

TOWN OF SILVER CLIFF  
BOARD OF TRUSTEES REGULAR MEETING  
TUESDAY – APRIL 1, 2025, AT 5:00 P.M.  
SILVER CLIFF TOWN HALL  
612 E. MAIN ST. SILVER CLIFF, CO 81252  
Google Meet joining info  
Video call link: <https://meet.google.com/gcv-irgg-ibw>  
Or dial: (US) +1 318-702-0077 PIN: 351 500 903#  
More phone numbers: <https://tel.meet/gcv-irgg-ibw?pin=5672163381091>

## AGENDA

Call Meeting to Order  
Please turn off or silence your cell phone  
Pledge of Allegiance  
Invocation  
Roll Call  
Guests Introduction  
Amendments to Agenda  
Approval of Agenda

### Consent Agenda:

Note: All items listed under the Consent Agenda are considered routine and will be approved with one motion. There will be no separate discussion of these matters unless a Board Member or citizen so requests, in which case the item may be removed from the Consent Agenda and considered separately, at the discretion of the Board of Trustees.

- a. Approval of minutes for March 4, 2025
- b. Treasurer's Report as of March 2025
- c. Approval of Bills

### New Business:

- a. Consideration of approval of the Proclamation for April Being Sexual Assault Awareness Month-Family Crisis Service
- b. Fill vacant Trustee seat on Planning Commission Board

### Old Business:

- a.

### Staff Report:

### Committee Reports:

Public Comments (3-minute time limit): Town of Silver Cliff's citizens or business owners to address the Board of Trustees and request to be on a future agenda.

### Board of Trustees Open Discussion:

### Adjourn:

# TOWN OF SILVER CLIFF REGULAR BOARD MEETING MINUTES FOR MARCH 4, 2025

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Mayor H.A. Buck Wenzel called the meeting to order. The Board of Trustees of the Town of Silver Cliff, Colorado held their regular meeting at the Town Hall at 5:00 PM.

## PLEDGE OF ALLEGIANCE AND INVOCATION

PRESENT: Mayor H.A. Buck Wenzel, Mayor Pro Tem Jake Shy, Trustee Lisa Nolan, Trustee Troy Bomgardner, Trustee Kris Schmidt-online, Trustee JoAnn Schlabach

ABSENT:

STAFF PRESENT: Town Clerk Ileen Squire, Deputy Clerk Wendy Stroup, Public Works Assistant Jessica Adams, Attorney Dan Slater

ATTENDEE INTRODUCTIONS: Mary Behrendt, Scott Ruzanski, Neal Hochstetler, Nicole Hochstetler, Shelley Larson, Jerry Peterson - online, Elliott Jackson - online, Ashley Franklin, Tracy Ballard - online

AMENDMENTS TO AGENDA: Item D & E tabled these items until further review by PC

## CONSENT AGENDA:

- a. Approval of Minutes for February 4<sup>th</sup>, 2025
- b. Treasurer's Report as of February 2025
- c. Approval of Bills
- d. Treasurer's Report as of February 2025

General Fund	\$ 223,763.80
Museum	\$ 33,697.15
Conservation Trust Fund	\$ 31,440.99
Total:	\$ 288,9013.49
12-month CD	\$ 47,004.72
18-month CD	\$ 46,783.36
Total:	\$ 93,788.08
ARPA Funds	\$167,850.29
Total Funds:	\$550,540.31

- e. PAYMENT OF THE BILLS

Trustee Troy Bomgardner made the motion to approve the consent agenda and seconded by Trustee Lisa Nolan. Motion carried.

## NEW BUSINESS:

- a. Consideration of approval to appoint Neal Hochstetler to the open Board of Trustees seat

Neal Introduced himself, he wants to be a part of the community

Mayor Pro Temp Jake Shy made the motion to approve Neal Hochstetler to the board of Trustee, seconded by Trustee Troy Bomgardner. Motion carried. Oaths were given by Mayor Wenzel.

- b. Update from the Trails for All

# TOWN OF SILVER CLIFF REGULAR BOARD MEETING MINUTES FOR MARCH 4, 2025

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Shelley Larson – gave update including information on an event on April 26, 2025 – asked if anyone from Silver Cliff would like to be involved as a representative.

Library Board – is taking on the Car Show to fund some projects.

c. Consideration of approval to hire Scott Ruzanski as the new Museum Curator  
Being a decent of the valley I am really interested in helping the history stay alive and being part of the museum would be an honor.

Motion by Mayor Pro Temp Jake Shy to hire Scott Ruzanski as the Museum Curator, seconded by Trustee Lisa Nolan. Motion carried.

d. Public Hearing on Ordinance 01 2025 an Ordinance to Amend the Silver Cliff Municipal Code Title 16 With Respect to Tiny Homes and Tiny Houses - TABLED

e. Consideration of approval of Ordinance 01 2025 an Ordinance to Amend the Silver Cliff Municipal Code Title 16 With Respect to Tiny Homes and Tiny Houses - TABLED

f. Consideration of approval of the lot line and alley vacation for Valley View Community  
Mayor Pro Temp Jake Shy made the motion to approve, seconded by Trustee Lisa Nolan. Motion carried.

g. Consideration of approval to give a donation to the after-prom party  
Troy – this will be the 4th year, last year we did \$801 - \$800  
Mayor Pro Temp Jake Shy approved to donate \$800.00, seconded by Trustee Lisa Nolan. Trustee Troy Bomgardner abstained. Motion carried.

h. Consideration to approve and updated town logo  
Shelley will have updates to Ileen next week with the requested changes.

i. Consideration of approval to enter a contract for ADA website management -  
Trustee Lisa Nolan made the motion to approved Civic Plus proposal, seconded by Trustee JoAnn Schlabach. Motion carried.

Old Business:

a. Consideration of approval to enter into a contract with a company to perform a HUD-NEPA on the proposed Town Plaza properties

See breakdown in packet

Motion by Pro Temp Jake Shy to approver the proposal from All Phase, second by Trustee JoAnn Schlabach. Motion carried.

STAFF REPORT:

COMMITTEE REPORT:

GOCO workshop here Fri 7<sup>th</sup> at 9:00

PUBLIC COMMENTS (3-minute time limit):

BOARD OF TRUSTEES OPEN COMMENT:

# TOWN OF SILVER CLIFF REGULAR BOARD MEETING MINUTES FOR MARCH 4, 2025

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Jake met with Scott on the street plan, and they met with Scott Camper and Vince Kosch from the county about them and us doing the chip sealing this year. Scott is working the numbers.

Cleanup Day May 10

Fund Day June 21 – in conjunction with the tractor pull.

## ADJOURN:

Motion by Trustee Lisa Nolan seconded by Trustee JoAnn Schlabach, to adjourn meeting.  
Motion carried.

\_\_\_\_\_  
H. A. "Buck" Wenzel, Mayor

Attest:

\_\_\_\_\_  
Wendy Stroup, Deputy Clerk

DRAFT

## **TREASURER'S REPORT**

### ACCOUNT BALANCES MARCH 2025:

GENERAL FUND:		\$184,497.57
MUSEUM:		\$35,866.96
CONSERVATION TRUST:		\$ 45,440.99
TOTAL:		\$265,805.52

	renewal	
CD: 23003	3 month	\$0.00
CD: 23004	12 month	\$47,478.63
CD: 23005	18 month	\$47,160.70

TOTAL:		\$94,639.33
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ARPA FUNDS		\$167,850.29
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Grand Total		\$528,295.14
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### LOANS

WATER TRUCK	\$ 29,879.92	payment due in Nov
GRADER	\$ 20,617.43	last payment due Sept 2025

**Town of Silver Cliff**  
**Profit & Loss - Treasurer's Report**  
 March 2025

	Mar 25
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
357-00 Cigarette Tax	55.88
362-00 Merchandise	50.00
376-00 Interest Income	62.05
380-00 Licenses Sales Tax	325.00
385-00 Park Donations	1,500.00
<b>386 Building and Zoning</b>	
386-00 Building Permits	6,109.00
386-01 Plan Review	1,400.00
386-05 Building Fine	300.00
386-06 Excavation Permit	370.00
386-10 Short Term Rental Fee	500.00
<b>Total 386 Building and Zoning</b>	8,679.00
388-00 Property Tax	11,330.35
389-00 Specific Own Tax	1,604.95
395-00 S&A Highway Users Tax	4,571.97
400-00 S&A Property Tax Reg Fee	3,427.80
402-00 S&A Road & Bridge Tax	10,071.45
408-00 Sales Tax	22,861.78
408-01 1% Sales Tax Increase	11,430.89
408-02 Motor Vehicle Use Tax	3,964.91
<b>Total Income</b>	79,936.03
<b>Gross Profit</b>	79,936.03
<b>Expense</b>	
<b>Building &amp; Zoning</b>	
613-00 Bldg/Zoning Inspect.	4,666.67
613-00 BZ Operating	67.10
615 -00 Education	685.43
617-00 Fuel	135.79
618-00 Insurance	2.80
<b>Total Building &amp; Zoning</b>	5,557.79
<b>Capital Outlay</b>	
900-00 Capital Outlay	1,942.96
<b>Total Capital Outlay</b>	1,942.96
<b>General Government</b>	
501-00 Adv/Economic Develop.	1,000.00
505-00 Admin/Clerk Salary	5,987.50
508-00 Dues and Fees	132.49
524-02 Health Insurance - Clerk	1,040.80
524-03 Addit. Coverages CIRSA	67.20
524-03 Health Insur Dep. Clerk	1,040.80
530-00 Legal Publications	447.48
533-00 Meetings/Conventions	718.47
534-00 Miscellaneous Expense	46.45
537-00 GG Office Supplies	155.67
540-00 Payroll Expenses	7,278.34
542-00 Postage	82.68
543-00 Attorney's Fees	1,348.00
543-01 Auditor Fees	2,800.00
560-00 Treasurer's Fees	429.26
561-00 Town Operating	744.67
565-00 Utilities (Town Hall)	824.61
570-00 GG T.H Building Mainten	110.00
571-00 Museum Payroll	950.00
580-00 Turner Ore Mill Utilities	33.00
581-00 EV Stations	107.66
<b>Total General Government</b>	25,345.08
<b>Parks, Public Land &amp; Code Enforc</b>	
840-00 PPL Director-Code Enforc	5,000.00
841-00 Park/Public Land Assist.	391.00
842-00 Park Operating	50.48
842-00 PPL/CE Health Insurance	1,040.80
848-00 Park Maintenance	332.89
852-00 Park Utilities	433.37
856-00 Equipment Maintenance	249.93
<b>Total Parks, Public Land &amp; Code Enforc</b>	7,498.47
<b>Public Safety</b>	
642-01 Add. Street Lights	402.67
<b>Total Public Safety</b>	402.67
<b>Public Works</b>	
740-00 S&A M/C Equip Maint.	754.38
741-00 S&A M/C Fuel	794.67
742-00 Shop Operating	628.22
743-01 Health Insurance	1,040.80
745-00 S&A P. W Superintendent	5,954.58

Town of Silver Cliff  
Profit & Loss - Treasurer's Report  
March 2025

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	<u>Mar 25</u>
746-00 S&A Shop Utilities	404.71
776-00 S&A TS Str Sign Material	24.64
<b>Total Public Works</b>	<u>9,602.00</u>
<b>Public Works 1% Sales Tax</b>	
740-00 1% S&A Equipment Mainten	239.60
742-00 1% Shop Operating	706.89
<b>Total Public Works 1% Sales Tax</b>	<u>946.49</u>
<b>Total Expense</b>	<u>51,295.46</u>
<b>Net Ordinary Income</b>	<u>28,640.57</u>
<b>Net Income</b>	<u><u>28,640.57</u></u>

Town of Silver Cliff  
Balance Sheet - Treasurer's Report 2  
As of March 31, 2025

	<u>Mar 31, 25</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
101-00 General Fund Checking	352,499.56
<b>Total Checking/Savings</b>	352,499.56
<b>Other Current Assets</b>	
100-00 Petty Cash	50.00
104-01 KPB CD 23003	-882.49
104-02 KPB CD 23004	45,300.25
104-03 KPB CD 23005	45,311.83
111-00 Interest Receivable	567.50
113-00 Property Tax Receivable	32,982.00
130-00 Musuem PR Receivable	-343.75
<b>Total Other Current Assets</b>	122,985.34
<b>Total Current Assets</b>	475,484.90
<b>TOTAL ASSETS</b>	<u>475,484.90</u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
210-00 Payroll Liabilities	-338.30
220-00 Deferred Property Tax	32,982.00
<b>Total Other Current Liabilities</b>	32,643.70
<b>Total Current Liabilities</b>	32,643.70
<b>Total Liabilities</b>	32,643.70
<b>Equity</b>	
301-00 Retained Earnings	432,907.08
Net Income	9,934.12
<b>Total Equity</b>	442,841.20
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u>475,484.90</u>



8:26 AM  
04/01/25  
Accrual Basis

Museum Fund  
Profit & Loss - Treasurer's Report 1  
March 2025

	<u>Mar 25</u>
Income	0.00
Expense	
General Government	
554-00 Utilities	265.46
Total General Government	<u>265.46</u>
Total Expense	<u>265.46</u>
Net Income	<u><u>-265.46</u></u>

8:27 AM  
04/01/25  
Accrual Basis

Museum Fund  
Balance Sheet - Treasurer's Report 2  
As of March 31, 2025

	<u>Mar 31, 25</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
101-00 MF Checking	35,836.96
Total Checking/Savings	<u>35,836.96</u>
Accounts Receivable	
118-01 Other A/R	7,217.72
Total Accounts Receivable	<u>7,217.72</u>
Total Current Assets	<u>43,054.68</u>
<b>TOTAL ASSETS</b>	<u><u>43,054.68</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
220-00 Due to General Fund	52,796.24
Total Other Current Liabilities	<u>52,796.24</u>
Total Current Liabilities	<u>52,796.24</u>
Total Liabilities	<u>52,796.24</u>
Equity	
360-00 - Retained Earnings	-11,535.04
Net Income	1,793.48
Total Equity	<u>-9,741.56</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>43,054.68</u></u>

Conservation Trust Fund  
Balance Sheet -Treasurer's Report 2  
As of March 31, 2025

	<u>Mar 31, 25</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
101-00 CTF Checking	45,440.99
<b>Total Checking/Savings</b>	<u>45,440.99</u>
<b>Total Current Assets</b>	<u>45,440.99</u>
<b>TOTAL ASSETS</b>	<u><u>45,440.99</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Other Current Liabilities	
220-00 Due to General Fund	7,000.00
<b>Total Other Current Liabilities</b>	<u>7,000.00</u>
<b>Total Current Liabilities</b>	<u>7,000.00</u>
<b>Total Liabilities</b>	7,000.00
<b>Equity</b>	
303-00 Retained Earnings	24,440.99
Net Income	14,000.00
<b>Total Equity</b>	<u>38,440.99</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>45,440.99</u></u>

Town of Silver Cliff - Financial Report  
Profit & Loss Budget vs. Actual

Accrual Basis

January through December 2025

	Jan - Dec 25	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
101-1-General Fund Kirkpatrick	0.00	0.00	0.00	0.0%
225-00 Unearned Revenue	0.00	0.00	0.00	0.0%
350-00 Opening Bal Equity Trans	0.00	0.00	0.00	0.0%
353-00 Tower Rent	0.00	0.00	0.00	0.0%
355-00 Cemetery Revenue	0.00	3,000.00	-3,000.00	0.0%
357-00 Cigarette Tax	185.19	1,000.00	-814.81	18.5%
358-00 S&A Contingency	0.00	0.00	0.00	0.0%
360-00 Dog Licenses & Fines	100.00	100.00	0.00	100.0%
361-00 Donations	0.00	0.00	0.00	0.0%
362-00 Merchandise	50.00	0.00	50.00	100.0%
363-00 Plastic Pollution Act	299.16	0.00	299.16	100.0%
365-00 Franchise Tax	21,701.44	26,000.00	-4,298.56	83.5%
370-00 Grants-	0.00	170,462.00	-170,462.00	0.0%
376-00 Interest Income	4,058.49	0.00	4,058.49	100.0%
377-00 Commemorative Bench & Pl	0.00	1,200.00	-1,200.00	0.0%
378-00 Commemorative Income	0.00	0.00	0.00	0.0%
380-00 Licenses Sales Tax	1,050.00	1,200.00	-150.00	87.5%
380-01 Public Dance & Live Musi	100.00	200.00	-100.00	50.0%
380-02 Liquor License	250.00	1,000.00	-750.00	25.0%
381-00 Fees	0.00	0.00	0.00	0.0%
382-00 Fines	0.00	0.00	0.00	0.0%
383-00 Excavation Permit	0.00	0.00	0.00	0.0%
384-00 Miscellaneous	254.27	0.00	254.27	100.0%
385-00 Park Donations	1,750.00	10,000.00	-8,250.00	17.5%
<b>386 Building and Zoning</b>				
386-00 Building Permits	8,884.00	70,000.00	-61,116.00	12.7%
386-01 Plan Review	3,250.00	10,000.00	-6,750.00	32.5%
386-02 After hours Inspection	0.00	0.00	0.00	0.0%
386-03 Orhwayway Permits	430.00	500.00	-70.00	86.0%
386-04 Fence Permit	0.00	1,000.00	-1,000.00	0.0%
386-05 Building Fine	300.00	0.00	300.00	100.0%
386-06 Excavation Permit	370.00	1,500.00	-1,130.00	24.7%
386-07 Property Vacation Fee	0.00	0.00	0.00	0.0%
386-10 Short Term Rental Fee	500.00	1,500.00	-1,000.00	33.3%
390-00 Building - Use Tax	0.00	0.00	0.00	0.0%
<b>Total 386 Building and Zoning</b>	<b>13,734.00</b>	<b>84,500.00</b>	<b>-70,766.00</b>	<b>16.3%</b>
387-00 Special Use Permit	0.00	0.00	0.00	0.0%
388-00 Property Tax	10,399.78	32,000.00	-21,600.22	32.5%
389-00 Specific Own Tax	263.06	3,500.00	-3,236.94	7.5%
391-00 Sale of Property	0.00	1,000.00	-1,000.00	0.0%
395-00 S&A Highway Users Tax	13,848.81	56,000.00	-42,151.19	24.7%
396-00 EV Charging Stations	0.00	0.00	0.00	0.0%
397-00 S&A Misc/Equipmt Sales	0.00	0.00	0.00	0.0%
399-00 Capital Lease Procceda	0.00	0.00	0.00	0.0%
400-00 S&A Property Tax Reg Fee	413.99	2,000.00	-1,586.01	20.7%
401-00 Silver Cliff Pit Royalty	10,347.34	55,000.00	-44,652.66	18.8%
401-01 Right to Enter	7,000.00	15,000.00	-8,000.00	46.7%
401-02 Viscount Exploration	0.00	23,000.00	-23,000.00	0.0%
402-00 S&A Road & Bridge Tax	9,551.17	32,000.00	-22,448.83	29.8%
404-00 State Sources	0.00	500.00	-500.00	0.0%
406-00 Federal Sources	0.00	0.00	0.00	0.0%
408-00 Sales Tax	78,372.06	305,000.00	-226,627.94	25.7%
408-01 1% Sales Tax Increase	39,186.03	175,000.00	-135,813.97	22.4%
408-02 Motor Vehicle Use Tax	10,641.09	45,000.00	-34,358.91	23.6%
500-00 Turner Ore Mill	0.00	0.00	0.00	0.0%
<b>Total Income</b>	<b>223,555.88</b>	<b>1,043,662.00</b>	<b>-820,106.12</b>	<b>21.4%</b>
<b>Gross Profit</b>	<b>223,555.88</b>	<b>1,043,662.00</b>	<b>-820,106.12</b>	<b>21.4%</b>
<b>Expense</b>				
302-20 Transfer to CTF	0.00	0.00	0.00	0.0%
349-00 American Rescue Plan Exp	0.00	0.00	0.00	0.0%
500-00 Kirkpatrick Bank	0.00	0.00	0.00	0.0%
517-00 EV Charging Stations	0.00	0.00	0.00	0.0%
934-00 CD pay back street light	0.00	0.00	0.00	0.0%
955-00 Tractor purchase	0.00	0.00	0.00	0.0%
<b>Building &amp; Zoning</b>				
613-00 Bldg/Zoning Inspect.	9,333.34	55,800.00	-46,466.66	16.8%
613-00 BZ Operating	192.80	0.00	192.80	100.0%
614-00 Bldg/Zoning Inspect. PT	0.00	0.00	0.00	0.0%
615-00 Education	1,050.73	3,000.00	-1,949.27	35.0%
617-00 Fuel	135.79	3,000.00	-2,864.21	4.5%
618-00 Insurance	2.80	12,500.00	-12,497.20	0.0%
619-00 Rezoning Committee	0.00	500.00	-500.00	0.0%
<b>Total Building &amp; Zoning</b>	<b>10,715.46</b>	<b>74,800.00</b>	<b>-63,884.54</b>	<b>14.4%</b>
<b>Capital Outlay</b>				
900-00 Capital Outlay	45,892.96	5,000.00	40,892.96	917.9%
901-00 Equipmt Purchase Grader	0.00	0.00	0.00	0.0%
901-02 S&A Water Truck	0.00	16,000.00	-16,000.00	0.0%
901-03 S&A Kubota	0.00	0.00	0.00	0.0%
902-00 Safe Routes to School	0.00	0.00	0.00	0.0%
903-00 Fiber Broadband	0.00	0.00	0.00	0.0%
904-00 Park Capital Outlay	7,000.00	15,000.00	-8,000.00	46.7%
905-00 GO Town Hall Improvement	495.00	0.00	495.00	100.0%
<b>Total Capital Outlay</b>	<b>53,387.96</b>	<b>36,000.00</b>	<b>17,387.96</b>	<b>148.3%</b>
<b>General Government</b>				
501-00 Adv/Economic Develop.	1,000.00	7,000.00	-6,000.00	14.3%
501-02 Town Events	945.90	4,000.00	-3,054.10	23.6%
504-00 Deputy Clerk	0.00	52,000.00	-52,000.00	0.0%
504-01 Admin Assistant	0.00	0.00	0.00	0.0%
505-00 Admin/Clerk Salary	17,962.50	70,850.00	-52,887.50	25.4%
506-00 Clerk Education	7.35	4,000.00	-3,992.65	0.2%
507-00 Contingency Res. Tabor	0.00	1,000.00	-1,000.00	0.0%
508-00 Dues and Fees	790.01	4,000.00	-3,209.99	19.8%
509-00 Plastic Pollution Act	0.00	0.00	0.00	0.0%
<b>511-00 Elections</b>				
511-01 Election Education	0.00	0.00	0.00	0.0%
511-00 Elections - Other	0.00	0.00	0.00	0.0%
<b>Total 511-00 Elections</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
515-00 Grant Expenses	0.00	170,462.00	-170,462.00	0.0%
515-01 SRTS Cash carry over	0.00	0.00	0.00	0.0%
515-02 Fiber Broadband Infrs.	0.00	0.00	0.00	0.0%
516-00 Commemorative	0.00	0.00	0.00	0.0%
524-00 Insurance Work. Comp	5,623.07	5,500.00	123.07	102.2%
524-01 Property & Casualty	14,852.70	11,000.00	3,852.70	135.0%
524-02 Health Insurance - Clerk	3,122.40	12,500.00	-9,377.60	25.0%
524-03 Addit. Coverages CIRSA	395.90	500.00	-104.10	79.2%
524-03 Health Insur Dep. Clerk	2,081.60	0.00	2,081.60	100.0%

Town of Silver Cliff - Financial Report  
Profit & Loss Budget vs. Actual

January through December 2025

Accrual Basis

	Jan - Dec 25	Budget	\$ Over Budget	% of Budget
530-00 Legal Publications	645.26	1,200.00	-554.74	53.8%
533-00 Meetings/Conventions	718.47	4,000.00	-3,281.53	18.0%
534-00 Miscellaneous Expense	746.45	3,000.00	-2,253.55	24.9%
537-00 GG Office Supplies	1,069.41	8,000.00	-6,930.59	13.4%
540-00 Payroll Expenses	22,562.62	42,000.00	-19,437.38	53.7%
542-00 Postage	82.68	400.00	-317.32	20.7%
543-00 Attorney's Fees	3,348.00	10,000.00	-6,652.00	33.5%
543-01 Auditor Fees	2,800.00	8,500.00	-5,700.00	32.9%
543-02 Surveyor Fees	0.00	5,000.00	-5,000.00	0.0%
560-00 Treasurer's Fees	399.01	1,500.00	-1,100.99	26.6%
561-00 Town Operating	3,738.67	20,000.00	-16,261.33	18.7%
565-00 Utilities (Town Hall)	2,435.43	10,000.00	-7,564.57	24.4%
570-00 GG T.H Building Mainten	321.39	8,000.00	-4,678.61	6.4%
571-00 Museum Payroll	950.00	20,000.00	-19,050.00	4.8%
571-01 Museum Salary Reimb.	0.00	0.00	0.00	0.0%
580-00 Turner Ore Mill Utilities	128.00	600.00	-472.00	21.3%
581-00 EV Stations	2,145.41	0.00	2,145.41	100.0%
<b>Total General Government</b>	<b>88,872.23</b>	<b>482,012.00</b>	<b>-393,139.77</b>	<b>18.4%</b>
MU361-00 Donations	600.00			
Parks, Public Land & Code Enfor				
840-00 PPL Director-Code Enforc	15,000.00	60,000.00	-45,000.00	25.0%
841-00 Park/Public Land Asslat.	391.00	10,000.00	-9,609.00	3.9%
842-00 Park Operating	656.51	3,000.00	-2,343.49	21.9%
842-00 PPLCE Health Insurance	3,122.40	12,500.00	-9,377.60	25.0%
848-00 Park Maintenance	332.89	12,000.00	-11,667.11	2.8%
852-00 Park Utilities	2,400.23	14,000.00	-11,599.77	17.1%
853-00 Trall Maintenance	0.00	2,000.00	-2,000.00	0.0%
854-00 Commemorative Expense	1,051.92	0.00	1,051.92	100.0%
855-00 Cemetery	-525.00	1,000.00	-1,525.00	-52.5%
856-00 Equipment Maintenance	249.93	2,000.00	-1,750.07	12.5%
<b>Total Parks, Public Land &amp; Code Enfor</b>	<b>22,679.88</b>	<b>116,500.00</b>	<b>-93,820.12</b>	<b>19.5%</b>
Public Safety				
840-00 S&A Traffic Enforcement	0.00	26,257.00	-26,257.00	0.0%
841-00 Town Judge	0.00	0.00	0.00	0.0%
842-00 Street Lights (748-00)	818.92	8,500.00	-7,681.08	9.6%
842-01 Add. Street Lights	402.67	0.00	402.67	100.0%
848-00 Code Enforcement	0.00	0.00	0.00	0.0%
<b>Total Public Safety</b>	<b>1,221.59</b>	<b>34,757.00</b>	<b>-33,535.41</b>	<b>3.5%</b>
Public Works				
714-00 Cemetery Expenses	0.00	0.00	0.00	0.0%
740-00 S&A M/C Equip Maint.	3,056.43	10,000.00	-6,943.57	30.6%
741-00 S&A M/C Fuel	794.67	4,000.00	-3,205.33	19.9%
742-00 Shop Operating	1,284.28	10,000.00	-8,715.72	12.8%
743-00 S&A M/C Insurance	0.00	5,000.00	-5,000.00	0.0%
743-01 Health Insurance	3,122.40	13,200.00	-10,077.60	23.7%
744-00 Shop Building Maintananc	0.00	5,000.00	-5,000.00	0.0%
745-00 S&A P. W Superintendent	17,863.74	70,455.00	-52,591.26	25.4%
745-01 S&W PW Ass. was 844-01	0.00	0.00	0.00	0.0%
745-02 COVID 19 PAYROLL EXPEN...	0.00	0.00	0.00	0.0%
746-00 S&A Shop Utilities	3,622.33	10,000.00	-6,377.67	36.2%
747-00 Education	0.00	1,000.00	-1,000.00	0.0%
749-00 S&A M/C Street Materials	0.00	20,000.00	-20,000.00	0.0%
749-01 S&A Street Maint.	0.00	0.00	0.00	0.0%
749-02 S&A SCRanch St Maint	0.00	0.00	0.00	0.0%
750-00 S&A N/C Asphalt	0.00	0.00	0.00	0.0%
751-00 S&A N/C Prep	0.00	0.00	0.00	0.0%
752-00 S&A N/C Prep Materials	0.00	0.00	0.00	0.0%
770-00 S&A S/R Salary	0.00	0.00	0.00	0.0%
771-00 S&A S/R Contract Labor	0.00	2,500.00	-2,500.00	0.0%
772-00 S&A S/R Fuel	0.00	3,000.00	-3,000.00	0.0%
773-00 S&A S/R Materials	0.00	0.00	0.00	0.0%
775-00 S&A TS Str Sign	0.00	1,500.00	-1,500.00	0.0%
776-00 S&A TS Str Sign Material	24.64	131,500.00	-131,475.36	0.0%
<b>Total Public Works</b>	<b>29,770.49</b>	<b>287,155.00</b>	<b>-257,384.51</b>	<b>10.4%</b>
Public Works 1% Sales Tax				
740-00 1% S&A Equipment Mainten	810.75	15,000.00	-14,189.25	5.4%
741-01 1% Fuel	200.24	4,000.00	-3,799.76	5.0%
742-00 1% Shop Operating	759.67	4,000.00	-3,240.33	19.0%
749-01 1% S&A Street Mat - Town	0.00	32,000.00	-32,000.00	0.0%
749-02 1% S&A Street Mat. SCR	0.00	23,500.00	-23,500.00	0.0%
750-01 1% S&A Paving	0.00	32,000.00	-32,000.00	0.0%
751-01 1% S&A Paving Prep Labor	0.00	0.00	0.00	0.0%
752-01 1% S&A Prep Material	0.00	0.00	0.00	0.0%
901-00 S&A Equipment Pur Grader	0.00	21,000.00	-21,000.00	0.0%
<b>Total Public Works 1% Sales Tax</b>	<b>1,770.66</b>	<b>131,500.00</b>	<b>-129,729.34</b>	<b>1.3%</b>
<b>Total Expense</b>	<b>209,018.27</b>	<b>1,162,524.00</b>	<b>-953,505.73</b>	<b>18.0%</b>
<b>Net Ordinary Income</b>	<b>14,537.61</b>	<b>-118,862.00</b>	<b>133,399.61</b>	<b>-12.2%</b>
Other Income/Expense				
Other Expense				
Operating Transfers				
302-10 Transfer to Museum	545.00			
<b>Total Operating Transfers</b>	<b>545.00</b>			
<b>Total Other Expense</b>	<b>545.00</b>			
<b>Net Other Income</b>	<b>-545.00</b>			
<b>Net Income</b>	<b>13,992.61</b>	<b>-118,862.00</b>	<b>132,854.61</b>	<b>-11.8%</b>

**Museum Fund - Financial Report**  
**Profit & Loss Budget vs. Actual**  
 January through December 2025

	Jan - Dec 25	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
350-00 Grant Matching Funds	0.00	0.00	0.00	0.0%
361-00 Donations	925.00	1,500.00	-575.00	61.7%
361-01 BOCC	0.00	5,000.00	-5,000.00	0.0%
365-00 Fees	0.00	0.00	0.00	0.0%
376-00 Interest Income	0.00	0.00	0.00	0.0%
377-00 Merchandise	145.00	1,000.00	-855.00	14.5%
378-00 Other Income	0.00	0.00	0.00	0.0%
418-00 El Pomar Grant	0.00	0.00	0.00	0.0%
419-00 WMVC	1,873.62	1,500.00	373.62	124.9%
580-00 Other (Oper Transfers)	0.00	0.00	0.00	0.0%
<b>State Revenue Source</b>				
421-00 CDOT Grant	0.00	0.00	0.00	0.0%
422-00 DOLA Grant	0.00	0.00	0.00	0.0%
State Revenue Source - Other	0.00	0.00	0.00	0.0%
<b>Total State Revenue Source</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
399 - 399-00 Loan Proceeds	0.00	0.00	0.00	0.0%
<b>Total Income</b>	<b>2,943.62</b>	<b>9,000.00</b>	<b>-6,056.38</b>	<b>32.7%</b>
<b>Expense</b>				
909-00 WMVC Found.	0.00	0.00	0.00	0.0%
950-00 LOC Principal	0.00	0.00	0.00	0.0%
951-00 LOC Interest	0.00	0.00	0.00	0.0%
<b>Capital Outlay</b>				
900-00 Gen. Capital Outlay	0.00	0.00	0.00	0.0%
902-00 CDOT Grant Outlay	0.00	0.00	0.00	0.0%
903-00 CDOT Town Match	0.00	0.00	0.00	0.0%
904-00 DOLA Grant Outlay	0.00	0.00	0.00	0.0%
905-00 DOLA Town Match	0.00	0.00	0.00	0.0%
906-00 El Pomar Grant Outlay	0.00	0.00	0.00	0.0%
907-00 El Pomar Town Match	0.00	0.00	0.00	0.0%
Capital Outlay - Other	0.00	0.00	0.00	0.0%
<b>Total Capital Outlay</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>General Government</b>				
510-00 Advertising/Marketing	0.00	800.00	-800.00	0.0%
530-00 Merchandise	0.00	1,500.00	-1,500.00	0.0%
534-00 Miscellaneous	0.00	0.00	0.00	0.0%
537-00 Office Supplies	0.00	500.00	-500.00	0.0%
545-00 Salary	0.00	0.00	0.00	0.0%
554-00 Utilities	923.63	5,000.00	-4,076.37	18.5%
570-00 Building Maintenance	226.51	1,000.00	-773.49	22.7%
908-00 Fundraiser Expenses	0.00	0.00	0.00	0.0%
6560 - 540-00 Payroll Expenses	0.00	0.00	0.00	0.0%
<b>Total General Government</b>	<b>1,150.14</b>	<b>8,800.00</b>	<b>-7,649.86</b>	<b>13.1%</b>
<b>Total Expense</b>	<b>1,150.14</b>	<b>8,800.00</b>	<b>-7,649.86</b>	<b>13.1%</b>
<b>Net Income</b>	<b>1,793.48</b>	<b>200.00</b>	<b>1,593.48</b>	<b>896.7%</b>

8:29 AM

04/01/25

Cash Basis

## Conservation Trust Fund

### Profit & Loss Budget vs. Actual - FINANCIAL REPORT

January through December 2025

	Jan - Dec 25	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
361-00 Donations - Cash	0.00	0.00	0.00	0.0%
362-00 Donations - In Kind	0.00	0.00	0.00	0.0%
363-00 Borad of County Commissi	14,000.00	9,000.00	5,000.00	155.6%
376-00 Interest Income	0.00	0.00	0.00	0.0%
384-00 Other Income	0.00	0.00	0.00	0.0%
390-00 WMBRL Sign Revenue	0.00	0.00	0.00	0.0%
415-00 Grant Match	0.00	0.00	0.00	0.0%
420-00 CDOT Grant Income	0.00	0.00	0.00	0.0%
425-00 DOLA Grant Income	0.00	0.00	0.00	0.0%
440-00 State Lottery Proceeds	0.00	8,500.00	-8,500.00	0.0%
<b>Total Income</b>	<b>14,000.00</b>	<b>17,500.00</b>	<b>-3,500.00</b>	<b>80.0%</b>
<b>Expense</b>				
620-00 WMBRL Park Sign Outlay	0.00	0.00	0.00	0.0%
650-00 Park Maintenance	0.00	0.00	0.00	0.0%
660-00 Park Improvements	0.00	5,000.00	-5,000.00	0.0%
900-00 Gen. Capital Outlay	0.00	0.00	0.00	0.0%
901-00 Museum Improvements	0.00	2,000.00	-2,000.00	0.0%
902-00 CDOT Grant	0.00	0.00	0.00	0.0%
903-00 CDOT Match	0.00	0.00	0.00	0.0%
904-00 TRAIL	0.00	2,000.00	-2,000.00	0.0%
905-00 DOLA Grant Match	0.00	0.00	0.00	0.0%
<b>Total Expense</b>	<b>0.00</b>	<b>9,000.00</b>	<b>-9,000.00</b>	<b>0.0%</b>
<b>Net Income</b>	<b>14,000.00</b>	<b>8,500.00</b>	<b>5,500.00</b>	<b>164.7%</b>

**The following is a list of March 2025 bills to be paid  
by the Board of Trustees of the Town of Silver Cliff, Colorado  
at their regular meeting on April 01, 2025**

<i>Item</i>	<i>Description</i>	<i>Amount</i>	<i>PMT Method/Check #</i>
<b>GENERAL FUND</b>			
Amazon	operating	\$21.49	DC
Family Dollar	operating	\$23.95	DC
Beaver Run Resort	cml conference	\$328.47	DC
AT&T	phone	\$190.06	EFT
Lumen	phone	\$198.41	EFT
IIMC	dues	\$60.00	DC
Colorado Municipal	operating	\$390.00	DC
Google	operating	\$410.40	EFT
Amazon	operating	\$14.25	DC
Amazon	operating	\$16.31	DC
Chili's	training	\$23.66	DC
Buffalo Wild Wing	training	\$25.80	DC
OOMA	phone	\$29.95	EFT
Amazon	operating	\$37.99	DC
Amazon	operating	\$154.33	DC
Amazon	operating	\$379.52	DC
Wet Mountain Tribune	legal	\$38.00	DC
Amazon	operating	\$120.80	DC
Domino's	training	\$36.05	DC
Hampton Inn	training	\$657.59	DC
Amazon	operating	\$29.88	DC
USPS	postage	\$73.00	DC
CEBT	health insurance	\$4,166.00	EFT
Road Side Supply	operating	\$24.64	DC
Road Side Supply	operating	\$107.66	DC
True Value Trailers	operating	\$1,942.96	DC
Black Hills Energy	electric	\$1,332.50	EFT
Quickbooks	IRS	\$6,453.14	EFT
Amazon	operating	\$13.99	DC
Big D's	wrong card used	\$46.45	DC
USPS	operating	\$9.68	DC
Drivers Support	operating	\$9.99	DC
Vintage Maps	operating	\$54.90	DC
Hilltop Broadband	operating	\$267.35	DC
Dollar General	operating	\$3.50	DC
Amazon	operating	\$33.99	DC
Amazon	operating	\$121.68	DC
Amazon	operating	\$9.99	DC
RMWSD	water/sewer	\$33.00	EFT
RMWSD	water/sewer	\$33.00	EFT
CIRSA	operating	\$67.20	EFT
RMWSD	water/sewer	\$71.60	EFT
RMWSD	water/sewer	\$149.16	EFT
Chrysler Autonation	operating	\$239.60	DC
Empower	retirement	\$1,276.54	EFT
Empower	retirement	\$1,556.54	EFT
Quickbooks	payroll	\$19,759.24	EFT
Fremont Motorsports	operating	\$499.85	DC
USPS	operating	\$10.41	DC
AT&T	phone	\$176.59	EFT

CenturyLink	phone	\$213.79	EFT
Xerox	operating	\$191.76	EFT
Quickbooks	IRS	\$205.18	EFT
Quickbooks	Co Dept Of Rev	\$2,784.00	EFT
Loves	operating	\$103.00	DC
Wallace Oil	operating	\$22.24	DC
Wallace Oil	operating	\$75.00	DC
Civic Plus	website mgn	\$3,569.88	EFT
Civic Plus	codification	\$834.75	EFT
Yvonne Squire	cleaning	\$110.00	14536
Scott Rowley	mileage	\$531.30	14537
Dan Slater	attorney	\$350.00	14538
Dan Slater	attorney	\$998.00	14539
Napa	operating	\$242.86	14540
Mayberry & Company	operating	\$2,800.00	14541
CC Clerk & Recorder	recording	\$13.00	14542
CC Clerk & Recorder	plates	\$13.03	14543
2 employees	payroll	\$1,215.41	14544-1445
Wet Mountain Tribune	legal	\$40.48	14546
Crestone Graphics	operating	\$104.00	14547
Custer County Road & Bridge	fuel	\$548.72	14548
Valley Ace Hardware	operating	\$245.84	14549
CBS	operating	\$173.85	14550
CCNC INC.	operating	\$200.00	14551
Mayberry & Company	audit	\$5,800.00	14552
Yvonne Squire	cleaning	\$137.50	14553
<b>TOTAL</b>		<b>\$63,254.65</b>	

<b>MUSEUM</b>			
Black Hills Energy	electric	\$125.05	EFT
Lumen	phone	\$68.81	EFT
RMWSD	water/sewer	\$71.60	EFT
Valley Ace	maintenance	\$45.12	2356
<b>TOTAL</b>		<b>\$310.58</b>	

<b>CTF</b>		\$0.00	



**Sexual Assault Awareness Month Proclamation  
Silver Cliff, Colorado**

**WHEREAS** April is Sexual Assault Awareness Month and calls attention to the fact that sexual violence is widespread and impacts every person in Custer County; and

**WHEREAS**, every day, women, men, and children across Colorado suffer the pain and trauma of sexual assault upon survivors and our communities; and

**WHEREAS**, this crime occurs far too frequently, goes unreported far too often, and leaves long lasting physical and emotional scars; and

**WHEREAS**, during National Sexual Assault Awareness Month, we recommit ourselves to lifting the veil of secrecy and shame surrounding sexual violence, expanding support for victims, and strengthening our response; and

**WHEREAS** sexual violence affects individuals of all ages, backgrounds, and circumstances; and

**WHEREAS**, as a community we share the responsibility for protecting each other from sexual assault, supporting victims when it does occur, and bringing perpetrators to justice; and

**WHEREAS**, at every level we must work to provide necessary resources to victims of every circumstance including medical attention, mental health services, relocation and housing assistance, and advocacy during the criminal justice process; and

**WHEREAS**, the Town of Silver Cliff Colorado can come together to increase awareness about sexual violence, decrease its frequency, hold offenders accountable, support victims, and heal lives.

**NOW, THEREFORE, LET IT BE PROCLAIMED** Town Board of the Town of Silver Cliff, Colorado, that the month of April is hereby designated as Sexual Assault Awareness Month in the Town of Silver Cliff, Colorado and hereby urge the community to work together to educate themselves about sexual violence prevention to support survivors, and speak out against harmful attitudes and actions.

In Witness Whereof, I have hereunto set my hand and caused this Seal of the Town of Silver Cliff to be affixed on this 1<sup>st</sup> day of APRIL 2025.

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H.A. Buck Wenzel, Mayor

(SEAL)

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Attested: Ileen Squire, Town Clerk

## Town Clerk January 2025 Report

- Monthly sale tax reports
- Balanced checkbooks
- BOT packets/PC packets
- Payroll/Payroll taxes
- Grant searching
- EV Stations – setting pricing and then we should be able to get these open – should open these next week
- Audit – the Auditor 2023 done – MDA complete – Auditor will be here the week of March 24 to do 2024 audit – worked with the Auditor
- Researching health insurance – still researching
- Deputy Clerk training
- ARPA report working on getting it filed for dedicating the funds to the purchase of the property and matching funds for a new town hall – Will update our report this month
- Year-end process started
- Building and Zoning official training and employee setup
- Website updated
- Helped Chris with Title 16
- Setting up Cleanup Day it will be May 10, 2025 and the electronic company can be here the same day – I am updating all the fliers for this event – Attended the Commissioners meeting to ask for the landfill fees to be waived
- Cleaned out files and cabinets
- CTF 2024 report filed with DOLA
- Updated computer
- Helped Scott with street/road budget
- Meet with Scott Ruzanski at museum to
- Paperwork for the Can Am purchased for the PW
- Paperwork for the new truck for PW
- GOCO meeting (2) – need to schedule another workshop
- Planning the Fund Day – need to schedule a workshop to get this going
- CIRSA – audit and filings

March 2025 Deputy Clerk Report:

1-Looking at Newspaper articles for SC

2-Scanning Legal Publishing & placing in a computer folder

3-Bills List

4-CIRSA Training Courses

5-Business License's

6-Answering calls & E-Mails

7-Revised Board Meeting Video

8-Planning Commission Minutes

9-Cirsa Audit

MARCH 2025

Town of Silver Cliff Street Report

Street	Blade	Road Base	Gallons of water	Date	Sign Repair/Needed
Butler					
Emery		NORTH 4.5 TONS			
French					
Hudson		1.5 TONS			
Dewalt					
Franklin		NORTH 4.5 TON			
Fleetwood		1 TON			
Wood					
Strait					
Cliff					
Spencer					
First					
Second	X		2000		
Third					
Fourth	X	2 TON			
Camino Real					
Mission Dr					
Mill	X				

Notes:

MARCH 2025

Silver Cliff Ranch Roads Report

Street	Blade	Road Base	Gallons of water	Date	Sign Repair/Needed
Knickerbocker Rd					
Knickerbocker Cir					
Fairview Rd					
Excelsior Rd					
Excelsior Cir					
Sugarload Rd					
Sugarloaf Cir					
Bunker Hill Rd					
Bunker Hill Cir					
Kankakee North					
Kankakee South					
Tydall Rd					
Fox Trail					

Notes: CLEANING CULVERT INLETS @ RANCH

MARCH 2025

WATER TRUCK DE-WINTERED  
AND FLUIDS CHANGED. New Water line  
put on truck, Filters Changed.

Dump Truck Fluids Changed

Filters Changed on Skid Steer  
Tracks Adjusted

Shop + Equipment maintenance all up to date  
and ready for Insurance Insp on 4-3-25.

**Chris McKellip**

**March 2025**

**Short Term Rentals (STR)**

There are 4 (that I am aware of) active STRs in Silver Cliff, 2 of which are currently permitted, 1 is processing after permit expired.

1 STR owner is not permitted, sent out certified letter on 3/31/25.

2 from 2024 Took down ads and are no longer active STR's.

**2025 Permits:**

14 Total permits issued so far in 2025.

\$427,000.00 - Estimated Value of Projects

\$9,624- Building Permits

\$2,325- Plan Reviews

\$0.00- Excavation

\$0.00- Driveway

\$0.00- Fence

**Total Permit Income:** \$11,949

**2024 Totals:**

\$3,075,723.74- Estimated Value of Projects

\$64,962.00- Building Permits

\$12,468.00- Plan Reviews

\$2,500.00- Excavation

\$900.00- Driveway

\$700.00- Fence

**Total Permit Income:** \$81,530.00

**Open Permits:**

2025 – 13 of 14 permits remain open.

2024 – 28 of 83 permits have not been closed out. Actively working on closing out older permits.

**Easel Solutions:**

3 duplexes on Second Street should be ready for final inspections late this week or early next.

**Fox Run Subdivision:**

306 and 109 Fox Run are nearing completion.

Received plans for another New Single Family Residential Home by Crestone Concrete.

**Town Hall:** New sidewalk is poured; Safety rails will be installed next week.

**Planning Commission:**

Workshop for updating Title 16 (Zoning) in the Municipal Code scheduled at 5 PM on Thursday April 3, 2025.

**MARCH**  
**MONTHLY REPORT**  
**JESSICA ADAMS**  
**PUBLIC WORKS ASSISTANT**

- Poison and fill prairie dog holes at cemetery
- Building horseshoe covers to keep cats out of pits
- Repaired metal picnic table and striping paint to repaint
- Replaced Ohio street sign on Ohio and Hudson
- Replaced Broadway street sign on Broadway and South
- Put up no vehicle sign by pickleball court
- Cut out worn fabric liner on trails, patched holes on trails
- Fixed backstop chain-link on both fields
- Repainted backstop field signs (Field 1 & 2)
- Fixed handles on playground equipment with new coating
- Wired new side-by-side with weed sprayer
- Checked and emptying all trash cans and dog stations
- Checking concession stand and restrooms, restocking as needed
- Weekly testing of the elevator at the museum