

**TOWN OF SILVER CLIFF
BOARD OF TRUSTEES REGULAR MEETING
TUESDAY – FEBRUARY 6, 2024, AT 5:00 P.M.
SILVER CLIFF TOWN HALL
612 E. MAIN ST. SILVER CLIFF, CO 81252**

AGENDA

Call Meeting to Order

Please turn off or silence your cell phone

Pledge of Allegiance

Invocation

Roll Call

Guests Introduction

Amendments to Agenda:

Consent Agenda:

Note: All items listed under the Consent Agenda are considered routine and will be approved with one motion. There will be no separate discussion of these items unless a Board Member or citizen so requests, in which case the item may be removed from the Consent Agenda and considered separately, at the discretion of the Board of Trustees.

- a. Approval of January 2, 2023, minutes
- b. Treasurer's Report as of January 2024
- c. Approval of Bills

New Business:

- a. Sheriff's 4th Quarter for 2023
- b. Consideration of appointing Don Cook to the Planning Commission
- c. Consideration of approval of Resolution 01-2023 Cancellation of the 2024 Election
- d. Consideration of approval of a swapping a public works vehicle

Old Business:

Please be advised that the Board may decide on any agenda item, to move into executive session when discussion on the agenda items calls for an executive session, as long as the Board is authorized to do so under C.R.S. § 24-6-402 (4).

Staff Report:

Building/Zoning | Public Works Departments | Code Enforcement | Town Clerk

Committee Reports:

Public Comments (3-minute time limit): Town of Silver Cliff's citizens or business owners to address the Board of Trustees and request to be on a future agenda.

Board of Trustees Open Discussion:

Adjourn:

**TOWN OF SILVER CLIFF REGULAR BOARD MEETING
MINUTES FOR JANUARY 2, 2024**

Mayor H.A. Buck Wenzel called the meeting to order. The Board of Trustees of the Town of Silver Cliff, Colorado held their regular meeting at the Town Hall at 5:00 PM. The Pledge of Allegiance and the invocation were said.

PRESENT: Mayor H.A. Buck Wenzel, Mayor Pro Tem Jake Shy, Trustees; Lisa Nolan online, Fred Hernandez, Trustee Jordan Benson, Trustee Braden Wilson, Trustee Troy Bomgardner
ABSENT:

STAFF PRESENT: Ileen Squire-Town Clerk/Treasurer, Attorney Dan Slater, Building & Zoning Official Isaac Selden

STAFF ABSENT: Dan Slater Attorney

ATTENDEE INTRODUCTIONS: Deb Adams Custer County Tourism – Lucas Epp – Jimmy McMann

AMENDMENTS TO AGENDA:

CONSENT AGENDA:

- a. APPROVAL OF DECEMBER 5, 2023, REGULAR MINUTES
- b. TREASURER’S REPORT
- c. FINANCIAL REPORT

BALANCES AS OF DECEMBER 2023

General Fund	\$ 177,407.29
Museum	\$ 15,633.75
Conservation Trust Fund	\$ 28,125.58
Total	\$ 221,166.62
CD’s	\$ 135,918.50
APRA FUNDS	\$ 167,850.29
GRAND TOTAL	\$ 524,935.41

- d. PAYMENT OF THE BILLS

Motion by Trustee Braden Wilson to accept the Consent Agenda, seconded by Trustee Jordan Benson. Motion carried.

NEW BUSINESS:

a. Custer County Tourism Board Update
See attached report.

b. Public Hearing on Ordinance 10-2023 Dark Skies Exemption
Regular Meeting closed 5:16 - Public Hearing open.

Deb Adams what the exemption was to accomplish. Mayor Wenzel explained that we have lights on one of our ball fields and that they are being used more often. We do not want these people or events to have to get special permission each time they want to use the fields.

Jimmy McMann – This is just for events? So, we will not be able to see the skies during these events. Mayor Wenzel explained that most of the games are over before 10:00 p.m. Jimmy is there a limit on events? No.
Public Hearing closed at 5:21 p.m. Regular Meeting reopened.

c. Consideration of approval of Ordinance 10-2023 Dark Skies Exemption, Section 17-7-40
BOT – Troy what is the need or accomplishment? Buck – To exempt the park from any sporting activities and events, so that when in use it does not affect the current ordinance. Our lights are not in compliance. Ileen – We are working Black Hills to get quotes to update our fixtures to LED.
Troy - When there is an event you will have to ask for an exemption or waiver. Buck – I say we do it on a case-by-case basis. Jake - I like it this way. We will

TOWN OF SILVER CLIFF REGULAR BOARD MEETING

MINUTES FOR JANUARY 2, 2024

know for sure what is going on at each event. Buck – We will work with Black Hills and Dark Skies to update the lights. Troy - I talked with a lot of people and they like dark skies. Ileen – Any event will have to get a special event permit no matter what so we will be able to monitor this very closely.

Fred – Maybe, anything over 7 days must get an approved exemption. Braden – This sounds good. Jordan – I am good with this with the changes.

Amending the ordinance to have a section to Exemption the Silver cliff Community Park for sporting activities and approved events for over 7 days.

Motion by Mayor Pro Tem Jake Shy to approve Ordinance 10-2023 with the amend changes of: Exempting the Silver Cliff Community Park for sporting activities and approved events for over 7 days, seconded by Trustee Jordan Benson.

Discussion:

Troy – What if the school wants to use it for 30 days? Braden - Lets strike the 7 days and say approved by application of a special events license.

Mayor Pro Tem Jake Shy amended his motion to strike the 7-day limit and add; approved by application of a special events license, seconded by Trustee Jordan Benson. Motion carried.

d. Consideration of approval of the 2024 IGA with the Custer County Sheriff's Office
2024 IGA increase in fee to include handling our code enforcement.

Motion by Trustee Jordan Benson, seconded by Mayor Pro Tem Jake Shy. Motion carried.

OLD BUSINESS

None

a. STAFF REPORT

See Attached

b. COMMITTEE REPORT

Recycling – Braden is stepping down since he is not around to attend the meetings. Jordan – What time are the meetings 1:00 on 2nd Thursday of every other month. Buck – I did a letter of support for a grant to expand this program with another location and to include glass. If someone can please step up for this that would be great.

c. PUBLIC COMMENTS

d. BOARD OF TRUSTEES OPEN COMMENT

- Jake - Scott put up signs at Tony's along Mill Street
- Buck – We had an incident at the park that caused fence, turf, and sprinkler system damage. The fence damage is estimated at \$8,000. We will not know the damage to the turf and sprinkler system until spring.
- Buck - Adoption of ordinance process, the first reading. The statute address city not towns. On the first reading, we could consider the ordinance in the packet as the first reading then the public hearing and approval will be action items on the agenda. Braden with the lack of public input I feel this would work.

ADJOURN

Motion by Trustee Fred Hernandez to adjourn the meeting at 5:51 p.m., seconded by MPT Jake Shy. Motion carried.

H. A. BUCK WENZEL, MAYOR

Attest:

Ileen Squire, TOWN CLERK

TREASURER'S REPORT

ACCOUNT BALANCES JANUARY 2024:

GENERAL FUND:		\$214,550.76
MUSEUM:		\$90,132.79
CONSERVATION TRUST:		\$ 16,125.58
TOTAL:		\$320,809.13

	renewal	
CD: 23003	3 month	\$45,499.31
CD: 23004	12 month	\$45,300.25
CD: 23005	18 month	\$45,311.83

TOTAL:		\$136,111.39
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ARPA FUNDS		\$167,850.29
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Grand Total		\$624,770.81
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Town of Silver Cliff
Profit & Loss - Treasurer's Report
January 2024

	Jan 24
Ordinary Income/Expense	
Income	
355-00 Cemetery Revenue	2,100.00
357-00 Cigarette Tax	44.76
362-00 Merchandise	20.00
363-00 Plastic Pollution Act	184.02
365-00 Franchise Tax	24,771.95
376-00 Interest Income	14.18
380-00 Licenses Sales Tax	375.00
380-01 Public Dance & Live Musi	325.00
384-00 Miscellaneous	-209.57
388-00 Building Permits	8,334.00
388-00 Property Tax	236.29
389-00 Specific Own Tax	2,802.90
395-00 S&A Highway Users Tax	4,061.85
401-00 Silver Cliff Pit Royalty	8,697.70
401-01 Right to Enter	6,500.00
402-00 S&A Road & Bridge Tax	192.69
408-00 Sales Tax	21,879.66
408-01 1% Sales Tax Increase	10,939.83
408-02 Motor Vehicle Use Tax	1,866.97
Total Income	93,137.23
Gross Profit	93,137.23
Expense	
Building & Zoning	
613-00 Bldg/Zoning Inspect.	4,550.00
617-00 Mileage	39.30
618-00 Insurance	920.80
Total Building & Zoning	5,510.10
Capital Outlay	
905-00 GG Town Hall Improvement	100.94
Total Capital Outlay	100.94
COM534-00 Miscellaneous Expense	41.00
General Government	
501-02 Town Events	1,500.04
504-00 Admin Assistant	3,900.00
505-00 Admin/Clerk Salary	5,541.67
508-00 Dues and Fees	322.38
524-00 Insurance Work. Comp	4,786.34
524-01 Property & Casualty	9,263.74
524-02 Health Insuarnc - Clerk	920.80
530-00 Legal Publications	182.97
534-00 Miscellaneous Expense	457.92
537-00 GG Office Supplies	1,523.42
540-00 Payroll Expenses	2,138.31
543-00 Attorney's Fees	382.75
560-00 Treasurer's Fees	8.87
561-00 Town Operating	3,480.70
565-00 Utilities (Town Hall)	911.06
570-00 GG T.H Building Mainten	261.98
571-00 Museum Payroll	1,625.00
580-00 Turner Ora Milll Utilities	29.30
Total General Government	37,237.25
Parks, Public Land & Code Enfor	
852-00 Park Utilities	1,186.13
853-00 Trail Maintenance	-2,000.00
904-00 Park Capital Outlay	-5,000.00

Town of Silver Cliff
Profit & Loss - Treasurer's Report
January 2024

	<u>Jan 24</u>
Total Parks, Public Land & Code Enfor	-5,813.87
Public Safety	
642-00 Street Lights (748-00)	431.42
Total Public Safety	431.42
Public Works	
740-00 S&A M/C Equip Maint.	424.94
742-00 Shop Operating	279.32
743-00 S&A M/C Insurance	3,842.26
743-01 Health Insurance	920.80
745-00 S&A P. W Superintendent	5,508.33
746-00 S&A Shop Utilities	903.07
772-00 S&A S/R Fuel	753.57
Total Public Works	12,632.29
Public Works 1% Sales Tax	
742-00 1% Shop Operating	171.53
Total Public Works 1% Sales Tax	171.53
Total Expense	<u>50,310.66</u>
Net Ordinary Income	<u>42,826.57</u>
Net Income	<u><u>42,826.57</u></u>

Town of Silver Cliff
Balance Sheet - Treasurer's Report 2
As of January 31, 2024

	<u>Jan 31, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
101-00 General Fund Checking	214,550.76
Total Checking/Savings	<u>214,550.76</u>
Other Current Assets	
100-00 Petty Cash	50.00
104-01 KPB CD 23003	44,651.67
104-02 KPB CD 23004	44,792.31
104-03 KPB CD 23005	44,865.33
113-00 Property Tax Receivable	29,271.00
Total Other Current Assets	<u>163,630.31</u>
Total Current Assets	<u>378,181.07</u>
TOTAL ASSETS	<u><u>378,181.07</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
210-00 Payroll Liabilities	725.65
220-00 Deferred Property Tax	29,071.00
Direct Deposit Liabilities	2,935.00
Total Other Current Liabilities	<u>32,731.65</u>
Total Current Liabilities	<u>32,731.65</u>
Total Liabilities	32,731.65
Equity	
301-00 Retained Earnings	302,622.85
Net Income	42,826.57
Total Equity	<u>345,449.42</u>
TOTAL LIABILITIES & EQUITY	<u><u>378,181.07</u></u>

Museum Fund
Profit & Loss - Treasurer's Report 1
January 2024

	<u>Jan 24</u>
Income	
361-00 Donations	500.00
361-01 BOCC	5,000.00
365-00 Fees	350.00
377-00 Merchandise	106.00
State Revenue Source	
421-00 CDOT Grant	53,046.60
422-00 DOLA Grant	15,858.14
Total State Revenue Source	<u>68,904.74</u>
Total Income	74,860.74
Expense	
General Government	
554-00 Utilities	313.12
570-00 Building Maintenance	48.58
Total General Government	<u>361.70</u>
Total Expense	361.70
Net Income	<u><u>74,499.04</u></u>

Museum Fund
Balance Sheet - Treasurer's Report 2
As of January 31, 2024

	Jan 31, 24
ASSETS	
Current Assets	
Checking/Savings	
101-00 MF Checking	90,132.79
Total Checking/Savings	90,132.79
Accounts Receivable	
118-01 Other A/R	104,143.45
Total Accounts Receivable	104,143.45
Total Current Assets	194,276.24
TOTAL ASSETS	194,276.24
LIABILITIES & EQUITY	
Equity	
302-00 Operating Transfers	25,000.00
360-00 Retained Earnings	94,777.20
Net Income	74,499.04
Total Equity	194,276.24
TOTAL LIABILITIES & EQUITY	194,276.24

Town of Silver Cliff - Financial Report Profit & Loss Budget vs. Actual

January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
358-00 Cemetery Revenue	2,100.00	2,000.00	100.00	105.0%
357-00 Cigarette Tax	44.76	500.00	-455.24	9.0%
368-00 S&A Contingency	0.00	1,000.00	-1,000.00	0.0%
380-00 Dog Licenses & Fines	0.00	100.00	-100.00	0.0%
361-00 Donations	0.00	1,000.00	-1,000.00	0.0%
362-00 Merchandise	20.00	0.00	20.00	100.0%
363-00 Plastic Pollution Act	184.02	5,000.00	-4,815.98	3.7%
365-00 Franchise Tax	24,771.95	24,000.00	771.95	103.2%
370-00 Grants-	0.00	0.00	0.00	0.0%
376-00 Interest Income	14.18	100.00	-85.82	14.2%
377-00 Commemorative Bench & Pl	0.00	0.00	0.00	0.0%
378-00 Commemorative Income	0.00	0.00	0.00	0.0%
380-00 Licenses Sales Tax	375.00	800.00	-425.00	46.9%
380-01 Public Dance & Live Musi	325.00	300.00	25.00	108.3%
380-02 Liquor License	0.00	1,250.00	-1,250.00	0.0%
381-00 Fees				
381-01 Property Vacation Fee	0.00	0.00	0.00	0.0%
381-00 Fees - Other	0.00	500.00	-500.00	0.0%
Total 381-00 Fees	0.00	500.00	-500.00	0.0%
382-00 Fines	0.00	0.00	0.00	0.0%
383-00 Excavation Permit	0.00	1,500.00	-1,500.00	0.0%
384-00 Miscellaneous	-209.57	2,000.00	-2,209.57	-10.5%
385-00 Park Donations	0.00	5,000.00	-5,000.00	0.0%
386-00 Building Permits				
386-01 Plan Review	0.00	10,000.00	-10,000.00	0.0%
386-02 After hours inspection	0.00	500.00	-500.00	0.0%
386-03 Driveway Permits	0.00	500.00	-500.00	0.0%
386-04 Fence Permit	0.00	1,000.00	-1,000.00	0.0%
386-05 Building Fine	0.00	0.00	0.00	0.0%
386-00 Building Permits - Other	8,334.00	70,000.00	-61,666.00	11.9%
Total 386-00 Building Permits	8,334.00	82,000.00	-73,666.00	10.2%
387-00 Special Use Permit	0.00	0.00	0.00	0.0%
388-00 Property Tax	236.29	30,000.00	-29,763.71	0.8%
389-00 Specific Own Tax	2,802.90	4,000.00	-1,197.10	70.1%
390-00 Building - Use Tax	0.00	0.00	0.00	0.0%
391-00 Sale of Property	0.00	500.00	-500.00	0.0%
395-00 S&A Highway Users Tax	4,061.85	50,000.00	-45,938.15	8.1%
397-00 S&A Misc./Equipmt Sales	0.00	0.00	0.00	0.0%
399-00 Capital Lease Proceeds	0.00	0.00	0.00	0.0%
400-00 S&A Property Tax Reg Fee	0.00	2,500.00	-2,500.00	0.0%
401-00 Silver Cliff Pit Royalty	8,697.70	52,000.00	-43,302.30	16.7%
401-01 Right to Enter	6,500.00	13,000.00	-6,500.00	50.0%
401-02 Viscount Exploration	0.00	20,000.00	-20,000.00	0.0%
402-00 S&A Road & Bridge Tax	192.69	30,000.00	-29,807.31	0.6%
404-00 State Sources	0.00	500.00	-500.00	0.0%
406-00 Federal Sources	0.00	0.00	0.00	0.0%
408-00 Sales Tax	21,879.66	275,000.00	-253,120.34	8.0%
408-01 1% Sales Tax Increase	10,939.83	150,000.00	-139,060.17	7.3%
408-02 Motor Vehicle Use Tax	1,866.97	42,000.00	-40,133.03	4.4%
500-00 Tumor Ore Mill	0.00	0.00	0.00	0.0%
American Rescue Plan	0.00	0.00	0.00	0.0%
IRS	0.00	0.00	0.00	0.0%
MU400-00 Transfers In	0.00	0.00	0.00	0.0%
Total Income	93,137.23	796,550.00	-703,412.77	11.7%
Gross Profit	93,137.23	796,550.00	-703,412.77	11.7%
Expense				
302-20 Transfer to CTF	0.00	0.00	0.00	0.0%
349-00 American Rescue Plan Exp	0.00	0.00	0.00	0.0%
500-00 Kirkpatrick Bank	0.00	0.00	0.00	0.0%
554-00 CD pay back street light	0.00	0.00	0.00	0.0%
555-00 Tractor purchase	0.00	0.00	0.00	0.0%
Building & Zoning				
613-00 Bldg/Zoning Inspect.	4,550.00	55,600.00	-51,050.00	8.2%
614-00 Bldg/Zoning Inspec. PT	0.00	0.00	0.00	0.0%
615-00 Education	0.00	3,000.00	-3,000.00	0.0%
617-00 Mileage	39.30	2,000.00	-1,960.70	2.0%
618-00 Insurance	920.80	12,000.00	-11,079.20	7.7%
619-00 Rezoning Committee	0.00	500.00	-500.00	0.0%
Total Building & Zoning	5,510.10	73,100.00	-67,589.90	7.5%
Capital Outlay				
900-00 Capital Outlay	0.00	20,000.00	-20,000.00	0.0%
901-00 Equipmt Purchase Grader	0.00	21,500.00	-21,500.00	0.0%
901-02 S&A Water Truck	0.00	25,000.00	-25,000.00	0.0%
901-03 S&A Kubota	0.00	0.00	0.00	0.0%
902-00 Safe Routes to School	0.00	0.00	0.00	0.0%
903-00 Fiber Broadband	0.00	0.00	0.00	0.0%
905-00 GG Town Hall Improvement	100.94	0.00	100.94	100.0%
Total Capital Outlay	100.94	66,500.00	-66,399.06	0.2%

Town of Silver Cliff - Financial Report
Profit & Loss Budget vs. Actual

January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
COM101 COMMEMORATIVE	0 00	0 00	0 00	0 0%
COM534-00 Miscellaneous Expense	41 00	0 00	41 00	100 0%
General Government				
501-00 Adv/Economic Develop.	0 00	7,000 00	-7,000 00	0 0%
501-02 Town Events	1,500 04	4,000 00	-2,499 96	37 5%
504-00 Admin Assistant	3,900 00	33,280 00	-29,380 00	11 7%
505-00 Admin/Clerk Salary	5,541 67	67,500 00	-61,958 33	8 2%
506-00 Clerk Education	0 00	4,000 00	-4,000 00	0 0%
507-00 Contingency Res. Tabor	0 00	1,000 00	-1,000 00	0 0%
508-00 Dues and Fees	322 38	5,000 00	-4,677 62	6 4%
509-00 Plastic Pollution Act	0 00	0 00	0 00	0 0%
511-00 Elections				
511-01 Election Education	0 00	0 00	0 00	0 0%
511-00 Elections - Other	0 00	1,500 00	-1,500 00	0 0%
Total 511-00 Elections	0 00	1,500 00	-1,500 00	0 0%
516-00 Grant Expenses	0 00	0 00	0 00	0 0%
515-01 SRTS Cash carry over	0 00	0 00	0 00	0 0%
515-02 Fiber Broadband infras.	0 00	0 00	0 00	0 0%
518-00 Commemorative	0 00	0 00	0 00	0 0%
524-00 Insurance Work. Comp	4,786 34	5,000 00	-213 66	95 7%
524-01 Property & Casualty	9,263 74	8,000 00	1,263 74	115 8%
524-02 Health Insurance - Clerk	920 80	12,000 00	-11,079 20	7 7%
524-03 Addit. Coverages CIRSA	0 00	500 00	-500 00	0 0%
530-00 Legal Publications	182 97	1,000 00	-817 03	18 3%
533-00 Meetings/Conventions	0 00	4,000 00	-4,000 00	0 0%
534-00 Miscellaneous Expense	457 92	200 00	257 92	229 0%
537-00 GG Office Supplies	1,846 54	5,000 00	-3,153 46	36 9%
540-00 Payroll Expenses	2,138 31	42,000 00	-39,861 69	5 1%
542-00 Postage	0 00	600 00	-600 00	0 0%
543-00 Attorney's Fees	362 75	10,000 00	-9,637 25	3 8%
543-01 Auditor Fees	0 00	7,500 00	-7,500 00	0 0%
543-02 Surveyor fees	0 00	5,000 00	-5,000 00	0 0%
580-00 Treasurer's Fees	8 87	1,000 00	-991 13	0 9%
561-00 Town Operating	3,480 70	10,000 00	-6,519 30	34 8%
565-00 Utilities (Town Hall)	911 06	10,000 00	-9,088 94	9 1%
570-00 GG T.H Building Mainten	261 98	5,000 00	-4,738 02	5 2%
571-00 Museum Payroll	1,625 00	20,000 00	-18,375 00	8 1%
571-01 Museum Salary Reimb.	0 00	400 00	-400 00	0 0%
580-00 Turner Ore Mill Utilities	29 30			
Total General Government	37 560 37	270 480 00	-232,919 63	13 9%
Parks, Public Land & Code Enfor				
840-00 PPL Director-Code Enforc	0 00	45,000 00	-45,000 00	0 0%
841-00 Park/Public Land Assist.	0 00	10,000 00	-10,000 00	0 0%
842-00 PPL/CE Health Insurance	0 00	10,000 00	10,000 00	0 0%
848-00 Park Maintenance	0 00	12,000 00	-12,000 00	0 0%
852-00 Park Utilities	1 186 13	12,000 00	-10,813 87	9 9%
853-00 Trail Maintenance	-2,000 00	2,000 00	-4,000 00	-100 0%
854-00 Commemorative Expense	0 00	3,000 00	-3,000 00	0 0%
855-00 Cemetery	0 00	0 00	0 00	0 0%
856-00 Equipment Maintenance	0 00	15,000 00	-15,000 00	0 0%
904-00 Park Capital Outlay	-5,000 00	5,000 00	-10,000 00	-100 0%
Total Parks, Public Land & Code Enfor	-5,813 87	114 000 00	-119,813 87	-5 1%
Public Safety				
640-00 S&A Traffic Enforcement	0 00	26,275 00	-26,275 00	0 0%
641-00 Town Judge	0 00	0 00	0 00	0 0%
642-00 Street Lights (748-00)	431 42	7,000 00	-6,568 58	6 2%
642-01 Add. Street Lights	0 00	0 00	0 00	0 0%
648-00 Code Enforcement	0 00	0 00	0 00	0 0%
Total Public Safety	431 42	33,275 00	-32,843 58	1 3%
Public Works				
714-00 Cemetery Expenses	0 00	0 00	0 00	0 0%
740-00 S&A M/C Equip Maint.	424 94	10,000 00	-9,575 06	4 2%
741-00 S&A M/C Fuel	0 00	7,000 00	-7,000 00	0 0%
742-00 Shop Operating	279 32	10,000 00	-9,720 68	2 8%
743-00 S&A M/C Insurance	3,842 26	5,000 00	1,157 74	75 8%
743-01 Health Insurance	920 80	12,000 00	-11,079 20	7 7%
744-00 Shop Building Maintenance	0 00	5,000 00	-5,000 00	0 0%
745-00 S&A P. W Superintendent	5,508 33	67,100 00	-61,591 67	8 2%
746-01 S&W PW Ass. was 844-01	0 00	0 00	0 00	0 0%
745-02 COVID 19 PAYROLL EXPEN...	0 00	0 00	0 00	0 0%
748-00 S&A Shop Utilities	903 07	10,000 00	-9,096 93	9 0%
747-00 Education	0 00	1,000 00	-1,000 00	0 0%
749-00 S&A M/C Street Materials	0 00	20,000 00	-20,000 00	0 0%
749-01 S&A Street Maint.	0 00	0 00	0 00	0 0%
760-00 S&A N/C Asphalt	0 00	0 00	0 00	0 0%
761-00 S&A N/C Prep	0 00	0 00	0 00	0 0%
752-00 S&A N/C Prep Materials	0 00	0 00	0 00	0 0%
770-00 S&A S/R Salary	0 00	0 00	0 00	0 0%
771-00 S&A S/R Contract Labor	0 00	2,500 00	-2,500 00	0 0%
772-00 S&A S/R Fuel	753 57	2,000 00	-1,246 43	37 7%
773-00 S&A S/R Materials	0 00	0 00	0 00	0 0%
776-00 S&A TS Str Sign	0 00	0 00	0 00	0 0%

Town of Silver Cliff - Financial Report
 Profit & Loss Budget vs. Actual

January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
776-00 S&A TS Str Sign Material	0 00	1,000 00	-1,000 00	0 0%
Total Public Works	12,632 29	152,600 00	-139,967 71	8 3%
Public Works 1% Sales Tax				
740-00 1% S&A Equipment Mainten	0 00	12,000 00	-12,000 00	0 0%
741-01 1% Fuel	0 00	4,000 00	-4,000 00	0 0%
742-00 1% Shop Operating	171 53	4,000 00	-3,828 47	4 3%
749-01 1% S&A Street Mat - Town	0 00	30,000 00	-30,000 00	0 0%
749-02 1% S&A Street Mat. SCR	0 00	20,000 00	-20,000 00	0 0%
750-01 1% S&A Paving	0 00	25,000 00	-25,000 00	0 0%
751-01 1% S&A Paving Prep Labor	0 00	0 00	0 00	0 0%
752-01 1% S&A Prep Material	0 00	0 00	0 00	0 0%
901-00 S&A Equipment Pur Grader	0 00	21,500 00	-21,500 00	0 0%
Total Public Works 1% Sales Tax	171 53	116,500 00	-116,328 47	0 1%
Total Expense	50,633 78	826,455 00	-775,821 22	6 1%
Net Ordinary Income	42,503 45	-29,905 00	72,408 45	-142 1%
Net Income	42,503 45	-29,905 00	72,408 45	-142 1%

Museum Fund - Financial Report Profit & Loss Budget vs. Actual January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
Income				
350-00 Grant Matching Funds	0 00	0 00	0.00	0.0%
361-00 Donations	500 00	2,500 00	-2,000.00	20.0%
361-01 BOCC	5,000 00	5,000 00	0.00	100.0%
365-00 Fees	0 00	0 00	0.00	0.0%
376-00 Interest Income	0 00	0 00	0.00	0.0%
377-00 Merchandise	106 00	500 00	-394.00	21.2%
378-00 Other Income	0 00	0 00	0.00	0.0%
418-00 El Pomar Grant	0 00	0 00	0.00	0.0%
419-00 WMVC	0 00	2,500 00	-2,500.00	0.0%
State Revenue Source				
421-00 CDOT Grant	53,046 60	0 00	53,046 60	100.0%
422-00 DOLA Grant	15,858 14	0 00	15,858 14	100.0%
Total State Revenue Source	68,904 74	0 00	68,904.74	100.0%
399 - 399-00 Loan Proceeds	0 00	0 00	0.00	0.0%
Total Income	74,510 74	10,500 00	64,010.74	709.6%
Expense				
909-00 WMVC Found.	0 00	0 00	0.00	0.0%
950-00 LOC Principal	0 00	0 00	0.00	0.0%
951-00 LOC Interest	0 00	0 00	0.00	0.0%
Capital Outlay				
900-00 Gen. Capital Outlay	0 00	5,500 00	-5,500.00	0.0%
902-00 CDOT Grant Outlay	0 00	0 00	0.00	0.0%
903-00 CDOT Town Match	0 00	0 00	0.00	0.0%
904-00 DOLA Grant Outlay	0 00	0 00	0.00	0.0%
905-00 DOLA Town Match	0 00	0 00	0.00	0.0%
906-00 El Pomar Grant Outlay	0 00	0 00	0.00	0.0%
907-00 El Pomar Town Match	0 00	0 00	0.00	0.0%
Total Capital Outlay	0 00	5,500 00	-5,500.00	0.0%
General Government				
510-00 Advertising/Marketing	0 00	500.00	-500.00	0.0%
530-00 Merchandise	0 00	1,500 00	-1,500.00	0.0%
534-00 Miscellaneous	0 00	0 00	0.00	0.0%
537-00 Office Supplies	0 00	200 00	-200.00	0.0%
545-00 Salary	0 00	0 00	0.00	0.0%
554-00 Utilities	313 12	2,500 00	-2,186 88	12.5%
570-00 Building Maintenance	-301 42	1,000 00	-1,301.42	-30.1%
Total General Government	11 70	5,700 00	-5,688.30	0.2%
Total Expense	11.70	11,200 00	-11,188.30	0.1%
Net Income	74,499.04	-700.00	76,199.04	-10,642.7%

8:39 AM
 02/05/24
 Cash Basis

Conservation Trust Fund

Profit & Loss Budget vs. Actual - FINANCIAL REPORT

January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Income				
361-00 Donations - Cash	0.00	0 00	0 00	0 0%
362-00 Donations - In Kind	0.00	0 00	0 00	0 0%
363-00 Borad of County Commissi	12,000.00	12 000 00	0 00	100 0%
376-00 Interest Income	0.00	50 00	-50 00	0 0%
384-00 Other Income	0.00	0 00	0 00	0 0%
390-00 WMBRL Sign Revenue	0.00	0 00	0 00	0 0%
415-00 Grant Match	0.00	0 00	0 00	0 0%
420-00 CDOT Grant Income	0.00	0 00	0 00	0 0%
425-00 DOLA Grant Income	0.00	0 00	0 00	0 0%
440-00 State Lottery Proceeds	6,448.50	6 000 00	448 50	107 5%
Uncategorized Income	2,649.00			
Total Income	21,097.50	18 050 00	3,047 50	116 9%
Expense				
850-00 Park Maintenance	0.00	0 00	0 00	0 0%
860-00 Park Improvements	0.00	10,000.00	-10,000 00	0 0%
900-00 Gen. Capital Outlay	0.00	0 00	0 00	0 0%
901-00 Museum Improvements	10,500.00	10 500 00	0 00	100 0%
902-00 CDOT Grant	0.00	0 00	0 00	0 0%
903-00 CDOT Match	0.00	0 00	0 00	0 0%
904-00 TRAIL	0.00	2,000.00	-2,000 00	0 0%
905-00 DOLA Grant Match	0.00	0 00	0 00	0 0%
Total Expense	10,500.00	22,500 00	-12,000 00	46 7%
Net Income	10,597.50	-4,450 00	15,047 50	-238 1%

CUSTER COUNTY SHERIFF'S OFFICE

4TH QUARTER 2023

	COUNTY		SC		WC	
911 HANG UP/MISDIAL/OPEN LINE	68	72%	8	8%	19	20%
ABANDONED VEHICLE	17	71%	0	0%	7	29%
ALARM	0	0%	3	43%	4	57%
ANIMAL BITES/COMPLAINT	33	62%	6	11%	14	26%
ASSAULT	4	67%	0	0%	2	33%
ASSIST CITIZEN	32	44%	4	6%	36	50%
ASSIST OTHER AGENCY	30	63%	9	19%	9	19%
BACKCOUNTRY RESCUE	3	100%	0	0%	0	0%
BAR CHECK	0	0%	6	100%	0	0%
BURGLARY	4	57%	2	29%	1	14%
BUSINESS CHECK	1	4%	10	37%	16	59%
CIVIL / STANDBY / PAPERS	31	53%	13	22%	14	24%
CODE ENFORCEMENT VIOLATION	0	0%	6	38%	10	63%
COMMUNITY POLICING	1	25%	0	0%	3	75%
CRIMINAL MISCHIEF	1	25%	2	50%	1	25%
DISTURBANCE	6	55%	3	27%	2	18%
DRUG INFORMATION	2	67%	0	0%	1	33%
FIRE/SMOKE	81	85%	5	5%	9	9%
FRAUD	8	47%	1	6%	8	47%
FUNERAL ESCORT	0	0%	0	0%	1	100%
HARASSMENT	3	38%	1	13%	4	50%
INFORMATION	24	40%	15	25%	21	35%
INTOXICATED DRIVER	3	75%	0	0%	1	25%
KIDNAPPING	1	100%	0	0%	0	0%
LOST/FOUND PET / PROPERTY	6	55%	1	9%	4	36%
MEDICAL	75	54%	27	19%	38	27%
MISSING PERSON	1	50%	1	50%	0	0%
MV THEFT	1	100%	0	0%	0	0%
OTHER	62	29%	12	6%	142	66%
PROTECTION ORDER VIOL	0	0%	0	0%	1	100%
SEX OFFENDER / HOME VISIT	2	33%	3	50%	1	17%
SEXUAL ASSAULT	0	0%	0	0%	1	100%
SUICIDAL SUBJECT	4	80%	0	0%	1	20%
SUSPICIOUS ACTIVITY	17	61%	2	7%	9	32%
THEFT	8	57%	1	7%	5	36%
TRAFFIC ACCIDENT	2	67%	1	33%	0	0%
TRAFFIC INCIDENT/COMPLAINT	83	81%	14	14%	5	5%
TRAFFIC STOP	114	62%	25	14%	44	24%
TRESPASS	16	84%	0	0%	3	16%
WEAPON LAW VIOLATION	2	25%	2	25%	4	50%
WELFARE CHECK	28	67%	3	7%	11	26%
	774	55%	186	13%	452	32%



Brittany VanDeusen <deputyclerk@silvercliffco.com>

Fwd: SILVERCLIFF PLANNING COMMISSION

1 message

Isaac Selden <bzofficial@silvercliffco.com>

Wed, Dec 13, 2023 at 8:48 AM

To: Ileen Squire <townclerk@silvercliffco.com>, Brittany VanDeusen <deputyclerk@silvercliffco.com>

Letter of intent for Donald Cook

----- Forwarded message -----

From: DONALD COOK <dccycle@msn.com>

Date: Tue, Dec 12, 2023 at 11:47 AM

Subject: SILVERCLIFF PLANNING COMMISSION

To: bzofficial@silvercliffco.com <bzofficial@silvercliffco.com>

SILVERCLIFF PLANNING COMMISSION

My name is Don Cook, and I am interested in the position of the Silvercliff Planning Commission.

I have lived in Silvercliff for almost two years. I moved from Ft. Lupton, Colorado and love it here very much. I spent a lot of time here when I was a child on the Vickerman ranch which I have family still living there.

I spent most of my working years at Coors Brewing Company for thirty-seven years, as a production specialist.

I have always been very involved in my living community as being part of HOA. After losing my wife to ALZHEIMER'S disease in 2013 I moved from Arvada to Federal Heights, Colorado. There I started a neighborhood watch program with the local police department and fire department. I worked with the city council to have speed limit signs installed, which I did myself, and the police officers to enforce speeding.

The townhome community was very new and had nothing there as to enforcement of any laws. I also started security to enforce measures for the townhome community.

Silvercliff has a lot to offer everyone and I think that I can help with any improvements that are needed for many years.

I recently was married on October 5 of this year and my very lovely wife Lele and I plan to be living here for many years to come.

Thank you,

Don W. Cook

325 East Main Street Unit 16
P.O. Box 388
Silvercliff, Colorado
81252
(303)941-5737

Sent from my iPad

--

Isaac Selden
Building and Zoning Official
Silver Cliff Colorado
Cell: 719-371-8215
Office: 719-783-3034

**TOWN OF SILVER CLIFF
RESOLUTION 01-2024**

A RESOLUTION INSTRUCTING THE TOWN CLERK/DESIGNATED ELECTION OFFICIAL TO CANCEL THE APRIL 2nd, 2024, MUNICIPAL ELECTION AND DECLARATION OF CANDIDATES ELECTED

WHEREAS, April 2, 2024, is a regular municipal election day for the Town of Silver Cliff, and;

WHEREAS, the election is to be conducted in accordance with the Municipal Election Code and the Town of Silver Cliff Code;

WHEREAS, the only matter before the electors at the election is then mayor seat and three (3) trustee seats on the Board of Trustees, and;

WHEREAS, pursuant to C.R.S, § 31-10-507, the Town adopted Section 2-1-30 Cancellation of Election of the Town of Silver Cliff Code, which provides that if the only matter before the voters in a Town municipal election is the election of persons to office and if, at the close of business on the sixty-fourth day before the election, there are not more candidates than offices to be filled at such election, including candidates filing affidavits of intent, the Clerk, if instructed by resolution of the governing body either before or after such date, shall cancel the election and declare the candidates elected; and

WHEREAS, pursuant to C.R.S. § 31-10-306, the Town adopted Section 2-1-20 Write-In Candidate Affidavit of the Town of Silver Cliff Code, which require that affidavits of intent of write-in candidates be filed prior to sixty-four days before the election which for the April 2nd, 2024, election is January 29, 2029; and

WHEREAS, as of the date of this Resolution there are not more candidates than officers to be filled at the April 2nd, 2024, election and no write-in affidavits have been filed: and

WHERE AS, pursuant to its authority under Section 2-1-30 of the Town of Silver Cliff Municipal Code, the Board of Trustees desires to instruct the Town Clerk to cancel the April 2nd, 2024, election and declare the candidates elected;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF SILVER CLIFF, COLORADO:

1. Pursuant to C.R.S, § 31-10-507 and the Town of Silver Cliff Municipal Code 2-1-30 the Board of Trustees does hereby instruct the Town Clerk to cancel the April 5th, 2022 election and declares H.A. Buck Wenzel and Mayor and Jake Shy, Jordan Benson and JoAnn Schlabach elected to the office of Trustee, each for a four-year term, such terms to commence upon being sworn into office at the regular meeting of the Board of Trustees on April 2th, 2024.
2. The Board of Trustees does hereby further instruct the Town Clerk to publish and post such notice of the canceled election as required by law.

INTRODUCED, ADOPTED AND RESOLVED THIS 6TH DAY OF FEBRUARY 2024.

Town of Silver Cliff

**H.A. BUCK WENZEL
MAYOR**

ATTEST:

**ILEEN SQUIRE
TOWN CLERK**

Dump Truck Swap:

1992 International twin axel requires a CDL driver

Town dump tis truck is more truck than we really need. When it was purchased, we were planning on using it for hauling and a backup snowplow. Our grader at that time was very old, we were not sure how long it would last. Since then, we have upgraded the grader and have 2 trucks with snowplows.

This vehicle has electronic and mechanical issues and needs new tires.

1992 International single axle no CDL driver

The trade is a better fit, and you do not have to have a CDL to drive this truck. This will be a plus when hiring part-time people for public works. It also can dump without getting too close to the powerlines.

This is a sound and good running truck that has been well maintained.

In 2024 the alleys will be being maintained and brought up to spec. This machine will fit in the alley to drop material the other one would only fit down a few.

Town Clerk December Report

- Monthly sale tax reports
- Balanced checkbooks
- BOT packets
- Payroll/Payroll taxes
- Budget in computer
- Updated computers
- EIAF (DOLA) grant – closed out
- CDOT grant – closed out
- Grant searching
- Cemetery plots/info
- CIRSA 2024 renewals
- UAACOG mini grant information
- GOCO grant meeting on how to proceed to apply in Fed 2024
- Liquor License renewal for Liquor Cabinet
- Census financial report
- HUTF street report
- Park sign
- Security systems
- Audit
- Year end
- IGA Sheriff

Deputy Clerk Report February 2024

- Created Bills List for January's Bills
- Processed Sales Tax Renewals
- Did minutes for the January Planning Commission meeting
- Read newspapers for news about Silver Cliff
- Worked on elections forms
- Made changes to the website-added more information
- Answered calls and emails
- Advertised for the Care and Share Mobile Market
- Scanned in minutes from 1950-1990
- Set up bills on autopay
- Cured petition packets
- Scanned in old building and zoning files
- Office rearranging
- Created cemetery deeds
- Watched elections webinars
- Created new time sheets for employees

Public Works

Monthly Report

January 2023

- Road Blading- Silver Cliff and Silver Cliff Ranch
- Snow Plowing & Removal- Silver Cliff and Silver Cliff Ranch
- Push Back Snow and Widen Roads- Silver Cliff Ranch
- Equipment Maintenance
- Working on HUTF Silver Cliff Street Inventory/Survey
- Working on the USDA grant research for new equipment



HIGH COUNTRY RECYCLING

PRESS RELEASE

FOR IMMEDIATE RELEASE:

February 5, 2024

Got glass?

High Country Recycling [highcountryrecycling.com] has partnered with Glass to Glass [glasstoglass.com] to bring glass recycling to Custer County! Glass to Glass is a glass recycler that harnesses the infinite circularity of glass. Their glass recycling facilities enable municipalities and communities to divert a recyclable resource from their waste streams.

Glass is made of four simple ingredients: sand, limestone, soda ash, and recycled glass (called cullet). Glass bottles and jars can be recycled over and over again, without loss in quality. They are 100% recyclable and infinitely recyclable. No other packaging material can do that, making it the ideal material to support a low-waste economy.

With the generous donations to High Country Recycling in the WMVCF 2023 Spirit Campaign, glass recycling will now be managed by the advisory board under the nonprofit Sustainable Ways. The Big Blue, is a 19-foot, 20 yard roll-off and will be conveniently located in the Altitude Community Fitness parking lot at 50 East Main Street in Silver Cliff.

The Main Street location between the two towns makes it easily accessible for restaurants and others to recycle their glass. The Big Blue will be available 24/7 as of Friday, February 9th after a ribbon cutting at noon.

Acceptable glass is: beer, wine, spirit bottles with no caps, glass jars with no lids, clear glass vases, glass picture covers out of the frame and glass tabletops out of its frame.

It will be critical to not contaminate the glass collection and that only acceptable glass gets thrown into the big blue bin. Everyone's cooperation will be greatly appreciated to make sure the glass recycling program is efficient and successful.

We are a growing county so the more waste material we keep out of the landfill, the longer the life of the landfill to be able to serve the people of Custer County for a long time to come. Got glass? We've got it covered to recycle glass in the Big Blue at Altitude.

Thanks again to everyone who contributed through the Spirit Campaign and a big thanks to Altitude Community Fitness for providing the location. We couldn't have done this without you.

High Country Recycling

CONTACT

**The following is a list of January 2024 bills to be paid
by the Board of Trustees of the Town of Silver Cliff, Colorado
at their regular meeting on February 6, 2024**

<i>Item</i>		<i>Amount</i>	<i>Check #</i>
GENERAL FUND			
Dept. of Revenue	Withholding	\$ 3,152.00	DC
Empower	CRA 401	\$ 5,558.72	DC
Colorado Unemployment	Fee	\$ 174.02	DC
RMWSD	Utilities	\$ 255.60	EFT
WayFair	Office	\$ 464.24	DC
IIMC	Membership	\$ 185.00	DC
Google Suites	Computer	\$ 410.40	DC
Imperio Azteca	Operating	\$ 82.46	DC
HillTop	Internet	\$ 155.45	DC
Country Store	Fuel	\$ 30.08	DC
Tonys Mtn Pizza	Operating	\$ 1,374.60	DC
Vista Print	Office	\$ 30.58	DC
Century Link	Utilities	\$ 177.60	EFT
Quickbooks	PayRoll	\$ 12,266.60	EFT
Oak Disposal	Trash Service	\$ 1,440.00	EFT
Black Hills Energy	Utilities	\$ 1,314.74	EFT
AT&T	Phones	\$ 170.37	EFT
Amazon.com	Operating	\$ 4,170.03	DC
IRS	941	\$ 5,096.54	DC
Home Depot	Office	\$ 130.92	DC
Custer County Treasurer	Recording	\$ 41.00	DC
Hp.com Store	Office	\$ 1,251.62	DC
Procom	Testing	\$ 49.00	DC
CMCA	Membership	\$ 137.38	DC
Family Dollar	Office	\$ 23.75	DC
CIRSA	Insurance	\$ 370.54	EFT
Payroll	Payroll	\$ 4,855.34	14250-14251
Yvonne Squire	Cleaning	\$ 132.00	14252
Town of Westcliffe	Signs	\$ 493.50	14253
ICP, Inc	Operating	\$ 75.00	14254
Sangre de Cristo Sentinel	Publishing	\$ 14.06	14255
Xerox	Lease	\$ 183.78	14256
Wet Mountain Tribune	Publishing	\$ 40.28	14257
4Rivers Equip.	Shop	\$ 1,943.36	14258
CC Road and Bridge	Fuel	\$ 491.13	14259
21st Century Equip.	Shop	\$ 845.00	14260
Central Building Supply	Shop	\$ 133.32	14261
Napa Auto Parts	Shop	\$ 212.23	14262
Valley Ace Hardware	Office	\$ 130.93	14263
Isaac Selden	Mileage	\$ 44.89	14264
Dan Slater	Attorney Fee's	\$ 350.00	14265
CEBT	Insurance	\$ 2,437.70	14266
Senior Center	Donation	\$ 500.00	14267
American Legion Post 170	Donation	\$ 500.00	14268
TOTAL		\$ 51,895.76	

MUSEUM

Black Hills Energy	Utilities	\$ 249.32	EFT
RMWSD	Water	\$ 63.80	EFT
Advanced Alarm CO	Monitoring	\$ 87.00	EFT
Genreal Fund	Transfer	\$ 267.55	DT
Central Building Supply	Repairs	\$ 354.35	2326
TOTAL		\$ 1,022.02	

CTF

TOTAL		\$ -	

2024 Permits

Month	Permits	Evaluation	Permit Fees	Plan Reviews
January	3	\$ 1,760.00	\$ 748.00	\$ -
February	4	\$ 32,450.00	\$ 1,030.00	\$ -
March	0	\$ -	\$ -	\$ -
April	0	\$ -	\$ -	\$ -
May	0	\$ -	\$ -	\$ -
June	0	\$ -	\$ -	\$ -
July	0	\$ -	\$ -	\$ -
August	0	\$ -	\$ -	\$ -
September	0	\$ -	\$ -	\$ -
October	0	\$ -	\$ -	\$ -
November	0	\$ -	\$ -	\$ -
December	0	\$ -	\$ -	\$ -
Totals	7	\$ 34,210.00	\$ 1,778.00	\$ -

Building and Zoning Update: 2/6/2024

1. Continued discussion with Engineering and landowners for new Town Plaza. Narrowing in on a having enough information for a workshop.
2. Involvement in Workforce Housing discussions.
3. Updated office. File organization. Streamline System.
4. Community Solar Garden Ordinance draft research
5. Charge point EV charging stations.

Overall enjoying the work and learning process.