

TOWN OF SILVER CLIFF
BOARD OF TRUSTEES REGULAR MEETING
TUESDAY – JANUARY 9, 2023 AT 5:00 P.M.
SILVER CLIFF TOWN HALL
612 E. Main St., Silver Cliff, CO 81252

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AGENDA

Call Meeting to Order

Please turn off or silence your cell phone

Pledge of Allegiance

Invocation

Roll Call

Amendments to Agenda:

Attendee Introductions

Consent Agenda:

Note: All items listed under the Consent Agenda are considered routine and will be approved with one motion. There will be no separate discussion of these items unless a Board Member or citizen so requests, in which case the item may be removed from the Consent Agenda and considered separately, at the discretion of Board of Trustees.

- a. Approval of minutes December 6, 2022
- b. Treasurer's Report
- c. Approval of Bills

New Business:

- a. First Reading of Ordinance 01-2023 Vacate an Alleyway and Interior Lot Lines in Block 61
- b. First Reading of Ordinance 02-2023 Plastic Pollution Reduction Act
- c. Consideration of Approval of the Liquor License renewal for Liquor Cabinet
- d. Consideration of Approval of the Tasting License for the Liquor Cabinet
- e. Consideration of Approval of expenses for the plastic pollution act education and bags

Old Business:

Please be advised that the Board may decide on any agenda item, to move into executive session when discussion on the agenda items calls for an executive session, as long as the Board is authorized to do so under C.R.S. § 24-6-402 (4).

Staff Report: See Attached Reports

Building/Zoning | Public Works Departments | Code Enforcement | Town Clerk

Committee Reports:

Public Comments (3-minute time limit): Town of Silver Cliff's citizens or business owners to address the Board of Trustees and request to be on a future agenda.

Board of Trustees Open Discussion:

Adjourn:

**TOWN OF SILVER CLIFF REGULAR BOARD MEETING
MINUTES FOR DECEMBER 6, 2022**

Mayor H.A. Buck Wenzel called the meeting to order. The Board of Trustees of the Town of Silver Cliff, Colorado held their regular meeting on December 6, 2022, at the Town Hall at 5:03 PM. The Pledge of Allegiance and the invocation were said.

PRESENT: Mayor H.A. Buck Wenzel, Mayor Pro Tem Lisa Nolan, Trustees: Fred Hernandez, Jordan Benson, Braden Wilson, Troy Bomgardner, Jake Shy

ABSENT: Trustee Fred Hernandez, Braden Wilson

STAFF PRESENT: Ileen Squire - Clerk/Treasurer, Roger Camper – Building/Zoning, Roger Squire – Public Works Street and Alley Director, Tim Krejci – Public Works Park and Public Land Director/Code Enforcement, Attorney Dan Slater

STAFF ABSENT:

AMENDMENTS TO AGENDA:

ATTENDEE INTRODUCTIONS: Jenna Calkins Library District

CONSENT AGENDA:

- a. APPROVAL OF NOVEMBER 1, 2022, MINUTES
- b. TREASURER’S REPORT
- c. FINANCIAL REPORT

BALANCES AS OF NOVEMBER 2022

General Fund	\$248,076.10
Museum	\$ 37,214.63
Conservation Trust Fund	<u>\$ 15,443.17</u>
Total	\$300,733.90
CD’s 3 month \$44,651.67 - 12 month \$44,792.31 - 18 month \$44,865.33	\$134,309.31
GRAND TOTAL	\$435,043.21

PAYMENT OF THE BILLS

- d. Minutes

Motion by Trustee Jake Shy to approve the consent agenda, seconded by Trustee Jordan Benson. Motion carried.

NEW BUSINESS:

- a. CONSIDERATION OF APPROVAL OF THE LIQUOR LICENSE RENEWAL FOR TONY’S MOUNTAIN PIZZA

All paperwork is in and ready to go.

Motion by Trustee Jake Shy to approve the Liquor License renewal for Tony’s Mountain Pizza, seconded by Mayor Pro Tem Lisa Nolan. Motion carried.

- b. PUBLIC HEARING ON THE 2023 PROPOSED BUDGET

Regular Meeting closed 5:08

Public Hearing closed 5:09

- c. CONSIDERATION OF APPROVAL OF ORDINANCE 05-2022 ADOPTING THE 2023 PROPOSED BUDGET

Motion by Trustee Jake Shy to approve the Liquor License renewal for Tony’s Mountain Pizza, seconded by Mayor Pro Tem Lisa Nolan. Motion carried.

TREASURER'S REPORT

ACCOUNT BALANCES DECEMBER 2022:

GENERAL FUND:	\$211,984.51
MUSEUM:	\$17,528.08
CONSERVATION TRUST:	\$ 18,151.58
TOTAL:	\$247,664.17

	renewal	
CD: 23003	3 month	\$44,651.67
CD: 23004	12 month	\$44,792.31
CD: 23005	18 month	\$44,865.33

TOTAL:	\$134,309.31
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Grand Total	\$381,973.48
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Accounts

Liabilities

<u>2012 Mack</u> *7490	Principal Balance \$58,393.96	Available Credit \$0.00
<u>2015 John Deere</u> *3440	Principal Balance \$60,350.29	Available Credit \$0.00
<u>CD's Secure</u> *8330 <i>MUSEUM PROJECT</i>	Principal Balance \$68,000.00	Available Credit \$32,000.00
Total	\$186,744.25	\$32,000.00

Town of Silver Cliff
Profit & Loss - Treasurer's Report
December 2022

	Dec 22
Ordinary Income/Expense	
Income	
357-00 Cigarette Tax	63.57
376-00 Interest Income	44.04
380-02 Liquor License	250.00
386-00 Building Permits	
386-01 Plan Review	391.50
386-00 Building Permits - Other	1,886.00
Total 386-00 Building Permits	2,277.50
388-00 Property Tax	631.15
389-00 Specific Own Tax	324.86
395-00 S&A Highway Users Tax	4,282.67
402-00 S&A Road & Bridge Tax	315.27
408-00 Sales Tax	18,731.48
408-01 1% Sales Tax Increase	9,365.74
408-02 Motor Vehicle Use Tax	2,662.58
Total Income	38,948.86
Gross Profit	38,948.86
Expense	
Building & Zoning	
613-00 Bldg/Zoning Inspect.	6,484.11
617-00 Mileage	371.88
618-00 Insurance	824.98
Total Building & Zoning	7,680.97
Capital Outlay	
902-00 Safe Routes to School	34,940.10
Total Capital Outlay	34,940.10
General Government	
501-02 Town Events	88.31
504-00 Admin Assistant	3,470.00
505-00 Admin/Clerk Salary	6,066.96
508-00 Dues and Fees	592.00
524-02 Health Insurance - Clerk	882.80
530-00 Legal Publications	14.40
537-00 GG Office Supplies	398.08
540-00 Payroll Expenses	2,581.68
542-00 Postage	8.69
543-00 Attorney's Fees	992.00
560-00 Treasurer's Fees	13.50
561-00 Town Operating	6,092.00
565-00 Utilities (Town Hall)	615.81
570-00 GG T.H Building Mainten	556.31
580-00 Turner Ore Mill Utilities	28.40
Total General Government	22,400.94
Parks & Recreation	
848-00 Park Maintenance	89.46
852-00 Park Utilities	111.08
853-00 Trail Maintenance	45.60
Total Parks & Recreation	246.14
Public Safety	
642-00 Street Lights (748-00)	445.93
Total Public Safety	445.93
Public Works	
742-00 Shop Operating	592.75
743-01 Health Insurance	1,207.78

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01/04/23

Accrual Basis

Town of Silver Cliff
Profit & Loss - Treasurer's Report
December 2022

	<u>Dec 22</u>
745-00 S&A P. W Superintendent	6,066.96
745-01 S&W PW Ass. was 844-01	4,435.42
745-02 COVID 19 PAYROLL EXPENSE	0.00
746-00 S&A Shop Utilities	281.28
749-00 S&A M/C Street Materials	<u>-1,575.00</u>
Total Public Works	11,009.19
Public Works 1% Sales Tax	
740-00 1% S&A Equipment Mainten	69.00
742-00 1% Shop Operating	<u>387.35</u>
Total Public Works 1% Sales Tax	456.35
Total Expense	77,179.62
Net Ordinary Income	-38,230.76
Net Income	<u>-38,230.76</u>

Town of Silver Cliff
Balance Sheet - Treasurer's Report 2
As of December 31, 2022

	Dec 31, 22
ASSETS	
Current Assets	
Checking/Savings	
101-00 General Fund Checking	209,921.72
Total Checking/Savings	209,921.72
Other Current Assets	
100-00 Petty Cash	50.00
104-01 KPB CD 23003	44,589.94
104-02 KPB CD 23004	44,726.08
104-03 KPB CD 23005	44,781.54
112-00 Taxes Receivable-Audit	-58,632.69
112-01 Franchise Fee - Audit	-19,603.61
113-00 Property Tax Receivable	29,888.00
117-00 Cash - Cty Trea. Audit	-624.69
118-00 Other Receivables (Aud)	12,362.57
Total Other Current Assets	97,537.14
Total Current Assets	307,458.86
TOTAL ASSETS	307,458.86
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
201-00 Accounts Payable - Audit	14,933.67
Total Accounts Payable	14,933.67
Other Current Liabilities	
210-00 Payroll Liabilities	2,388.78
220-00 Deferred Property Tax	29,888.00
Total Other Current Liabilities	32,276.78
Total Current Liabilities	47,210.45
Total Liabilities	47,210.45
Equity	
301-00 Retained Earnings	283,673.35
Net Income	-23,424.94
Total Equity	260,248.41
TOTAL LIABILITIES & EQUITY	307,458.86

3:10 PM

01/03/23

Accrual Basis

Museum Fund
Profit & Loss - Treasurer's Report 1
December 2022

	Dec 22
Income	
377-00 Merchandise	35.00
378-00 Other Income	20,000.00
Total Income	20,035.00
Expense	
Capital Outlay	
902-00 CDOT Grant Outlay	37,820.51
903-00 CDOT Town Match	600.00
904-00 DOLA Grant Outlay	50.60
905-00 DOLA Town Match	304.40
Total Capital Outlay	38,775.51
General Government	
554-00 Utilities	322.54
Total General Government	322.54
Total Expense	39,098.05
Net Income	-19,063.05

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01/03/23

Accrual Basis

Museum Fund
Balance Sheet - Treasurer's Report 2
As of December 31, 2022

	Dec 31, 22
ASSETS	
Current Assets	
Checking/Savings	
101-00 MF Checking	18,151.58
Total Checking/Savings	18,151.58
Total Current Assets	18,151.58
TOTAL ASSETS	18,151.58
LIABILITIES & EQUITY	
Equity	
302-00 Operating Transfers	74,000.00
360-00 Retained Earnings	38,879.78
Net Income	-94,728.20
Total Equity	18,151.58
TOTAL LIABILITIES & EQUITY	18,151.58

2:58 PM

01/03/23

Cash Basis

Conservation Trust Fund
Profit & Loss - Treasurer's Report 1
 December 2022

	Dec 22
Income	
440-00 State Lottery Proceeds	2,084.91
Total Income	2,084.91
Expense	0.00
Net Income	2,084.91

2:58 PM

01/03/23

Cash Basis

Conservation Trust Fund
Balance Sheet -Treasurer's Report 2
 As of December 31, 2022

	Dec 31, 22
ASSETS	
Current Assets	
Checking/Savings	
101-00 CTF Checking	17,528.08
Total Checking/Savings	17,528.08
Total Current Assets	17,528.08
TOTAL ASSETS	17,528.08
LIABILITIES & EQUITY	
Equity	
303-00 Retained Earnings	29,726.42
Net Income	-12,198.34
Total Equity	17,528.08
TOTAL LIABILITIES & EQUITY	17,528.08

Town of Silver Cliff - Financial Report Profit & Loss Budget vs. Actual

January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
350-00 Opening Bal Equity Trans	0.00	110,000.00	-110,000.00	0.0%
353-00 Tower Rent	0.00	0.00	0.00	0.0%
355-00 Cemetery Revenue	2,100.00	1,500.00	600.00	140.0%
357-00 Cigarette Tax	441.24	500.00	-58.76	88.2%
358-00 S&A Contingency	0.00	1,000.00	-1,000.00	0.0%
360-00 Dog Licenses & Fines	100.00	100.00	0.00	100.0%
361-00 Donations	0.00	1,000.00	-1,000.00	0.0%
362-00 Merchandise	70.00	0.00	70.00	100.0%
365-00 Franchise Tax	0.00	20,000.00	-20,000.00	0.0%
370-00 Grants-	40,697.57	0.00	40,697.57	100.0%
376-00 Interest Income	257.15	200.00	57.15	128.6%
377-00 Commemorative Bench & Pl	0.00	0.00	0.00	0.0%
378-00 Commemorative Income	0.00	0.00	0.00	0.0%
380-00 Licenses Sales Tax	575.00	1,500.00	-925.00	38.3%
380-01 Public Dance & Live Musi	400.00	300.00	100.00	133.3%
380-02 Liquor License	1,650.00	1,000.00	650.00	165.0%
381-00 Fees	971.73	1,000.00	-28.27	97.2%
382-00 Fines	0.00	1,000.00	-1,000.00	0.0%
383-00 Excavation Permit	1,400.00	3,000.00	-1,600.00	46.7%
384-00 Miscellaneous	3,232.12	2,000.00	1,232.12	161.6%
385-00 Park Donations	1,528.00	1,000.00	528.00	152.8%
386-00 Building Permits				
386-01 Plan Review	2,586.50	7,500.00	-4,913.50	34.5%
386-02 After hours inspeciton	0.00	500.00	-500.00	0.0%
386-03 Driveway Permits	0.00	500.00	-500.00	0.0%
386-04 Fence Permit	900.00	1,000.00	-100.00	90.0%
386-00 Building Permits - Other	74,209.68	35,000.00	39,209.68	212.0%
Total 386-00 Building Permits	77,696.18	44,500.00	33,196.18	174.6%
387-00 Special Use Permit	400.00	2,100.00	-1,700.00	19.0%
388-00 Property Tax	29,185.40	30,000.00	-814.60	97.3%
389-00 Specific Own Tax	3,536.19	5,500.00	-1,963.81	64.3%
390-00 Building - Use Tax	409.50	0.00	409.50	100.0%
391-00 Sale of Property	50.00	0.00	50.00	100.0%
395-00 S&A Highway Users Tax	45,637.64	50,000.00	-4,362.36	91.3%
397-00 S&A Misc./Equipmt Sales	500.00	1,000.00	-500.00	50.0%
399-00 Capital Lease Proceeds	0.00	0.00	0.00	0.0%
400-00 S&A Property Tax Reg Fee	0.00	6,000.00	-6,000.00	0.0%
401-00 Silver Cliff Pit Royalty	41,200.78	40,000.00	1,200.78	103.0%
401-01 Right to Enter	11,000.00	12,000.00	-1,000.00	91.7%
401-02 Viscount Exploration	16,000.00	16,000.00	0.00	100.0%
402-00 S&A Road & Bridge Tax	24,230.53	24,000.00	230.53	101.0%
404-00 State Sources	312.62	1,000.00	-687.38	31.3%
406-00 Federal Sources	0.00	0.00	0.00	0.0%
408-00 Sales Tax	202,356.59	205,000.00	-2,643.41	98.7%
408-01 1% Sales Tax Increase	101,178.31	105,000.00	-3,821.69	96.4%
408-02 Motor Vehicle Use Tax	39,070.06	40,000.00	-929.94	97.7%
500-00 Turner Ore Mill	0.00	0.00	0.00	0.0%
American Rescue Plan	83,825.15	83,825.00	0.15	100.0%
Total Income	730,011.76	811,025.00	-81,013.24	90.0%
Gross Profit	730,011.76	811,025.00	-81,013.24	90.0%
Expense				
Building & Zoning				
613-00 Bldg/Zoning Inspect.	65,214.98	64,070.00	1,144.98	101.8%
614-00 Bldg/Zoning Inspect. PT	0.00	10,000.00	-10,000.00	0.0%
615 -00 Education	352.85	2,000.00	-1,647.15	17.6%
616-00 Plan Review ICC	0.00	0.00	0.00	0.0%
617-00 Mileage	1,822.94	2,000.00	-177.06	91.1%
618-00 Insurance	9,772.74	10,000.00	-227.26	97.7%
619-00 Rezoning Committee	30.11	1,500.00	-1,469.89	2.0%
Total Building & Zoning	77,193.62	89,570.00	-12,376.38	86.2%
Capital Outlay				
900-00 Capital Outlay	60,897.00	13,500.00	47,397.00	451.1%
901-00 Equipmt Purchase Grader	21,270.11	21,200.00	70.11	100.3%
901-02 S&A Water Truck	15,693.02	25,000.00	-9,306.98	62.8%
901-03 S&A Kubota	0.00	0.00	0.00	0.0%
902-00 Safe Routes to School	86,575.01	30,000.00	56,575.01	288.6%
Total Capital Outlay	184,435.14	89,700.00	94,735.14	205.6%
COM101 COMMEMORATIVE	0.00	0.00	0.00	0.0%

Town of Silver Cliff - Financial Report
Profit & Loss Budget vs. Actual
 January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
COM534-00 Miscellaneous Expense	0.00	0.00	0.00	0.0%
General Government				
501-00 Adv/Economic Develop.	6,250.00	5,000.00	1,250.00	125.0%
501-02 Town Events	1,957.69	3,000.00	-1,042.31	65.3%
504-00 Admin Assistant	7,316.00	15,000.00	-7,684.00	48.8%
505-00 Admin/Clerk Salary	59,458.21	58,245.00	1,213.21	102.1%
506-00 Clerk Education	996.30	2,000.00	-1,003.70	49.8%
507-00 Contingency Res. Tabor	0.00	1,000.00	-1,000.00	0.0%
508-00 Dues and Fees	5,215.51	5,000.00	215.51	104.3%
511-00 Elections				
511-01 Election Education	0.00	0.00	0.00	0.0%
511-00 Elections - Other	1,230.89	2,000.00	-769.11	61.5%
Total 511-00 Elections	1,230.89	2,000.00	-769.11	61.5%
515-00 Grant Expenses	10,036.31	0.00	10,036.31	100.0%
515-01 SRTS Cash carry over	0.00	0.00	0.00	0.0%
515-02 Fiber Broadband Infrass.	0.00	0.00	0.00	0.0%
516-00 Commemorative	1,062.88	1,000.00	62.88	106.3%
524-00 Insurance Work. Comp	5,029.00	5,000.00	29.00	100.6%
524-01 Property & Casualty	6,234.59	6,000.00	234.59	103.9%
524-02 Health Insurance - Clerk	11,092.40	10,600.00	492.40	104.6%
524-03 Addit. Coverages CIRSA	231.55	500.00	-268.45	46.3%
530-00 Legal Publications	973.83	2,500.00	-1,526.17	39.0%
533-00 Meetings/Conventions	2,984.67	3,000.00	-15.33	99.5%
534-00 Miscellaneous Expense	5,247.06	1,000.00	4,247.06	524.7%
537-00 GG Office Supplies	5,809.63	5,000.00	809.63	116.2%
540-00 Payroll Expenses	24,736.46	35,000.00	-10,263.54	70.7%
542-00 Postage	284.64	500.00	-215.36	56.9%
543-00 Attorney's Fees	9,780.50	15,000.00	-5,219.50	65.2%
543-01 Auditor Fees	5,900.00	6,200.00	-300.00	95.2%
543-02 Surveyor fees	0.00	2,000.00	-2,000.00	0.0%
560-00 Treasurer's Fees	588.28	1,500.00	-911.72	39.2%
561-00 Town Operating	18,555.81	12,000.00	6,555.81	154.6%
565-00 Utilities (Town Hall)	6,767.38	5,000.00	1,767.38	135.3%
570-00 GG T.H Building Mainten	12,800.99	23,000.00	-10,199.01	55.7%
571-00 Museum Payroll	130.00	8,000.00	-7,870.00	1.6%
571-01 Museum Salary Reimb.	0.00	0.00	0.00	0.0%
580-00 Turner Ore Mill Utilities	506.62	2,000.00	-1,493.38	25.3%
Total General Government	211,177.20	236,045.00	-24,867.80	89.5%
MU220-00 Accounts Payable	439.95			
Parks & Recreation				
846-00 Park Capital Outlay	1,500.00	0.00	1,500.00	100.0%
848-00 Park Maintenance	5,782.08	10,000.00	-4,217.92	57.8%
852-00 Park Utilities	8,651.15	10,000.00	-1,348.85	86.5%
853-00 Trail Maintenance	3,019.77	2,000.00	1,019.77	151.0%
Total Parks & Recreation	18,953.00	22,000.00	-3,047.00	86.2%
Public Safety				
640-00 S&A Traffic Enforcement	21,700.00	21,700.00	0.00	100.0%
641-00 Town Judge	0.00	1,200.00	-1,200.00	0.0%
642-00 Street Lights (748-00)	5,091.29	6,000.00	-908.71	84.9%
642-01 Add. Street Lights	0.00	4,000.00	-4,000.00	0.0%
648-00 Code Enforcement	0.00	0.00	0.00	0.0%
Total Public Safety	26,791.29	32,900.00	-6,108.71	81.4%
Public Works				
714-00 Cemetery Expenses	40.98	2,000.00	-1,959.02	2.0%
740-00 S&A M/C Equip Maint.	15,369.27	10,000.00	5,369.27	153.7%
741-00 S&A M/C Fuel	5,000.00	5,000.00	0.00	100.0%
742-00 Shop Operating	10,679.38	10,000.00	679.38	106.8%
743-00 S&A M/C Insurance	3,840.40	3,500.00	340.40	109.7%
743-01 Health Insurance	15,365.14	15,000.00	365.14	102.4%
744-00 Shop Building Maintenanc	4.60	5,000.00	-4,995.40	0.1%
745-00 S&A P. W Superintendent	59,458.21	58,245.00	1,213.21	102.1%
745-01 S&W PW Ass. was 844-01	40,667.55	39,526.00	1,141.55	102.9%
745-02 COVID 19 PAYROLL EXPEN...	0.00	0.00	0.00	0.0%
746-00 S&A Shop Utilities	11,438.62	14,000.00	-2,561.38	81.7%
747-00 Education	0.00	1,000.00	-1,000.00	0.0%
749-00 S&A M/C Street Materials	20,389.78	20,000.00	389.78	101.9%
750-00 S&A N/C Asphalt	0.00	0.00	0.00	0.0%
751-00 S&A N/C Prep	0.00	0.00	0.00	0.0%
752-00 S&A N/C Prep Materials	0.00	0.00	0.00	0.0%
770-00 S&A S/R Salary	0.00	0.00	0.00	0.0%
771-00 S&A S/R Contract Labor	0.00	2,500.00	-2,500.00	0.0%

Town of Silver Cliff - Financial Report Profit & Loss Budget vs. Actual

January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
772-00 S&A S/R Fuel	0.00	2,000.00	-2,000.00	0.0%
773-00 S&A S/R Materials	0.00	0.00	0.00	0.0%
775-00 S&A TS Str Sign	0.00	0.00	0.00	0.0%
776-00 S&A TS Str Sign Material	758.63	1,000.00	-241.37	75.9%
Total Public Works	183,012.56	188,771.00	-5,758.44	96.9%
Public Works 1% Sales Tax				
740-00 1% S&A Equipment Mainten	10,921.89	10,000.00	921.89	109.2%
741-01 1% Fuel	4,539.95	3,000.00	1,539.95	151.3%
742-00 1% Shop Operating	1,705.66	3,000.00	-1,294.34	56.9%
749-01 1% S&A Street Mat - Town	0.00	10,000.00	-10,000.00	0.0%
749-02 1% S&A Street Mat. SCR	3,788.16	8,000.00	-4,211.84	47.4%
750-01 1% S&A Paving	30,000.00	30,000.00	0.00	100.0%
751-01 1% S&A Paving Prep Labor	0.00	0.00	0.00	0.0%
Total Public Works 1% Sales Tax	50,955.66	64,000.00	-13,044.34	79.6%
Total Expense	752,958.42	722,986.00	29,972.42	104.1%
Net Ordinary Income	-22,946.66	88,039.00	-110,985.66	-26.1%
Other Income/Expense				
Other Expense				
502-00 COVID-19 Expense	28.40			
Operating Transfers				
302-10 Transfer to Museum	449.88			
Total Operating Transfers	449.88			
Total Other Expense	478.28			
Net Other Income	-478.28			
Net Income	-23,424.94	88,039.00	-111,463.94	-26.6%

Museum Fund - Financial Report
Profit & Loss Budget vs. Actual
January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
Income				
350-00 Grant Matching Funds	20,000.00	34,585.00	-14,585.00	57.8%
361-00 Donations	800.00	2,500.00	-1,700.00	32.0%
361-01 BOCC	5,000.00	5,000.00	0.00	100.0%
365-00 Fees	0.00	0.00	0.00	0.0%
376-00 Interest Income	0.00	0.00	0.00	0.0%
377-00 Merchandise	115.00	500.00	-385.00	23.0%
378-00 Other Income	27,081.88	0.00	27,081.88	100.0%
418-00 El Pomar Grant	0.00	0.00	0.00	0.0%
419-00 WMVC	2,883.07	2,500.00	383.07	115.3%
Other (Operating Transfers)	17,000.00	0.00	17,000.00	100.0%
State Revenue Source				
421-00 CDOT Grant	0.00	128,908.00	-128,908.00	0.0%
422-00 DOLA Grant	113,049.86	149,999.00	-36,949.14	75.4%
State Revenue Source - Other	0.00	0.00	0.00	0.0%
Total State Revenue Source	113,049.86	278,907.00	-165,857.14	40.5%
Total Income	185,929.81	323,992.00	-138,062.19	57.4%
Expense				
Capital Outlay				
900-00 Gen. Capital Outlay	0.00	5,500.00	-5,500.00	0.0%
902-00 CDOT Grant Outlay	107,703.89	128,908.00	-21,204.11	83.6%
903-00 CDOT Town Match	11,326.32	17,292.00	-5,965.68	65.5%
904-00 DOLA Grant Outlay	101,161.03	149,999.00	-48,837.97	67.4%
905-00 DOLA Town Match	3,110.47	17,292.00	-14,181.53	18.0%
906-00 El Pomar Grant Outlay	820.00	0.00	820.00	100.0%
907-00 El Pomar Town Match	0.00	0.00	0.00	0.0%
Total Capital Outlay	224,121.71	318,991.00	-94,869.29	70.3%
General Government				
510-00 Advertising/Marketing	275.00	600.00	-325.00	45.8%
530-00 Merchandise	-30.00	500.00	-530.00	-6.0%
534-00 Miscellaneous	51,253.74	0.00	51,253.74	100.0%
537-00 Office Supplies	30.00	200.00	-170.00	15.0%
545-00 Salary	0.00	0.00	0.00	0.0%
554-00 Utilities	3,552.80	2,500.00	1,052.80	142.1%
570-00 Building Maintenance	1,454.76	1,000.00	454.76	145.5%
6560 - 540-00 Payroll Expenses	0.00	0.00	0.00	0.0%
Total General Government	56,536.30	4,800.00	51,736.30	1,177.8%
Total Expense	280,658.01	323,791.00	-43,132.99	86.7%
Net Income	-94,728.20	201.00	-94,929.20	-47,128.5%

3:00 PM
 01/03/23
 Cash Basis

Conservation Trust Fund

Profit & Loss Budget vs. Actual - FINANCIAL REPORT

January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
Income				
361-00 Donations - Cash	0.00	0.00	0.00	0.0%
362-00 Donations - In Kind	0.00	0.00	0.00	0.0%
363-00 Borad of County Commissi	12,000.00	5,000.00	7,000.00	240.0%
376-00 Interest Income	0.00	50.00	-50.00	0.0%
384-00 Other Income	250.00	0.00	250.00	100.0%
390-00 WMBRL Sign Revenue	0.00	0.00	0.00	0.0%
415-00 Grant Match	0.00	0.00	0.00	0.0%
420-00 CDOT Grant Income	0.00	0.00	0.00	0.0%
425-00 DOLA Grant Income	0.00	0.00	0.00	0.0%
440-00 State Lottery Proceeds	7,801.66	6,000.00	1,801.66	130.0%
Total Income	20,051.66	11,050.00	9,001.66	181.5%
Expense				
820-00 WMBRL Park Sign Outlay	0.00	0.00	0.00	0.0%
850-00 Park Maintenance	0.00	0.00	0.00	0.0%
860-00 Park Improvements	0.00	0.00	0.00	0.0%
900-00 Gen. Capital Outlay	5,000.00	0.00	5,000.00	100.0%
901-00 Museum Improvements	25,250.00	15,000.00	10,250.00	168.3%
902-00 CDOT Grant	0.00	0.00	0.00	0.0%
903-00 CDOT Match	0.00	0.00	0.00	0.0%
904-00 TRAIL	2,000.00	2,000.00	0.00	100.0%
Total Expense	32,250.00	17,000.00	15,250.00	189.7%
Net Income	-12,198.34	-5,950.00	-6,248.34	205.0%

TOWN OF SILVER CLIFF REGULAR BOARD MEETING

MINUTES FOR DECEMBER 6, 2022

d. CONSIDERATION OF APPROVAL OF ORDINANCE 06-2022 APPROPRIATING SUMS FOR THE 2023 PROPOSED BUDGET

Motion by Trustee Jake Shy to approve Ordinance 06-2022 Appropriating Sums for the 2023 Budget, seconded by Mayor Pro Tem Lisa Nolan. Motion carried.

e. CONSIDERATION OF APPROVAL OF ORDINANCE 07-2022 LEVYING THE PROPERTY TAXES

Ileen – The mill levy is 3.186 until we decide to ask at an election for an increase. Troy - when was the last time it was increased? Ileen – 1985 or 1987 one of those they raised it then lowered it. I would have to look back to confirm which happened when for sure.

Motion by Trustee Troy Bomgardner to approve Ordinance 07-2022 Levying the Property Taxes, seconded by Mayor Pro Tem Lisa Nolan. Motion carried.

f. CONSIDERATION OF APPROVAL OF RESOLUTION 05-2022 SETTING 2023 POSTING PLACES

Motion by Mayor Pro Tem Lisa Nolan to approve Resolution 05-2022 Setting the 2023 Posting Places, seconded by Trustee Troy Bomgardner. Motion carried

g. CONSIDERATION OF APPROVAL OF THE 2023 IGA WITH THE CUSTER COUNTY SHERIFF'S OFFICE

Motion by Trustee Troy Bomgardner to approve the 2023 IGA with the Custer County Sheriff's Office, seconded by Trustee Jordan Benson. Motion carried

STAFF REPORT

Building and Zoning – Roger Camper

- Thank you to all for being an active part in the growth of Silver Cliff.
- CDOT drainage is about ½ complete – this is a CDOT project
- Museum sidewalk and game pads are poured, trees are planted, drip system installed – need to paint the inside, clean and setup displays – Pavilion – framing moving along, trusses should be put up tomorrow – this is a grant funded project
- SRTS project is complete - working on final budget will present in January
- Fox Run is complete, and certificate of occupation has been issued
- Getting a lot of sewer tap questions on when they will be available? People are ready to build. RMWSD is now saying April – May of 2023
- Christmas was good it looked great Tim did a fantastic job with the setup – 109 kiddos adults 113 1 lama 1 dog and SANTA – 225 marshmallows roasted

Public Works Street and Alley – Roger Squire gone

- Cliff Street applied mag chloride – Butler Street bladed
- Working on street signs
- When/If we get some moisture will blade more streets (water truck is down)
Troy – How long for the CDOT drainage project? Guessing a couple of weeks – the fiber lines are right in the middle of the area they need to put the culvert on the north side of Mill Street, they are trying to get Lumen(CenturyLink) here to move their lines – I am asking them to wait on the asphalt – Buck – Work Zone is doing a great job opening the highway for the evenings

TOWN OF SILVER CLIFF REGULAR BOARD MEETING MINUTES FOR DECEMBER 6, 2022

Public Works Park/Public Land and Code Enforcement – Tim Krejci

- Cleaning shop
- Christmas – getting ready – less than \$100 for the stage for Santa used everything we had around here and donated items – Buck - you did a fantastic job with this
- Museum - 4 new trees are planted sprinkler system is ready – line for propane tank – surface clean up – turf pricing

Clerk

- Budget - year end - grants we have quarterly reports and grants we could apply for – quarterly payroll reports – budgets – Town Square – Christmas in the Park – Christmas Party Jan 13

Attorney

PUBLIC COMMENTS

BOARD OF TRUSTEES OPEN COMMENT

Buck – Thank you to our staff for all their hard work and dedication it makes us look good.

ADJOURN

Motion by Trustee Jordan Benson to adjourn, seconded by Trustee Troy Bomgardner. Motion carried.

H. A. BUCK WENZEL, MAYOR

Attest:

ILEEN SQUIRE, TOWN CLERK

**The following is a list of DECEMBER 2022 bills to be paid
by the Board of Trustees of the Town of Silver Cliff, Colorado
at their regular meeting on JANUARY 9, 2023**

<i>Item</i>	<i>Amount</i>	<i>Check #</i>
GENERAL FUND		
GSuites	operating	\$324.00 EFT
Hilltop Broadband	internet	\$155.45 DC
Great West	retirement	\$1,100.42 EFT
Dollar General	event	\$35.29 DC
Family Dollar	event	\$37.77 DC
Dollar General	event	\$15.25 DC
Amazon	office	\$45.89 DC
Amazon	printer/shop	\$235.00 DC
USPS	postage	\$8.69 DC
Office Depot	office	\$79.58 DC
Toni & Joe's Pizzeria	operating	\$10.54 DC
General Air Service Supply	operating	\$13.99 DC
IRS	941 bonuses	\$816.10 EFT
Payroll	4 employees	\$14,062.24 DD
IRS 941	941 Dec	\$4,413.10 EFT
Bonuses	4 employees	\$4,000.00 13879-82
CBS	operating	\$47.17 13883
Yvonne Squire	bonus	\$250.00 13884
Halie Lemons	bonus	\$250.00 13885
Airgas	leases	\$237.85 13886
Xerox	copies/lease	\$272.61 13887
RMWSD	water/sewer	\$401.40 13888
Town of Westcliffe	SRTS grant	\$34,940.10 13889
CEBT	health insur.	\$2,415.56 13890
Halie Lemons	office	\$1,530.00 13891
CIRA	2023 fees	\$15,252.92 13892
CarQuest	parts	\$2,445.32 13893
Roger Camper	insurance	\$500.00 13894
Custer County Sheriff's Office	1st Qtr 2023	\$5,967.50 13895
Wet Mtn. Tribune	public notice	\$28.16 13896
Procom	2023 fees	\$49.00 13897
Valley Ace	operating	\$489.92 13898
TOTAL		\$90,430.82

MUSEUM

Henry Yoder	pavilion labor	\$15,000.00 2215
Schlabach Enter.	concrete	\$16,275.00 2216
Oak Disposal	construction dumpster	\$130.00 2217
Legacy Metalq	pavilion	\$120.32 2218
CenturLink	phone	\$62.19 2219
CBS	operating	\$713.85 2220
Valley Ace	operating	\$584.45 2221
TOTAL		\$1,360.49

CTF

TOTAL		\$0.00	

Submit to Local Licensing Authority

**LIQUOR CABINET
 400 RIDGE ROAD
 Westcliffe CO 81252**

Fees Due	
Renewal Fee	277.50
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name HIDDEN SPRING ENTERPRISES LLC		Doing Business As Name (DBA) LIQUOR CABINET	
Liquor License # 03-07669	License Type Liquor Store (city)		
Sales Tax License Number 325356760000	Expiration Date 04/05/2023	Due Date 02/19/2023	
Business Address 100 EAST MAIN STREET Silver Cliff CO 81252			Phone Number 7197833780
Mailing Address 400 RIDGE ROAD Westcliffe CO 81252		Email <i>KGHUMPHREYS1@GMAIL.COM</i>	
Operating Manager <i>Becky Humphreys</i>	Date of Birth <i>8/12/59</i>	Home Address <i>400 RIDGE RD. WESTCLIFFE, CO. 81252</i>	Phone Number <i>719-</i>
1. Do you have legal possession of the premises at the street address above? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Are the premises owned or rented? <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Rented* *If rented, expiration date of lease _____			
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
3a. Are you renewing a takeout and/or delivery permit? (Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
3b. If so, which are you renewing? <input type="checkbox"/> Delivery <input type="checkbox"/> Takeout <input type="checkbox"/> Both Takeout and Delivery			
4a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
4b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. Yes No

8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. Yes No

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business <i>KENNETH G. HUMPHREYS</i>	Title <i>AGENT</i>
Signature <i>KGH</i>	Date <i>12/20/22</i>

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For	Date
Signature	Title
	Attest

Town of Silver Cliff
APPLICATION
ALCOHOL BEVERAGE TASTINGS PERMIT
Silver Cliff Retail Liquor Stores

Original Application Renewal Application

Date of Application: 12/20/22
(Application must be submitted at least 30 days prior to first tasting or at time of renewal whichever occurs first)

Licensee: HIDDEN SPRING ENTERPRISES LLC

d/b/a LIQUOR CABINET License No. 4707669

Address: 100 E. MAIN ST Silver Cliff, Colorado 81252
(Tastings shall be conducted only on the licensed premise)

Daytime Phone: (719) 783-3780 Email: KG HUMPHREYS1@GMAIL.COM

Expiration Date of Retail Liquor Store License: _____
(The Tasting Permit will be valid for the period of the existing liquor license)

The following items must accompany your application:

- Application Fee (\$50.00) Make check payable to the Town of Silver Cliff
- Certificate (s) of Training (obtained within the past 2 years) for each individual who will conduct tastings. Training must be obtained from a program approved by the Liquor Enforcement Division (Colorado Department of Revenue).
- Schedule of dates and times Tastings will be conducted for the year. (Notice of schedule changes must be provided to the Town Clerk not less than five (5) days in advance of the rescheduled tasting.)
- Control Plan to establish how the applicant will conduct the tastings in compliance with the provisions of State Statutes and the Silver Cliff Municipal Code.
- Diagram of the premises where tastings will be conducted.
- Oath of Applicant

Signature of Licensee: Becky Humphreys Date: 12-21-22

Print Name and Title: Becky Humphreys, Managing Member

Signature of Sheriff's Department Representative Control Plan approved by Custer County Sheriff's Department

Application referred to Liquor Licensing Authority
LLA Meeting Date

Decision of Liquor Licensing Authority: _____ Approved _____ Denied

Date of Notification If denied, applicant will be informed in writing within 5 days or denial.

TOWN OF SILVER CLIFF

**OATH OF APPLICANT
ALCOHOL BEVERAGE TASTINGS PERMIT**

- I hereby certify that I have not had my license suspended or revoked, had any suspension held in abeyance, or paid a fine in lieu of suspension during the past 12 months.
- I certify that it is my responsibility to be sure that, prior to conducting a tasting, all current and future employees complete alcohol server training with a state-approved vendor complying with the curriculum standards established in conjunction with the Responsible Alcohol Beverage Vendor Act.
- I certify that the licensed premise will maintain a log of all tasting dates and times, to be kept on the premises for inspection at any time by the local or state enforcement agencies. It is recommended that copies of Certificates of Training for all servers involved in tastings be maintained in this log book.
- I certify that I have received a copy of the Rules for Alcohol Tastings, and I acknowledge that it is my responsibility to keep current on State and City rules and regulations.
- At all times during all Tastings, I certify that I will post and keep visible to the public in a conspicuous place on the licensed premises a Tastings Permit issued by the Silver Cliff Town Clerk and a Minor Warning sign.

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor and Beer Codes and all Town of Silver Cliff rules, regulations and codes which affect my license.

Becky Humphreys _____ Date: 12-21-22
Authorized Signature and Title

ATTEST:

Silver Cliff Town Clerk Date: _____



The Liquor Cabinet

**HIDDEN SPRING
ENTERPRISES
DBA LIQUOR CABINET**

Office
400 Ridge Road
Westcliffe, CO 81252

Office 727-479-9934
Store 719-783-3780

EMail
bahumphreys1@gmail.com

2023 SCHEDULE FOR TASTINGS

Tastings are anticipated to begin in January and held monthly for the following year on the first Wednesday and third Sunday of each month. Any schedule changes will be provided to the Town Clerk not less than five (5) days in advance of tasting.

JANUARY - 4th & 22nd

FEBRUARY - 1st & 19th

MARCH - 1st & 19th

APRIL - 5th & 16th

MAY - 3rd & 21st

JUNE - 7th & 18th

JULY - 12th & 16th

AUGUST - 2nd & 20th

SEPTEMBER - 6th & 17th

OCTOBER - 4th & 15th

NOVEMBER - 1st & 19th

DECEMBER - 6th & 17th



The Liquor Cabinet

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Office
400 Ridge Road
Westcliffe, CO 81252

Office 727-479-9934
Store 719-783-3780

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CONTROL PLAN FOR TASTINGS

Tastings will only be conducted by a person who has completed seller-server training and that meets the standards established by the Liquor Enforcement Division.

Store employees will check ID's at all times before serving and selling. Employees will not serve or sell to any individual that is intoxicated.

Two or more store employees will be present at every tasting. One person will be with the open containers conducting the tasting, while the other person operates the register, stocks shelves, and assists customers.

Tastings will be conducted free of charge to patrons.

The amount of tastings conducted will not exceed more than the allowed 156 days per year.

Tastings will not exceed a total of five hours in duration per day, but may not be consecutive hours.

Tastings will be conducted only during operating hours for which we have been licensed to sell alcohol beverages, and in no case earlier than 11 a.m. or later than 9 p.m.

The size of an individual alcohol sample will not exceed one ounce of malt or vinous liquor or one-half of ounce of spiritous liquor.

No more than 4 different samples will be served to a patron during a tasting.

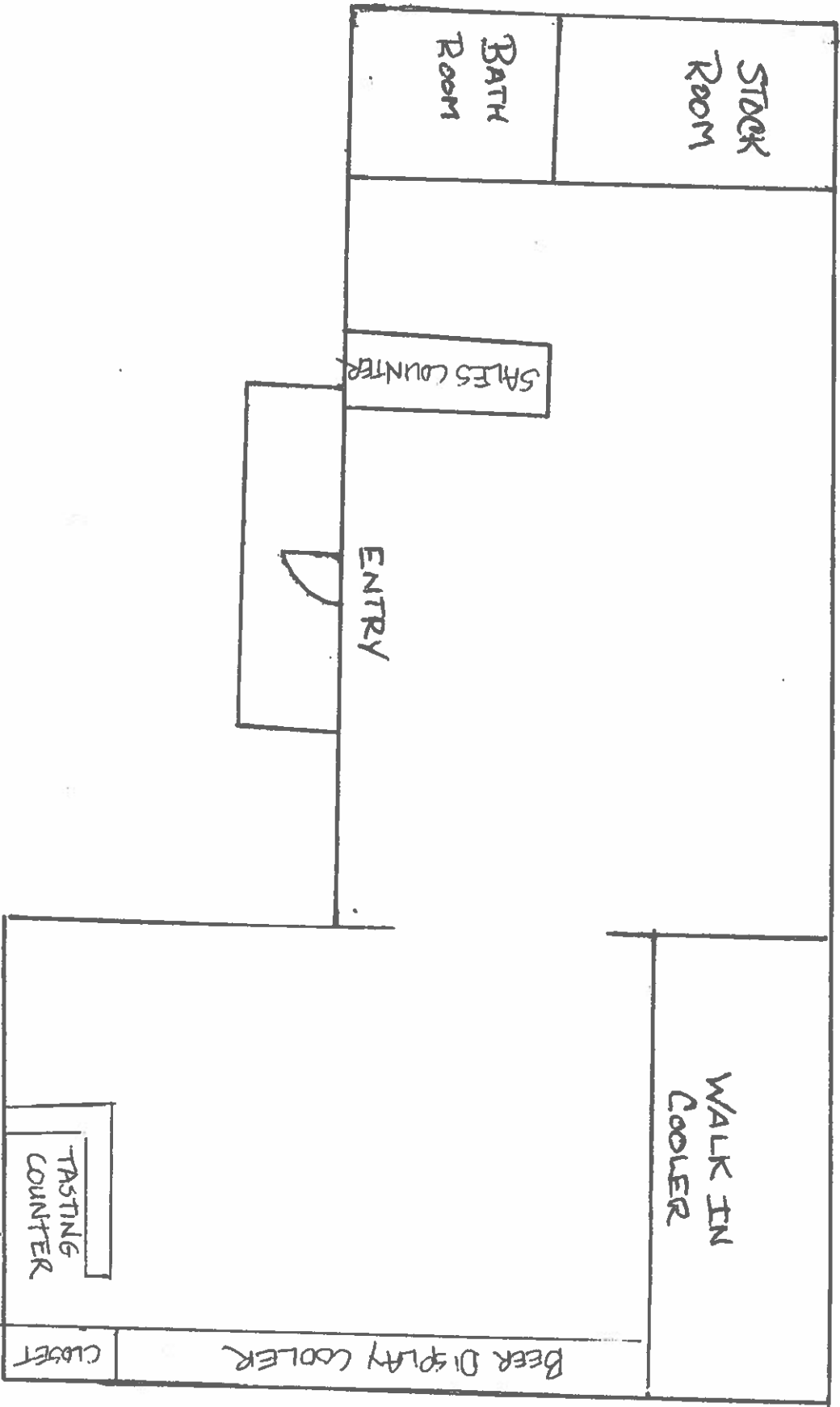
Food and water will be provided during tasting. Additionally a container will be available for disposal of any unfinished samples. The container will be emptied and freshened throughout the tasting.

Employees will insure that no samples leave the building with customers.

Following a tasting, all open and unconsumed alcohol beverage samples will be removed from the premises, destroyed immediately following the completion of the tasting, or stored in a secure area outside the sales area for use only at a tasting conducted at a later time or date.

The secured area will be a designated cabinet that is not accessible to consumers and is locked at all times while any open containers or unconsumed alcohol beverages are stored for use at a future tasting.

TASTING DIAGRAM



THE LIQUOR CABINET

Plastic Pollution Act Income and Expenses

Estimating the possible income

100,000 bags being sold at each dollar store which is down from the usual
200,000 – 250,000 estimated at each

Total estimated income: $200,000 \times .06 = \$12,000.00$

Expenses:

Postcards 4000 \$ 425.00 estimated

Postage 4000 x .49 \$1,960.00

Total \$2,385.00

Split SC/WC \$1,192.50 each

Bags (160 boxes of 50) 8000 x 1.00 \$7,998.40

Split SC/WC/CC \$2,666.14 each

Commissioner approved this at their December 29 meeting

Shipping \$ 800.00

Split SC/WC \$ 400.00 each

Total bag \$8,798.40

GRAND TOTAL \$11,183.42

Total estimated expenses for SC \$4,258.64

Total estimated expenses for WC \$4,258.64

Total estimated expenses for CC \$2,666.14

PUBLIC NOTICE - Plastic Pollution Reduction Act

POSTED ON: DECEMBER 13, 2022

On July 6, 2021, Governor Jared Polis approved House Bill 21-1162 (HB21-1162). This Bill is also known as the **Plastic Pollution Reduction Act**. To read HB21-1162, refer to the following website: https://leg.colorado.gov/sites/default/files/2021a_1162_signed.pdf

There are a few details and timelines that local stores, retail food establishments and customers need to understand and be prepared for as follows:

- Between **January 1, 2023 and January 1, 2024**, a store may furnish a recycled paper carryout bag or a single-use plastic carryout bag at the point of sale if the customer pays 10 cents per bag.
- Stores and retail food establishments that have more than 3 locations (in or outside Colorado):
 - **On and after January 1, 2024**, can NO LONGER provide single-use plastic carryout bags to customers. The prohibition does not apply to inventory purchased **before January 1, 2024, and used on or before June 1, 2024**, which may be supplied to a customer at the point of sale for a 10-cent per bag.
 - **On and after January 1, 2024**, a store may furnish only a recycled paper carryout bag to a customer at the point of sale at a fee of 10 cents per bag.
- Retail food establishments and small stores that operate solely in Colorado and have 3 or fewer locations:
 - **On and after January 1, 2024** MAY CONTINUE to provide single-use plastic carryout bags at the point of sale if the customer pays 10 cents per bag.
- **On and after January 1, 2024**, the act prohibits all retail food establishments from distributing an expanded polystyrene (i.e. Styrofoam) product for use as a container for takeout and leftovers. Retail food establishments that purchase expanded polystyrene products **before January 1, 2024**, may continue to use the products until their supply is depleted.
- All stores and retail food establishments must provide, on the customers transaction receipt, a record of the number of carryout bags provided and the total fees charged.
- All stores and retail food establishments are required to remit, **on a quarterly basis beginning April 1, 2024**, 60% of the carryout bag fee revenues to the Town of Silver Cliff and the Town of Westcliffe, and may retain the remaining 40% of the carryout bag fee revenues.
- The carryout bag fee does not apply to a customer that provides evidence to the store that the customer is a participant in a federal or state food assistance program.

The Town of Silver Cliff and the Town of Westcliffe will reach out to all stores and retail food establishments before April 1, 2024, to outline how the Towns will be collecting 60% of the carryout bag fee revenues. The Town of Silver Cliff and the Town of Westcliffe may use its portion of the carryout bag fee revenues to pay for administrative and enforcement costs and any recycling, composting, or other waste diversion programs or related outreach or education activities. The act also authorizes the Town of Silver Cliff and the Town of Westcliffe to enforce against a violation of the act and expressly authorizes the Towns to impose a civil penalty against a store or retail food establishment of up to \$500 for a second violation or up to \$1,000 for a third or subsequent violation; except that a local government cannot enforce a violation committed by a retail food establishment located within a school.

For questions, please contact Ileen Squire at townclerk@silvercliffco.com or 719-783-2615 and Kathy Reis at townclerk@townofwestcliffe.com or 719-783-2282

Frequently Asked Questions

What is the State of Colorado's Plastic Reduction Act?

C.R.S. 25-17-504 Restrictions on use of single-use plastic carryout bag and C.R.S.25-17-505 Carryout bag fee

The State of Colorado Plastic Pollution Reduction Act, or HB21-1162, was passed in 2021 to reduce and mitigate plastic pollution in Colorado. This two-phased law becomes effective on January 1, 2023, and puts a 10-cent fee on paper and plastic carryout bags used at checkout and for pickup and delivery orders at large retail stores. On January 1, 2024, plastic carryout bags will be banned at large retail stores, and paper carryout bags will continue to be offered for the 10-cent fee. Polystyrene (brand name Styrofoam) containers will also be banned in 2024 at retail food establishments such as restaurants, fast-food chains, grocery stores, and convenience stores.

I heard small stores are not impacted for bag changes. What businesses are considered a "Small Store"?

A store is exempt from the state law if it operates solely in Colorado and has three or fewer locations in the State, and is not part of a franchise, corporation, or partnership that has physical locations outside of Colorado.

What types of bags are (and are not) subject to this law?

A carryout bag that will require a fee is one provided to a customer at checkout to transport or carry purchased items. Carryout bags include those used for pickup and delivery services at large retail stores.

A recycled paper carryout bag is made from 100% recycled material or other post-consumer content.

The following types of bags are not considered carryout bags and do not require a fee:

1. A bag made of paper with a basis weight of thirty pounds or less
2. A bag that a pharmacy provides to a customer for prescription medication
3. A bag that a customer uses inside a store to package loose or bulk items such as;
 - Fruits, vegetables, nuts, grains, candy, or greeting cards
 - Nails, bolts, screws, or other small hardware items
 - Live insects, fish, crustaceans, mollusks, or other small species
 - Bulk seed, bulk livestock feed, or bulk pet feed
4. Bags used to contain or wrap frozen foods, meat, seafood, fish, flowers, potted plants, or other items that, if they were to come in contact with other items, could dampen or contaminate the other items or contain unwrapped prepared foods or bakery goods
5. Laundry, dry cleaning, or garment bags

What if I'm a retailer that would like to be a part of this but is not required to?

If your business is not a major retailer or covered under the ban and bag fee, you may not collect the 10-cent fee from customers for remittance to the Town. If you would like to have a similar impact, the Town recommends that the retailer stop providing disposable bags to customers.

Is the bag fee collected or administered by the Colorado Department of Revenue?

No, the carryout bag fee is not collected or administered by the Colorado Department of Revenue. Section 25-17-505(3)(d), C.R.S., requires that stores remit the carryout bag fee to the finance department or division or equivalent agency of the municipality within which the store is located.

Are the carryout bag fees subject to sales tax?

No, the carryout bag fees are not subject to sales tax.

Who handles enforcement?

While this is a State law, the rules leave compliance and enforcement to local governments. This means the Town of Silver Cliff will provide compliance and enforcement services to businesses within its Town limits.



REUSABLE IS THE FUTURE

MAKE THE SHIFT TO REUSABLE BAGS TODAY.

C.R.S 25-17-504 Restrictions on use of single-use plastic carryout bag
25-17-505 Carryout bag fee

Starting January 1, 2023, large retail stores in Colorado will begin charging 10 cents for all plastic and paper carryout bags. The fee does not apply to shoppers participating in state or federal food programs.

Reusable is the future. Save money and make the shift to reusable bags today.

Contact Silver Cliff Town Clerk Ileen Squire at 719-783-2615 or Westcliffe Town Clerk Kathy Reis 719-783-2282 for questions or visit our websites silvercliffco.com / townofwestcliffe.com

LA REUTILIZACIÓN ES EL FUTURO

Ahorre dinero y haga el cambio a bolsas reutilizables hoy mismo.

C.R.S 25-17-504 Restricciones en el uso de bolsas de plástico de un solo uso
25-17-505 Tarifa por bolsa de mano

A partir del 1 de enero de 2023, las grandes tiendas minoristas de Colorado comenzarán a cobrar 10 centavos por todas las bolsas de plástico y papel para llevar. El costo no se aplica a los compradores que participan en programas de alimentos estatales o federales.

Comuníquese con la secretaria de Silver Cliff Town Ileen Squire al 719-783-2615 o con la secretaria municipal de Westcliffe Kathy Reis al 719-783-2282 si tiene preguntas o visite nuestros sitios web silvercliffco.com /

Town of Silver Cliff
612 E Main St.
Silver Cliff, CO 81252

Town of Westcliffe
P.O. Box 406
Westcliffe, CO 81252

PRSR STD
ECRWSS
U.S.POSTAGE
PAID
EDDMRETAIL

*******ECRWSS*******

**Local
Postal Customer**

Bring this card with you to claim your free bags on the bag give away day. That date will be announced in both papers on both Silver Cliff and Westcliffe's websites and on Facebook.

Town of Silver Cliff
 Town Clerk
 612 E. Main Street
 Silver Cliff, CO 81252
 719-783-2615
 townclerk@silvercliffco.com



Business Name: Family Dollar
 Address _____
 Phone _____
 Contact email _____

Account #: CDB-001-FD
 Period: 1st Quarter 2023

**Quarterly Carryout Disposable Bag
 Fee Return**

Location: _____ Due Date: April 15, 2023

1.	Number of carryout disposable bags distributed	
2.	Amount of TOWN DISPOSABLE BAG FEES (line 1 multiplied by \$0.10)	
3.	BUSINESS FEE deduction (40.00% of line 2)	
4.	Net fees (subtract line 3 from 2)	
5.	Excess fees collected	
6.	Total fees due (add lines 4 and 5)	
	If the return is filed after - April 25, 2023: add penalty and interest:	
7A.	Penalty (10% of line 6)	
7B.	Interest (1% of line 6 per month overdue)	
8.	Total fees, penalty, and interest (add lines 6, 7A, and 7B)	
9.	Deduct authorized credit: attach credit notice	
10.	Total due and payable to Town of Silver Cliff (subtract line 9 from 8)	

I HEREBY CERTIFY, UNDER PENALTY OF PERJURY, THAT THE STATEMENTS MADE HEREIN ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Signature: _____

Date: _____

- Party Supplies
- Holidays & Events
- Toys & Games
- Crafts
- Teaching Supplies
- Wedding
- Religion & Faith
- Personalized
- Valentine's Day
- Sale**

limited time! **FREE ECONOMY SHIPPING ON ORDERS \$49+** [APPLY PROMO](#) Keep it from going away

Epic Sale - Up to 70% Off
Save on 1000s of Items!

Valentine's Day Sale - Up to 50% Off
Save on 100s of Valentine's Faves!

Winter FUN Boredom Busters
100s of Ways to Keep Boredom at Bay!

Fun Kits - Save up to 15%
Value, Convenience, and Family FUN!

Shopping Cart

[+ Catalog Quick Order](#)

Your Cart (160 items)



Prime Line Packaging- Black Fabric Large Bags with Shoulder Length Handles 50 Pack 20x6x12

50 Piece(s)

#14246567

Sold and Shipped by *Prime Line Packaging Inc*

\$49.99 each

\$7998.40

[Save for Later](#) | [Remove Item](#)

ORDER SUMMARY

Item Count: 160
SUBTOTAL: **\$7998.40**

CHECKOUT

royal

Merchandise availability will be confirmed once you enter checkout. Shipping, taxes, gift cards, promo codes and other discounts will be shown during checkout.

Shipping Information

Enter US Zip Code for estimated delivery information.

[View Shipping Information](#)

Promo Code

Enter a promo code for additional savings.

Limit one per order.

Customers Also Bought

Town Clerk DECEMBER 2022 Report

- Paid bills – minutes signed & in black book
- Monthly sale tax reports
- Balanced checkbooks
- BOT packets
- Payroll/Payroll taxes
- BUDGET
- Updated computers
- Working with Chris from the County on new maps for all departments
- Working with Denise Koch with the Post Office on getting boxes out in Silver Cliff Ranch and Rhonda Livengood for Fox Run – talked with both ladies we will get together in January
- EIAF (DOLA) grant
- CDOT grant – extra work with the mistake
- Grant searching
- Cemetery records
- Working with college on Town Square presentation and information
- CIRSA renewals and 2022 final number
- UAACOG mini grant information
- Plastic Pollution Act information
- Auditor scheduled for the week of March 13 – getting all info upload to the portal and collected for his review
- Sales tax licenses and live music license renewals sent
- Updated businesses list
- Halie – updated building permit log, cemetery records, SC addresses updating, uploaded information to auditor portal, processing sales tax license renewals, checking bills files for all receipts