with the town of Silver Cliff while the STR Permit is active.
4. On properties zoned in R-3, the property must have been owned by the applicant for a minimum of (2) years. This requirement is void in B-1.

ABANDONMENT AND REVOCATION:

1. Licensed owners must notify the town with written notice of closure of an STR within 30 days.
2. A review will be conducted by the Building and Zoning Official after three (3) separate complaints in a single year.

INSPECTIONS

1. It shall be the duty of the person requesting any required inspections to provide access to means for inspection of such work.
2. The Building and Zoning Official will not conduct an inspection without the owner or trusted witness present.
3. Requests for required inspections shall be filed with the Building Official a minimum of twenty-four (24) hours prior to being needed. The Building Official can be reached Monday through Thursday, 8:00 a.m. - 5:00 p.m. at the Silver Cliff Town Hall, 612 E Main Street, Silver Cliff, CO 81252, 719-783-3034.

NOTICE

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of Laws and Ordinances will be complied with whether specified herein or not.

Signature of Owner

Date

Signature of Local Contact

Date

Building and Zoning Official

Date