

TOWN OF SILVER CLIFF

EXCAVATION PERMIT FOR CONSTRUCTION, DRIVEWAY, AND INSTALLATIONS OF FACILITES IN THE PUBLIC RIGHT-OF-WAYS APPLICATION

Date: _____
Job #: _____

Town Permit #: _____

Location: _____

Description of installation: _____

APPLICANT: _____

ADDRESS: _____

PHONE #: _____ EMAIL ADDRESS: _____

CONTACT PERSON: _____ Phone (cell): _____

ISSUED BY:
TOWN OF SILVER CLIFF – BUILDING AND ZONING OFFICIAL: _____

TOWN OF SILVER CLIFF – PUBLIC WORKS SUPERINTENDENT: _____

DATE: _____

GENERAL PROVISIONS:

Permit Require - It is unlawful for any excavation to be done without a permit.

1. The permit request must be accompanied by a map detailing construction plans and a check in the amount of the fee as established to the Town of Silver Cliff.
2. The Applicant shall be responsible for establishing safety measures sufficient to protect the traveling public from all harm during utility construction, improvement, location, or relocation: said safety measures to be in accordance with (CDOT Work Zone Safety Guidelines for Municipalities, Utilities and Contactors March 2005 (Rev. 1, Sept 2005.) Signature of receipt: _____
3. The facilities shall be placed in a location mutually agreed upon by the Applicant and Silver Cliff and in accordance with details and specifications shown on the attached construction plans.
4. The applicant's installations will be in accordance with accepted good practices and conform to the Recommendations of the appropriated national code and to such State and Local Statutes, Ordinances, and resolutions as are applicable.
5. The Applicant shall advise the Town of Silver Cliff 48 hours in advance of the commencement of the installation of any facility and shall notify Silver Cliff a minimum of 12 hours in advance if this date is changed.

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6. Insurance - Any contractor or utility company who applies for an excavation permit shall be conclusively deemed to have agreed to indemnify and save harmless the Town, its authorized agents, officers, representatives and employees from and against any and all claims, penalties, liability or loss resulting from claims or court actions, whether at law or in equity, arising directly or indirectly out of any act or omission of the contractor, his agents, officers, representative or employees, in digging, opening or excavating any street, alley sidewalk, public right-of-way or Town-owned property. The contractor shall post with the Town of Silver Cliff certification of general liability insurance covering such excavation work with minimum coverage of \$1,000,000.00 per occurrence. As per the Town of Silver Cliff's insurance company CIRSA.
7. Only emergency work shall be performed on Saturdays, and Sundays, or Holidays. No open trench or hole will be permitted in the traveled roadway after dark, unless otherwise specified on special provisions. All safety barriers shall be in place at all times until project is complete. Flag persons shall be used if necessary.
8. The applicant shall mark the location of the installed facilities in accordance with good practices at location designated by the Town of Silver Cliff. All utility line locates shall be done before construction starts. By calling the, Utility Notification Center of Colorado at 811 or (800) 922-1987 or email www.uncc.org.
9. In the event any improvements are made in the public right-of-way by the homeowner in the future that would reasonably necessitate relocation or removal the improvements must be removed within a reasonable time interval at the owner's expense upon written request from the Town of Silver Cliff.
10. In accepting this permit, the undersigned representing the Applicant, verifies that he/she has read and understands all of the foregoing provisions; that he/she has authority to sign for and bind the Applicant and that by virtue of his/her signature the Applicant is bound by all conditions set forth therein.

PROVISIONS FOR UNDERGROUND INSTALLATIONS:

1. Any underground installation shall be initially installed beneath the surface of the right-of-way at a minimum depth of 36 inches. This includes lines, cables, pipes, etc. All installations in the right-of-way must be placed in a location agreed upon between the Applicant and the Town of Silver Cliff: All exceptions shall be so noted by the Town of Silver Cliff on the work plans attached hereto. Any disturbed portion of the right-of-way shall be restored as well as or better than the condition as existing immediately prior to the Applicant's installation.
2. Where the installation exceeds three inches in diameter and crosses a roadway, it shall be encased in pipe of larger diameter and the crossing shall be as nearly perpendicular to the roadway as physically possible. This installation shall be installed by the method of boring or jacking beneath the road surface. No water shall be used in the boring and no tunneling shall be permitted. Where the installations are less than 3 inches in diameter, the use of pipe will not be required.

OVERHEAD PROVISIONS:

1. All proposed pole installations will be staked, and an inspection made by a representative of the Town of Silver Cliff previous to start of construction. All poles, anchors, etc. must be located in the right-of-way and placed in a location so as not to hinder the Town of Silver Cliff in its normal road maintenance and snow plowing.

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DRIVEWAY PROVISIONS:

1. All ingress and egress, if property is accessible through a subdivision, must be accessed through that subdivision road unless unusual circumstances exist.
2. All permits applied for will be clearly staked or flagged prior to inspection with the following: lot number, road number or name, filing and subdivision name (if applicable).
3. Minimum length of culvert will be thirty feet.
4. Minimum 6" cover on top of culvert.
5. Diameter of culvert shall be at the Public Works Superintendent's discretion for drainage purposes.
6. A 90-day completion period from date of first inspection is required.
7. If after 90-days construction has not been completed, no further permit will be issued until corrective action has been taken.
8. Additional inspections will be charged at a rate of \$50.00 per trip.
9. Visibility in both directions must be a minimum of 300' from driveway.
10. Driveways under construction without first obtaining a permit will be fined as follows:
 - a) Double the cost of the permit.
 - b) With a fine not to exceed \$300.00.
11. Only Metal culverts will be allowed.
12. All inspections will be completed by the Public Works Superintendent. Inspections will be done weekly.
13. No Certificate of Completion will be issued until driveway access has been completed.
14. After the culvert has been installed correctly and inspected by the Public Works Superintendent for the Town of Silver Cliff, it will become the property of Silver Cliff since it is in the Town's right-of-way.
15. All culvert installations will be done by a private contractor licensed and insured to do such work.

Applicant will provide a bond only if the project exceeds \$1,000.00 in cost in the amount of 100% of the project naming the Town of Silver Cliff as the recipient of coverage prior to commencement of work of this bond and shall remain in effect until two (2) years after completion of the work.

UTILITY COMPANIES – will be required to file a yearly permit for regular maintenance project at no cost. New installations or upgrades will require a permit application for each project. All utility companies will need to notify the Town on any planned excavation work to be done.

SIGNATURE AND TITLE: _____

DATE: _____

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EXCAVATION PERMIT FEE SCHEDULE

<u>Category</u>	<u>Permit Item</u>	<u>Fee</u>	<u>Unit</u>	<u>Minimum</u>
<u>UTILITIES</u>	<u>SERVICE CUTS</u> Definition: Lateral Cut – Construction sites and utilities to include water, sewer, power and phone.	\$200.00	Each Cut	
	<u>MAINS</u> Definition: In Right-of-Way to include water, sewer, power and phone.	\$200.00	first cut then \$.50 per foot thereafter	
	<u>TEST HOLES</u> Definition: Any holes and core samples exceeding 36 inches in depth.	\$ 100.00	Each	
<u>STREETS AND ROADS</u>	<u>PERPENDICULAR CUTS</u> To include water, sewer, power and phone	\$200.00	Each	
	<u>DRIVEWAYS</u>	\$100.00	Each	

*All unit charges that refer to “foot” indicate lineal foot

Service cuts, mains and test holes will be restored to their original condition, which will include sub-grade prep, compaction, aggregate base and paving as required.